

**AGENDA**  
**CITY OF DAYTON, MINNESOTA**  
**12260 S. Diamond Lake Road, Dayton, MN 55327**  
**Tuesday, February 10, 2026**  
**REGULAR MEETING OF THE CITY COUNCIL - 6:30 P.M.**

**The invite for Zoom for this meeting can be found on the City's website community calendar**

- 6:30           **CALL TO ORDER**
- 6:30           **PLEDGE OF ALLEGIANCE**
- 6:35           **APPROVAL OF AGENDA**
- 6:40           **CONSENT AGENDA**     *These routine or previously discussed items are enacted with one motion. Any questions on items should have those items removed from consent agenda and approved separately.*
- A. Approval of Council Meeting Minutes of January 27, 2026
- B. Approval of Capital Assets Policy
- C. Approval of Resignation of Firefighter Amber Hassen
- D. Approval of Contract with LeVander, Gillen and Miller Attorneys Office
- 6:45           **OPEN FORUM**     *Is limited to Three minutes for non-agenda items; state your name and address; No Council Action will be taken and items will be referred back to staff*
- 6:50           **STAFF, CONSULTANT AND COUNCIL UPDATES**
- COUNCIL BUSINESS**
- Action Items**
- 7:40           E. City Branding Discussion
- 8:20           F. Approval of Payment of Claims for February 10, 2026
- 8:30           G. Approval of Plans and Specification and Authorizing the Advertisement for Bids for the 2026 Mill and Overlay Improvements
- 8:35           **ADJOURNMENT**

The City of Dayton's mission is to promote a thriving community and to provide residents with a safe and pleasant place to live while preserving our rural character, creating connections to our natural resources, and providing customer service that is efficient, fiscally responsible, and responsive.

### **CALL TO ORDER**

Fisher called the regular meeting of the Dayton City Council to order at 6:30 PM on Tuesday, January 27, 2026.

**PRESENT:** Dennis Fisher, Stephanie Henderson, David Fashant, Scott Salonek, and Sara Van Asten

### **ABSENT:**

**ALSO PRESENT:** City Administrator/Finance Director, Zach Doud; Assistant City Administrator/City Clerk, Amy Benting; Community Development Director, Jon Sevald; Public Works Superintendent, Marty Farrell; Fire Chief, Gary Hendrickson; Police Chief, Paul Enga; City Engineer, Jason Quisberg; Senior Planner, Hayden Stensgard

### **PLEDGE OF ALLEGIANCE**

### **APPROVAL OF AGENDA**

*Motion to approve the agenda made by Fashant, seconded by Henderson.*

*Motion carried 5-0.*

### **CONSENT AGENDA**

- A. Approval of Council Meeting Minutes of January 13, 2026
- B. Approval of Letter of Credit Reduction for Sundance 6th and 8th Addition
- C. Approval Pay Application No. 1 for the Dayton Parkway Traffic Signal Improvements Project
- D. Approval of Ordinance 2026-02; Zoning Ordinance Amendment, Section 1001.051 (Residential District Special Requirements)
- E. Approval of Well Head Treatment Pay Application # 20
- F. Approval of Hiring Part-Time Public Works Administrative Assistant
- G. Acceptance of Pay Equity Compliance Report

Van Asten asked for clarification about the Pay Equity Compliance Report. Doud explained it was available on the Minnesota Department of Employment and Economic Development website and confirmed the city is in compliance.

Fashant had a question regarding item D amendment. Stensgard clarified that the change is from 1 parking spot per 2 guests at maximum occupancy to 1 spot per 3 guests for assembly halls and event centers.

*Motion to approve the consent agenda made by Fashant, seconded by Van Asten. Motion carried 5-0.*

### **OPEN FORUM**

Ashley Winters of 13440 Arrowood Lane North online discussed two items: 1) Encouraging the city to consider curbside appeal grants for long-standing residents to help maintain their properties alongside new builds, and 2) Raising awareness about senior care facilities' policies regarding resident falls and potential impacts on emergency services.

Mandy Hoffmeister of 18740 Robinson Street online presented a petition signed by approximately 45 residents requesting removal of Flock camera systems in Dayton due to privacy and safety concerns. Hoffmeister expressed that the cameras record detailed information about residents' movements and routines and stated concerns about data security and potential misuse.

## **STAFF, CONSULTANT AND COUNCIL UPDATES**

Doud handed out a copy of the petition signatures and could email it to council. Doud reported that the Met Council State of the Region event had been postponed.

Farrell provided updates on projects. Farrell noted that a full-time public works position would be re-advertised.

Hendrickson reported that interviews were in progress.

Sevald mentioned that state funding was available for affordable housing grants, and there were plans to create a program in 2026.

Van Asten explained her decision to observe a silent moment rather than reciting the Pledge of Allegiance, stating that the words "liberty and justice for all" felt hollow given recent state events. Van Asten asked for a moment of silence at next meeting.

## **COUNCIL BUSINESS**

### **Action Items**

#### **H. APPROVAL OF RESOLUTION 06-2026; AUTHORIZING EMINENT DOMAIN FOR PUBLIC PURPOSES AND OFFER OF JUST COMPENSATION TO OWNER**

Doud presented resolution 06-2026 for eminent domain to acquire 1.13 acres for roadway access to landlocked properties. Doud explained the background, noting that a preliminary plat had included the roadway, but the property owner later decided against proceeding with the final plat.

Van Asten noted mixed concerns about financial risk given changes to eminent domain laws. Fashant believed it was necessary to move forward despite the desire for continued negotiations. Fisher added the road was agreed upon verbally and should have been locked in through contract.

Doud stated authorizing this resolution begins the process towards a final offer and gives direction to staff. Doud will provide updates, but there could be revocation of this resolution down the road.

*Motion to approve Resolution 06-2026 authorizing eminent domain made by Fashant, seconded by Henderson. Motion failed 2-3 with nays from Fisher, Van Asten, and Salonek.*

#### **I. ELSIE STEPHENS PARK MASTER PLAN PHASE 3 DISCUSSION**

Farrell presented the Elsie Stephens Park Master Plan Phase 3 options to the council for feedback and direction. The council had previously identified key priorities for the park, including the addition of bathrooms, a splash pad, stage improvements, and additional parking, with a budget set at \$1-1.5 million. However, the current cost estimate for these improvements was noted as \$2.025 million.

Eleanor Brandt with MSA answered questions during discussion that centered around the water options for the splash pad, particularly regarding its source and disposal, as well as concerns about the overall budget.

Council consensus to seek more information before deciding on the splash pad, focusing on elements such as its larger size compared to neighboring facilities, which could influence the park's attractiveness as a destination. More detailed planning is needed in terms of civil engineering and ensuring any new construction integrates well with future development plans within the park.

Council decided the amphitheater should feature a wooden wave cover providing shelter and suitable acoustics for performances, along with a concrete dance floor to enhance the usability of the space during events. Council opted against adding more

permanent seating, preferring flexibility provided by portable seating options that park visitors typically bring with them.

**J. APPROVAL OF RESOLUTION 07-2026; SITE PLAN REVIEW, 18270 TERRITORIAL ROAD (ADESA/CARVANA)**

Stensgard presented the site plan review for a 68,000 square foot building at 18270 Territorial Road. The building will be used for inspection, reconditioning, and auto repair for Carvana. The existing conditional use permit for an auto auction will remain in effect even though not at the same level previously approved. Staff echoes the planning commission and EDA suggestion of additional screening along County Road 81 noting a utility easement.

*Motion to approve Resolution 07-2026 for the site plan review made by Salonek, seconded by Van Asten. Motion carried 5-0.*

**K. APPROVAL OF ORDINANCE 2026-03; ZONING ORDINANCE AMENDMENT, SECTION 1001.03 (RULES AND DEFINITIONS)**

Sevald reported on rounding numbers for calculating density in the A-3 district. After discussion on different rounding examples, the council took no action.

*No motion was made.*

**L. APPROVAL OF ORDINANCE 2026-04; ZONING ORDINANCE AMENDMENT, SECTIONS 1001.03 (RULES AND DEFINITIONS) & 1001.065 (GENERAL MIXED USE DISTRICTS)**

Stensgard presented an ordinance amendment to allow assisted living facilities as a permitted use in the GMU-4 Balsam Lane District, with a conditional use permit required for any building over one story.

*Motion to approve Ordinance 2026-04 with amend to include memory care made by Fashant. Motion withdrawn.*

Stensgard cited nursing homes including memory care is already in the code.

*Motion to approve Ordinance 2026-04 as written made by Van Asten, seconded by Salonek. Motion carried 5-0.*

**M. APPROVAL OF ORDINANCE 2026-05; ZONING ORDINANCE AMENDMENT, SECTION 1001.13 (HOME OCCUPATIONS)**

Stensgard presented an ordinance amendment that would require homesteading for home-extended businesses with an interim use permit. The Planning Commission had recommended denial of this amendment.

Council discussed whether the requirement would create unnecessary barriers for renters while addressing compliance issues. The council ultimately decided existing provisions were adequate for ensuring residents actually live on the properties where they operate businesses.

*Motion to approve Ordinance 2026-05 made by Van Asten, seconded by Henderson. Motion failed 2-3 with nays from Fashant, Fisher, and Salonek.*

**N. APPROVAL OF ORDINANCE 2026-06; ZONING ORDINANCE AMENDMENT, SECTION 1001.28 (ADMINISTRATION AND ENFORCEMENT)**

Sevald presented an ordinance amendment that would allow administrative approval of minor site plan revisions under 1,000 square feet, eliminating the need for council approval.

Council discussed the 10% requirement and year amount. Sevald provided examples of site plans that would not require approvals from council.

*Motion to approve Ordinance 2026-06 amended to allow administrative approval of additions under 1,000 square feet only, removing the 10% requirement and 5-year limitation made by Salonek, seconded by Fashant. Motion carried 4-1 with nay from Van Asten.*

**O. APPROVAL OF PARKS FACILITY NEEDS ANALYSIS RFP**

Sevald presented a request to approve an RFP for a park facility needs analysis. The analysis would include an inventory of existing facilities used by Dayton youth and recommendations for future needs based on a population of 30,000. The council was divided on whether the study was worth the estimated \$30,000 cost. Van Asten agreed it would prevent duplication of facilities already available in neighboring communities and help identify land acquisition needs toward city goals.

*Motion to approve the Parks Facility Needs Analysis RFP made by Van Asten, seconded by Henderson. Motion failed 2-3 with nays from Fashant, Fisher, and Salonek.*

**P. APPROVAL OF PAYMENT OF CLAIMS FOR JANUARY 27, 2026**

Doud mentioned Guidance Point forgot to bill for multiple months Microsoft 365 subscriptions and answered questions about Adobe software licensing, and costs related to a year-end recap meeting. Hendrickson answered Engine 21 inquiries.

*Motion to approve payment of claims made by Van Asten, seconded by Fashant. Motion carried 5-0.*

**Q. APPROVAL OF LEVANDER, GILLEN & MILLER AS THE CITY ATTORNEY AND CANCELING CONTRACT WITH CAMPBELL KNUTSON**

Doud reported that the interview committee recommended LeVander, Gillen & Miller as the new city attorney. The committee felt either firm interviewed would be an improvement, but LeVander, Gillen & Miller had stronger municipal expertise.

*Motion to approve LeVander, Gillen & Miller as city attorney and cancel the contract with Campbell Knutson made by Salonek, seconded by Van Asten. Motion carried 5-0.*

**ADJOURNMENT**

With no objections, Fisher adjourned the meeting at 8:59 PM.

Approved: \_\_\_\_\_

Attest: Amy Benting

**ITEM:**

Approval of Updated Capital Asset Policy

**PREPARED BY:**

Zach Doud, City Administrator

**POLICY DECISION / ACTION TO BE CONSIDERED:**

Approval of Capital Asset Policy

**BACKGROUND:**

Staff has completely revised the Capital Asset Policy from its adoption back in 2009. This revision of the capital asset policy is related to updates to GASB (Government Accounting Standards Board) 87 and GASB 96 that were recently enacted and now required to be disclosed within our annual audit.

This capital asset policy goes through items that we may not possess (or ever possess) but is intended to be very detailed and all encompassing no matter what direction the city goes into the future. The idea for this is to have this capital asset policy updated as frequently as it has been in the past which is roughly every 15 years. This provides consistency within the audit and what is claimed to be an asset and showcases what the changes are between years on the audit.

With the GASB updates needed, there were changes completed for useful lives, amounts for capitalization, and further breakdown of what should be capitalized after reviewing a number of cities around us for what their policies included and/or did not include.

**CRITICAL ISSUES:**

None.

**RECOMMENDATION:**

Staff recommends approval of the updated Capital Asset Policy.

**ATTACHMENT(S):**

Update Capital Asset Policy  
Previous Capital Asset Policy – adopted 2009



## **CAPITAL ASSET POLICY**

The City of Dayton was required to implement Governmental Accounting Standards Board (GASB) Statement No. 34, Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments for the fiscal year ending December 31, 2004. Statement No. 34 established new financial reporting requirements for state and local governments throughout the United States. Statement No. 34 created new information and restructured much of the information that the City of Dayton had presented in its annual reports prior to implementation. The intent of this requirement is to make annual reports more comprehensive and easier to understand and use.

Two key components of Statement No. 34 require governments to report capital assets, and the capital assets depreciate over their estimated useful lives. Therefore, it is necessary for the City to have a Capital Asset Policy that meets these financial statement reporting requirements and provides management information.

While the Capital Asset Policy is not all encompassing, it will provide guidance for the City to meet the reporting requirements, i.e., meeting the primary objective of financial reporting as it pertains to valuation, allocation, presentation and disclosure; therefore, this policy will not be used for property control purposes.

This policy amends the Capitalization Policy that was implemented on 09/09/2003, and revised on 09/22/2009, and 02/10/2026, respectively.

This policy is effective retroactively to 12/31/2025.

### **Purpose**

It is the policy of the City of Dayton to maintain appropriate procedures regarding the procurement, management, and disposal of all capital assets in accordance with Governmental Accounting Standards Board Statement No. 34 (GASB 34). This Capital Assets Policy establishes criteria for reporting capital assets within the City's financial statements in order to provide users with consistent and comparable information for the current and all future fiscal periods.

### **Section I: Capital Asset Definition**

The term capital assets include land, improvements to land, easements, buildings, building improvements, vehicles, machinery, equipment, works of art and historical treasures, infrastructure, and all other tangible or intangible assets that are used in operations that have initial useful lives in excess of five-years, with an exception for intangible assets as specified in Section IV.

Items acquired for sale, rather than for use in operations, are not capital assets. They are treated like sales inventories and investments for accounting and financial reporting purposes.

Capital assets are reported in the applicable governmental or business-type activities columns in the City’s government-wide financial statements.

**Section II: Capitalization Thresholds**

For financial reporting purposes only, the City will classify and establish capitalization thresholds for each asset class as follows:

Land	\$50,000
Building and building improvements	\$100,000
Improvement other than buildings (land improvements)	\$75,000
Machinery and equipment	\$25,000
Infrastructure and other improvements	\$150,000
All other assets (and intangible assets)	\$25,000
Group asset purchases	\$150,000
Construction in Progress	Accumulate all costs and capitalize if > \$150,000 when complete

**Group Asset Purchases**

In accordance with GASB Implementation Guide (IG) 2021-1, the City will capitalize groups of like assets (i.e., computers, radios, furniture, library books, etc.) that when purchased, in the aggregate, will exceed the threshold listed above and meet all of the following criteria:

- Assets will be of similar asset useful lives
- Assets will be of similar asset classes
- All the grouped assets must be disposed at the same time (i.e., not individual dispositions)

**Section III: Reporting Capital Assets**

Capital assets are reported at their historical cost. The historical cost of a capital asset should include the cost of the asset itself and the following:

- Ancillary charges necessary to place the asset into its intended location (e.g., freight charges)
- Ancillary charges necessary to place the asset into its intended condition for use (e.g., installation and site preparation charges)

A cost should only be capitalized if it is (1) directly identifiable with a specific asset and (2) only if it is incurred after the acquisition of the related asset has come to be considered probable (i.e., “likely to occur”). For example, a study to determine the best location for a building or a feasibility study would not be capitalized while legal costs to acquire property would be capitalized.

The historical cost of a capital asset should include the cost of any subsequent additions or improvements but exclude the cost of repairs and maintenance. An addition or improvement, unlike a repair, either enhances a capital asset’s functionality (effectiveness or efficiency), or it extends a capital asset’s expected useful life. For example, mill and overlays or periodically resurfacing a new road would be treated as a repair (the cost would not be capitalized), while reconstructing a road or adding a new lane constitutes an addition (a cost that would be capitalized). Additional examples of repair and maintenance activities include the repaving of trails, the replacement of heating and cooling and related systems (except for significant ice arena refrigeration systems), and the exterior renovations

(replacement) of building siding, roofing, or masonry.

In the event the historical cost of a capital asset is not practically determinable, it will be necessary to record an estimated historical cost of the asset using alternative methods. Alternative methods include standard costing and normal costing. Standard costing estimates the historical cost of a capital asset by establishing the average cost of obtaining the same or a similar asset at the time of acquisition. Normal costing estimates historical cost based on the current cost to either reproduce or replace the capital asset, indexed by a reciprocal factor from the estimated acquisition date, i.e., taking the value of acquiring the asset new today and then discounting that amount by an appropriate inflation factor back to the date of acquisition.

Assets that the City purchases at a nominal amount or are given by another party are to be recorded as donations rather than using the actual nominal cost to the City. Donated capital assets should be reported at their estimated acquisition value at the time of donation plus ancillary charges, if any. Acquisition value is the amount at which an asset could be exchanged in a current transfer at arm's length between willing parties, other than in a forced or liquidation sale. For assets that do not have easily obtainable acquisition values, the City should use the amount it would cost them to purchase or contract the asset in question. Donations are defined as voluntary contributions of resources to the City by a non-governmental entity. A voluntary contribution of resources between governmental entities is not a donation.

#### **Section IV: Major Asset Classes**

Governments commonly report seven or more major classes of capital assets:

##### **1. Land**

Land is generally characterized by an indefinite useful life; therefore, it is not depreciated. The cost of land should not only include its acquisition price, but also the cost of initially preparing the land for its intended use (excavation, fill, grading). Land frequently is closely associated with some other assets (e.g., land under a building or road). No matter how close this relationship may be, land should always be treated separately.

Examples of items to be capitalized as land and land improvements include:

- Purchase price or fair value at time of gift
- Commissions
- Professional fees, including title searches, architect, legal, engineering, appraisal, surveying, environmental assessments, etc.
- Demolition of existing buildings and improvements (less salvage value)
- Interest on mortgages accrued at the date of purchase
- Accrued and unpaid taxes at the date of purchase
- Other costs incurred in acquiring the land
- Permanent right-of-way

##### **2. Buildings and Building Improvements**

*Buildings.* All permanent structures that are attached to land, have a roof, are partially or completely enclosed by walls, and are not intended to be transportable or movable are included in

this asset class. The City can elect to report major components of buildings as separate capital assets in their own right, when these components have a significantly shorter estimated useful life than the structure to which they relate (e.g., HVAC). Certain buildings or structures that are an ancillary part of infrastructure networks, such as a water pumping station, should be reported as infrastructure rather than as buildings. Examples of items to be capitalized as buildings include:

#### Purchased Buildings

- Original purchase price
- Expenses for remodeling, reconditioning, or altering a purchased building to make it ready for its intended purpose
- Environmental compliance, i.e., asbestos abatement
- Professional fees include architectural, engineering, management fees for design and supervision, and legal fees
- Cancellation or buyout of existing leases
- Other costs required to place or render the asset into operation

#### Constructed Buildings

- Completed project costs
- Cost of excavation, grading, or filling of land for a specific building
- Expenses incurred for the preparation of plans, specifications, and blueprints
- Building permits
- Professional fees
- Costs of temporary buildings used during construction
- Permanently attached fixtures that cannot be removed without impairing the use of the building
- Additions to buildings, i.e., expansions, extensions, or enlargements

*Building Improvements.* Building improvements include capitalized costs that materially extend the useful life of a building, increase the value of a building, or both. Building improvements should not include maintenance and repairs done in the normal course of business. If practical, the costs of an improvement are normally added to the cost of the related structure, rather than treating it as a separate asset.

Examples of items to be capitalized as building improvements include:

- Conversions of attics, basements, etc. into usable office space
- Structures attached to the building such as garages, enclosed stairwells, etc.
- Installation or upgrade of heating and cooling systems, including ceiling fans and attic fans
- Original installation or upgrade of wall or ceiling covering such as carpeting, tiles, paneling, or parquet
- Structural changes such as reinforcement of floors or walls, installation or replacement of beams, rafters, joists, steel grids, or other interior framing
- Installation or upgrade of window or doorframes, upgrading windows or doors, built-in closet and cabinets
- Interior renovation of casings, baseboards, light fixtures, and ceiling trim
- Exterior renovations (original installation) of building siding, roofing, or masonry

- Installation or upgrade of plumbing and electrical wiring
- Installation or upgrade of telecommunication systems
- Other costs associated with the above improvements

Examples of items considered repairs or maintenance in nature and should not be capitalized as buildings or building improvements include:

- Adding, removing and/or moving of walls relating to renovation projects that are not considered major rehabilitation projects and do not increase the value of the building
- Improvement projects of minimal or no added life expectancy and/or value to the building
- Plumbing or electrical repairs
- Cleaning, pest extermination, or other periodic maintenance
- Interior decoration, i.e., draperies, blinds, curtain rods, wallpaper
- Exterior decoration, i.e., detachable awnings, uncovered porches, decorative fences
- Maintenance-type interior renovation including repainting, touch-up plastering, replacement of carpet, tile, or pane sections, and refinishing of sinks and fixtures
- Replacement of a part or component of a building with a new part of the same type and performance capabilities, e.g., replacement of an old boiler with a new one of the same type and performance capabilities
- Any other maintenance-related expenditure which does not increase the value of the building

### 3. Improvements Other Than Buildings (Land Improvements)

This asset class is used for permanent (i.e., non-moveable) improvements, other than buildings, that add value to land but do not have an indefinite useful life as further identified below. These are also considered improvements that prepare land for its intended use. Moveable items should be classified as machinery and equipment.

Examples of items to be capitalized as land improvements are:

- Fencing and gates
- Landscaping
- Parking lots, driveways, and parking barriers
- Outside sprinkler systems
- Recreation areas and athletic fields
- Paths and trails
- Softball fields, soccer fields, basketball courts and skateboard parks
- Fountains
- Pavilions
- Retaining walls
- Land excavation, fill, grading, drainage, and utility installation
- The removal, relocation, or reconstruction of property owned by others, such as power, telephone, and railroad lines, and retaining walls, parking lots, fencing, and landscaping

### 4. Machinery and Equipment

This asset class includes vehicles, furnishings (i.e., furniture, office equipment, etc.), and similar moveable items used for operations for which the benefit extends beyond five years from the date of delivery. These are directly related to the purchase and preparation of the asset for its intended use. Personal property paid jointly by the City and other governmental entities should be capitalized by the entity responsible for future maintenance. Examples of expenses to be capitalized as machinery and equipment include:

- Original contract or invoice price
- Freight charges
- Handling and storage charges
- In-transit insurance charges
- Sales, use and other taxes imposed on the acquisition
- Installation charges
- Charges for testing and preparation for use
- Cost of reconditioning used items that substantially extend the life of the asset (i.e., engine replacement or rebuild)
- Parts and labor associated with the construction of equipment, machinery, or vehicles

Note that the cost of extended warranties and/or maintenance agreements, which can be separately identified from the cost of the equipment, machinery, or vehicle, shall not be capitalized.

Additionally, the trade-in value of vehicles and/or equipment received shall be added to the net purchase price of the applicable capital asset at the time of capitalization. Such trade-in values should be reported as an addition to the capital asset and related gain on sale of equipment in the enterprise (proprietary) funds. Such activities do not take place on the governmental fund financial statements but instead will be recorded on the government-wide financials for governmental activities in accordance with GASB 34.

## 5. Infrastructure

Infrastructure assets are long-lived capital assets that normally are stationary in nature and normally can be preserved for a significantly greater number of years than most capital assets (i.e., roads, bridges, tunnels, drainage systems, water and sewer systems, dams, and lighting systems).

As a general rule, the cost of buildings associated with infrastructure should be reported separately as buildings rather than as part of the cost of the infrastructure. The exception to this rule is buildings that are purely ancillary to a network or subsystem of infrastructure (e.g., road maintenance structures such as shops and garages associated with a highway system and water pumping stations associated with water systems).

Examples of infrastructure assets include:

- Roads, streets, curbs, gutters, and sidewalks
- Bridges
- Water wells, including the initial cost for drilling, the pump, and its casing

- Water and sanitary sewer systems
- Drainage and storm water systems
- Street lighting systems
- Signage

## 6. All Other Assets (and Intangible Assets)

This asset class is used for assets that do not fit into one of the other major asset classes previously described. This class also includes intangible assets that are excluded from GASB Statement No. 96, *Subscription-Based Information Technology Arrangements (STIBAs)* (see Section VIII: Subscriptions) but are subject to GASB Statement No. 51, *Accounting and Financial Reporting for Intangible Assets*.

As noted, all other capital assets include assets that are subject to GASB Statement No. 51, which details the criteria and specifications of accounting for intangible assets. There are several requirements that must be met in order to be considered an intangible asset:

- Have a lack of physical substance, is nonfinancial in nature, and have a useful life greater than one-year. Income generating assets and goodwill from governmental combinations are excluded from consideration
- The asset must be identifiable and can be separated or divided from the entity through the sale, transfer, exchange, or by contractual obligation
- The useful life of the asset is limited by its contractual or legal provisions
- Capitalized assets will be amortized instead of depreciated on the financial statements

Examples of intangible assets include:

- Easements
- Permits and licenses (non-GASB 96 STIBA related)
- Water, timber, and mineral rights
- Patents
- Copyrights
- Trademarks
- Internally generated

Internally generated assets (i.e., computer software, websites) are those that were developed or purchased (one-time outlay, no subscription-related requirements in accordance with GASB No. 96) for internal use.

These assets should be capitalized if the cost of the software exceeds capitalization thresholds and is depreciated over the software's estimated useful life.

Examples of expenses to be capitalized as computer software include:

- External direct costs of materials and services, i.e., third-party fees for services
- Costs to obtain software from third parties
- Travel costs incurred by employees in their duties directly associated with development



Plumbing	20 years
Sprinkler system	20 years
Elevators	20 years
Floor covering other than carpet	15 years
Interior construction	15 years
Security and fire alarm system	10 years
Cabling	10 years
Interior renovation	10 years
Carpeting	10 years
Other buildings and building improvements not listed above	7-40 years

Improvements Other Than Buildings (Land Improvements)

Fencing and gates	20 years
Landscaping	20 years
Outdoor sprinkler and irrigation systems	20 years
Golf courses	20 years
Swimming pools, tennis and basketball courts, skate parks	20 years
Fountains	20 years
Retaining walls	20 years
Outdoor lighting	20 years
Recreation areas and athletic fields, including bleachers	15 years
Paths and trails	15 years
Septic systems	15 years
Other improvements not listed above	15 -20 years

Machinery and Equipment

Outdoor equipment (playgrounds, scoreboards)	15 years
Firefighting trucks	15 years
Athletic equipment	10 years
Telecommunications equipment	10 years
Fire department equipment	10 years
Furniture and fixtures (excluding structural components)	10 years
Grounds equipment (mowers, tractors, bobcats)	10 years
Kitchen equipment (appliances)	10 years
Law enforcement equipment	10 years
Custodial equipment	10 years
Business machines and office equipment	7 years
Audio visual equipment	6 years
Heavy general-purpose truck and equipment (weight > 13,000lbs)	6 years
Cars, light, general purpose trucks (weight < 13,000lbs)	5 years
Photocopiers	5 years
Computer equipment and software	5 years
Machinery, tools, and other equipment not listed above	5 years

Infrastructure and Other Improvements

Water, sanitary sewer, storm sewer systems	50 years
Roads, streets, curb, and gutter	20 years
Sidewalks	20 years
Bridges	20 years
Parking lots, driveways, and parking barriers	20 years
Other infrastructure and improvements not listed above	15-50 years

The estimated useful lives of capital assets are intended to be guidance, not absolutes. The estimated useful life of a capital asset may be adjusted based on the professional judgment of a qualified individual in the Finance Department. Determinations must be made on a case-by-case basis.

**Section VII: Sale/Disposition of City-Owned Assets**

Department Heads are to review a capital asset listing each year pertaining to their department. They are responsible for notifying the Finance department of any purchases not already included in the listing as well as any sales or dispositions of assets (including trade-ins). This will help ensure the City's asset listing is current and accurate.

Per Minnesota State Statute Section 15.054, officers (elected officials and employees who can influence the decision making related to the sale or disposition of the asset in question) and employees of the city are generally prohibited from selling City-owned assets to another officer or employee of the city. This prohibition does not apply to the sale of items acquired or produced for sale to the public in the ordinary course of business. In addition, City employees and officers are allowed to sell City assets if the sale is in the normal course of their duties. Both City employees and officers are also subject to Minnesota Statute Sections 471.87 through 471.88 regarding conflicts of interest for the sale or contract of goods/services

Assets no longer needed for public purposes can be sold to a city employee (but not to an officer) under the following conditions:

- There has been reasonable public notice, and the property is sold by public auction or sealed bid
- The employee is the highest responsible bidder
- The employee who buys the property must not be directly involved in the public auction or sealed bid process

There is no exception that allows the sale of City-owned real estate to a city officer.

These prohibitions indicated above do not apply to the sale of items acquired or produced for sale to the public in the ordinary course of business. In addition, such City assets should follow Minnesota Statute Section 471.345, Subdivision 17 regulating the sale of surplus equipment, materials or supplies through a competitive auction environment (and advertised in a newspaper of general circulation, as applicable).

## **Section VIII: Leases**

Any City leases that meet the GASB Statement No. 87, *Leases* determination as a lessee asset lease shall be recorded as leased asset on the City annual financial statements subject to the materiality thresholds on a fund-level or government-wide basis, as considered applicable.

If the leased assets are considered subject to GASB No. 87, as specified above, they're to be considered right-to-use lease assets and will have offsetting lease liabilities. These assets are to be initially measured at the present value of payments expected to be made during the lease term, adjusted for lease payments made at or before the lease commencement date, plus certain initial direct costs. Subsequently, the lease asset is to be amortized, in a systematic and rational manner over the shorter of the lease term or the useful life of the underlying asset. All remaining financial reporting requirements and note disclosures will follow the guidance defined in the standard.

For those leases that do not meet any of the above conditions, they shall be recorded as an operating lease and reported in the notes of the financial statements in accordance with the GASB Statement described above.

## **Section IX: Subscriptions**

Any City subscriptions that meet the GASB Statement No. 96, *Subscription-Based Information Technology Arrangements* (STIBAs) determination as a STIBA asset shall be recorded on the City annual financial statements subject to the materiality thresholds on the fund-level or government-wide basis, as applicable.

A subscription (STIBA), as defined by GASB, is a contract that conveys control of the right to use another party's (a SBITA vendor's) information technology (IT) software, alone or in combination with tangible capital assets (the underlying IT assets), as specified in the contract for a period of time in an exchange or exchange-like transaction.

If the SBITA is considered subject to GASB No. 96, as noted above, they are considered to be SBITA assets. These are considered to be right to use subscription (intangible) assets and will have offsetting subscription liabilities. These assets are to be initially measured as the sum of the present value of payments expected to be made during the subscription term, payments associated with the SBITA contract made to the SBITA vendor at the commencement of the subscription term, when applicable, and capitalizable implementation costs, less any SBITA vendor incentives received from the SBITA vendor at the commencement of the SBITA term.

Subsequently, the SBITA assets are to be amortized, in a systematic and rational manner over the shorter of the subscription term or the useful life of the underlying IT assets. All remaining financial reporting requirements and note disclosures will follow the guidance defined in the standard.

For those STIBAs that do not meet any of the above conditions, they should be recorded as an intangible asset in accordance with GASB No. 51 as other capital assets and reported in the notes of the financial statements in accordance with the GASB Statement described above.

CITY OF DAYTON  
Capital Assets Policy

City of Dayton, MN

**CAPITAL ASSET POLICY**  
(Revised September, 2009)

**1. Purpose**

The capital asset policy is designed to provide guidance to City staff involved in purchasing, recording, tracking, and disposing of capital assets by specifying procedures to be followed.

**2. Goals**

The goals of the capital asset policy are:

- A. To ensure that capital assets are tracked and recorded consistently, accurately and according to policy.
- B. To provide an internal control structure over capital assets.
- C. To provide accurate capital asset values and records to annual financial statements and reporting.

**3. Procedure**

A capital asset is determined to be an asset or item with a cost of at least \$5,000 per asset and a life expectancy of greater than two years. Assets with a cost of less than \$5,000 will be classified as supply expenditure. Repairs to existing capital assets that do not extend the life of the asset or the value of the asset are classified as a repair.

The classes of capital assets will be: land, buildings and improvements, infrastructure, improvements (other than buildings), machinery and equipment and collection and distribution system. Construction in Progress will be recognized as an asset but is not eligible to be depreciated until the project is completed and/or asset is transferred to the city.

Thresholds applied to capitalized assets will be at least \$5,000.

Donations of capital assets from an individual or entity are recorded at estimated fair market value at the date of acquisition for purposes of capitalizing the asset.

Depreciation is the allocation of the cost of a depreciable capitalized asset over its estimated useful life. Straight-line depreciation will be the method used to allocate the cost on an annual basis. Land, easements and construction in progress are not considered depreciable assets. The determination of useful lives is made at the time of asset establishment.

CITY OF DAYTON  
Capital Assets Policy

<b>CITY OF DAYTON CAPITAL ASSETS DEPRECIATION SCHEDULE</b>		
<b>USEFUL LIFE**</b>		<b>REAL PROPERTY - CLASS CODE DESCRIPTION</b>
	<b>YEARS</b>	
	20-35 years	<b>INFRASTRUCTURE</b>
		Infrastructure: Improvements
		Infrastructure: Roads/Streets (curb, gutter, sidewalk, street/signal lights)
		Infrastructure: Sanitary Sewer
		Infrastructure: Stormwater
		Infrastructure: Watermain
	4-20 years	<b>VEHICLES</b>
		Dump Trucks, Street Department Trucks
		Fire Trucks
		Snow Plows, Street Sweepers, Sludge Trucks, Sludge Trailer
		Tractor , Streets and Parks
	25 years	<b>UTILITIES</b>
		Water Tower, Wells
	4-20 years	<b>MACHINERY &amp; EQUIPMENT</b>
		Crane, Tractor
		Election Equipment, Security System , Signal Control
		Fire Rescue Tool
		Trailer
		Generator, Compressors, Air Tanks
		Computer Systems/Office Equipment
		Loader, Skid Steere, Black top Planer, Backhoe, Paver
		Mower , Truckster
		Playground Equipment/, Skate Park Ramps, Pool Fixtures/Toys
	20-35 years	<b>BUILDINGS</b>
		Community Center
		Fire Hall
		Pole Building and Garages
		Park Concession Stand and Shelters, Chamber Office, Help Center, PW Office
	10-35 years	<b>IMPROVEMENTS</b>
		Fencing & Gates, Retaining Walls
		Hockey Rink, Ball field Bleachers
		Irrigation systems

CITY OF DAYTON  
Capital Assets Policy

1. Classification of Buildings versus Improvements (related to buildings)

BUILDINGS can be purchased or constructed. Costs to be capitalized for a *purchased* building can include:

- original purchase price
- expenses incurred to make it ready for the intended purpose
- environmental compliance
- professional fees
- unpaid or accrued taxes to date of purchase
- cancellation or buyout of existing leases
- other costs associated with placing the asset into operations

Costs to be capitalized for a *constructed* building can include:

- project costs
- interest accrued during construction
- excavation, grading or filling of land
- preparation of plans
- building permits
- professional fees
- temporary buildings used during construction
- unanticipated costs such as rock blasting
- permanently attached fixtures or machinery that cannot be removed without impairing the use of the building
- additions to buildings (expansions, extensions, enlargements)

IMPROVEMENTS to buildings should only be capitalized if part of a major repair or rehabilitation project, which increases the value and/or useful life of the building. Each determination should be handled on a case-by-case basis. These guidelines can be utilized for capitalizing costs as improvements rather than expensing as repair and maintenance:

- The costs exceed the capitalization threshold (\$5,000), and
- One of the following criteria is met:
  - a. the estimated life of the asset is extended by more than 25%
  - b. the cost results in an increase in the capacity of the asset
  - c. the efficiency of the asset is increased by more than 10%

Improvement values can include:

- conversion of attics, basements, etc to usable business space
- structures attached to existing buildings (such as patios, garages, enclosed stairwells)
- installation or upgrade of heating and cooling systems
- installation or upgrade of wall or ceiling coverings (such as carpeting, tiles, paneling)
- structural changes such as reinforcement of floors or walls, installation or replacement of beams, rafters, or other interior framing
- installation or upgrade of windows or doors and frames
- interior renovation associated with casings, light fixtures, ceiling trim, etc.
- exterior renovation such as installation or replacement of siding, roofing, masonry, etc.
- installation or upgrade of plumbing and electrical wiring
- installation or upgrade of phone or television systems, networks, fiber optic or wiring for installation of equipment that will remain in the building
- other costs associated with the above improvements

CITY OF DAYTON  
Capital Assets Policy

2. Projects and Construction in Progress (CIP)

The City designates projects for significant new assets or upgrades to existing assets, which may consume a considerable amount of time and/or dollars. Projects may involve infrastructure, buildings, and/or improvements. These projects may also be public (city) or private (developer). A unique project code is assigned during the planning phase of each project.

If a public (city) project is not completed by December 31 of any given year, the accumulated costs will be capitalized as the value for the asset at that point in time. One asset number will be assigned to the project and designated as Construction in Progress (CIP) until final. Finalization requires approval of City Council and assurance by the finance department that all payments have been made. Once the project is finalized the CIP asset will be disposed of and a depreciable asset will be added to replace it. For many projects, more than one asset may be added to replace the project. For example, a project may include streets, sewer and water infrastructure. Therefore, each type of asset is assigned a value based on appropriate documentation and added to the capital asset system. If a project's total cost is over the \$5,000 capitalization limit; however, the individual components of the project are all under \$5,000, the assets will not be added as a capital asset but expensed. Also if one asset is over \$5,000 and another is not, all assets associated with the project will be capitalized to account for the entire project.

A private project (developer contract) will not be capitalized until the project is final and accepted by the City Council. The developer should be responsible for establishing the value of the project with the city.

3. Disposals – Accounting and Reporting Issues

Department Heads shall be responsible for reporting disposal of capital items to the Finance Department. The Finance Department will record the disposal in the capital asset system. When the entries are interfaced to the general ledger, additional entries will need to be determined to record possible gains or losses.

**GOVERNMENT-TYPE FUNDS:**

**Gains** are receipted to the appropriate account number at the fund level. (Example: Sale of City Property-Public Works). These receipts do not need to be recorded in the General Fund, 101.

**Losses** will be recorded in the General Fund, 101.

Receipts on sale of capital assets will be recorded in the General fund (101). Gains from disposition will be included in the General revenues of the City wide financial statements. Any losses will be allocated to the General Government function on City wide financial statements.

4. Capital Asset Inventory

The Finance Department will distribute a list of inventory, by department, to each department head annually during the late fall of each year. This list will show what each department should have regarding capital assets. It will be the department head's responsibility to verify the inventory form, accounting for any changes in their department's inventory, and return it to the Finance Department. The Finance Department will then do any necessary adjustments, transfers, or disposals to the capital assets system, to account for these changes.

A physical inventory of the City's capital assets will be conducted at least every four years by the Finance Department staff in conjunction with the various departments. Random inventories maybe conducted by staff at any time also. The appropriate adjustments will be made to the capital asset system. Any significant variances will be investigated and policies and procedures will be adjusted accordingly, if necessary.

CITY OF DAYTON  
Capital Assets Policy

This Capital Asset Policy is effective September 22, 2009 and supersedes all previous City Capital Asset Policies.

Adopted by the City Council of Dayton, September 22, 2009  
Attest:

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
City Administrator

**ITEM:** Probationary Firefighter Resignation

**PREPARED BY:** Fire Chief Gary Hendrickson

**POLICY DECISION / ACTION TO BE CONSIDERED:**  
Accept the resignation of Probationary Firefighter Amber Hassan

**BACKGROUND:**  
Probationary Firefighter Amber Hassan has submitted her resignation from the Dayton Fire Department for personal reasons. The Dayton Fire Department appreciates her time and efforts during her tenure and wishes her well in her future endeavors.

**CRITICAL ISSUES:**  
N/A

**RECOMMENDATION:**  
Approve the resignation of Probationary Firefighter Amber Hassan

**ATTACHMENT(S):**  
Resignation Letter

## Gary Hendrickson

---

**From:** Kevin Astrup  
**Sent:** Thursday, January 22, 2026 12:49 PM  
**To:** Gary Hendrickson  
**Cc:** Kirk Maroushek; Joseph Tiedeman  
**Subject:** Fw: Resignation

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged



Kevin Astrup | Assistant Fire Chief  
City of Dayton | Fire Department  
C: 612-559-4207  
[kastrup@daytonmn.gov](mailto:kastrup@daytonmn.gov)  
12260 S Diamond Lake Rd Dayton, MN 55327  
We Play Outside | We've Got Roots | We're Right Here



---

**From:** Amber Hassan <ahassan@daytonmn.gov>  
**Sent:** Thursday, January 22, 2026 12:47 PM  
**To:** Kevin Astrup <kastrup@daytonmn.gov>  
**Subject:** Resignation

Good afternoon,

This email serves as my resignation from the department. Unfortunately, due to scheduling conflict and personal issues, I am unable to continue on in the program at this time.

Thank you for the opportunity, and for considering me for the position even though it did not work out as planned. I hope to have the opportunity again in the future, but thank you regardless.

I will be sure to turn in all of my gear by tomorrow.

Best,  
Amber Hassan

Get [Outlook for iOS](#)

**ITEM:**

Approve LeVander, Gillen & Miller Contract for Legal Services

**PREPARED BY:**

Zach Doud, City Administrator/Finance Director

**POLICY DECISION / ACTION TO BE CONSIDERED:**

Approve LeVander, Gillen & Miller Contract

**BACKGROUND:**

Council approved moving to LeVander, Gillen, & Miller at the January 27<sup>th</sup>, 2026 council meeting as the new legal counsel. With this approval, there needed to be a contract agreement that was drafted for approval.

This contract is for an ongoing basis and can be terminated within 30 days by either party. It is very straight forward and notes the increase annually if the City were to staff with LGM for a number of years. I was able to work with LGM to reduce their rates slightly to align more closely with our budget which we appreciate on a staff level.

**RECOMMENDATION:**

Staff recommends approval of the contract with LeVander, Gillen, & Miller.

**ATTACHMENT(S):**

N/A

January 28, 2026

**SENT VIA EMAIL**

Zach Doud  
 City Administrator  
 City of Dayton  
 12260 S Diamond Lake Road  
 Dayton, MN 55327

**RE:** City Attorney for City of Dayton

Dear Mr. Doud:

Thank you for accepting our proposal and allowing us to serve as the civil City Attorney for Dayton. We look forward to this new relationship and working with you and the City. This letter is confirmation of our agreement and hourly rates.

		<b>Hourly rate for 2026 (rate to increase annually 5%)</b>
<b>Hourly Rate for Attorneys</b>	<i>General Matters</i>	\$195
	<i>Special Matters</i>	\$245
<b>Hourly Rate for Legal Assistants</b>	<i>General Matters</i>	\$145
	<i>Special Matters</i>	\$195
<b>Itemized Fees:</b>		
<ul style="list-style-type: none"> <li><b>Photocopying</b></li> </ul>		\$.20/page black/white
		\$.49/page color
<ul style="list-style-type: none"> <li><b>Legal Research</b></li> </ul>		Actual Cost; not to exceed \$300/month
<ul style="list-style-type: none"> <li><b>Recording fees, filing fees, out of pocket expenses</b></li> </ul>		Actual Cost

*General Matters* include appearance at City Council meetings, Planning Commission meetings, and special meetings, legal opinions, research, ordinance drafting, telephone and video conferences, in-person conferences, correspondence (letters and emails) and general civil legal work.

*Special Matters* include all development-related work where the City is reimbursed for its engineering, planning, and legal fees by a developer, landowner, or other third party. This also includes Dayton Economic Development Authority (EDA) matters, upon request. This category also includes public improvement project related work, including pre-condemnation matters, easement or real property acquisition or sale matters; or other real property sale and title clearance matters. This category also includes any litigation initiated by the City or third parties, such as civil nuisance actions, assessment appeals, and real property litigation matters not covered by the City’s insurance through the League of Minnesota Cities Insurance Trust.

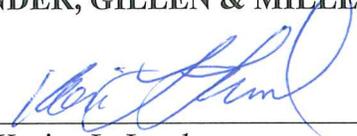
Either party may terminate this agreement upon thirty (30) days written notice to the other.

We look forward to working with you and the City of Dayton! Thank you.

**LEVANDER, GILLEN & MILLER, P.A.**

**CITY OF DAYTON, MINNESOTA**

By:

  
\_\_\_\_\_  
Korine L. Land  
Shareholder

By:

\_\_\_\_\_  
Zach Doud  
City Administrator

By:

  
\_\_\_\_\_  
Cynthia R. Kirchoff  
Senior Associate

**PRESENTER:** Marty Farrell

**ITEM:** City Branding discussion

**PREPARED BY:** Marty Farrell

**POLICY DECISION / ACTION TO BE CONSIDERED:** Altering the City Branding.

**BACKGROUND:** Staff would like Council to give guidance on the City Branding, there has been some discussion that the Logo has a “toothpaste” like appearance. Staff would like to have direction as this affects projects going forward, particularly with City signage. Staff has included signage on the City CIP for some time and have not moved forward with the installation of new signs. There are a number of gateway signs that need to be replaced, and an entrance sign scheduled for Elsie Stephens Park.

**CRITICAL ISSUES:** N/A

**BUDGET IMPACT:** N/A

**RECOMMENDATION:** Discussion only.

**ATTACHMENT(S):** Discussion document, Branding guidelines document, Signage Master Plan, 3 Finalist designs.

## **Branding Council Review Discussion Document**

### **Information**

Council have commented on the City logo particularly regarding the swoosh describing it as “toothpaste”. The purpose of this review is to get guidance from council to facilitate future changes or continue with the previously approved logo.

### **Background:**

Council approved pursuing an RFP for updating the City’s branding at the 6-28-2017 Council Meeting, this was in a response to numerous conversations and adopting the Councils Goals at that time to *“define and promote the City’s Brand”*.

The RFP document was approved and posted on July 31 2017, with a contract award scheduled for 9-27-2017. The Contract (\$9,000) was awarded to Heriot Design at the 11-29-2017 meeting.

January 9 2018, a branding committee was approved based on Council guidelines for various entities within the City to be represented. Recommendations for inclusion 1-2 Council members, Planning Commission 1, Park Commission 1, EDA 1, Dayton Elementary representative, Faith community representative, 2 Business representatives, Residents representatives from all areas of the City. The purpose was to get input from as broad of a scope as possible.

After several surveys, Open House events, and 6 Committee meetings, the logo design, tagline and differentiators. The Committee recommended 3 choices to the City Council at the June 12 2018 Council meeting, ranked 1 to 3 for the Council to choose from. The Council approved the No 1 ranked choice to be the new Branding for the City of Dayton.

Following on from the Branding project the Council wanted to develop a City-wide signage master plan to incorporate the new branding. Council awarded the contract (\$54,000) to Visual Communications at January 14 2020 meeting.

A similar process was adopted as the branding project with a signage committee appointed based on a similar make up as the branding committee for a broad range of representation. After many meetings, surveys and events, a recommendation was made to the Council at 11-24-2020 meeting and the Signage Master Plan was approved.

The first sign installed was the Interchange entry way sign (\$54,025) which was approved at the 07-27-2021 Council meeting.

Since the acceptance of the Branding the logo, in its various formats has been incorporated into all aspects of the City from Stationery, to clothing, pens, coffee mugs, signage, web sites, social media sites, vehicle livery, newsletters and communications,

## **Why Branding Matters**

Branding design exists for one core reason: to make an organization instantly recognizable and meaningfully understood. Everything else flows from that. Branding becomes a strategic tool—not just decoration.

## **What branding design does**

### *1 Creates recognition*

- Shapes, colors, typography, and symbols form visual cues the brain remembers.
- Consistency builds familiarity, which builds trust.

### *2. Communicates identity and values*

- A brand's look signals what it stands for, professional, playful, rugged, luxurious, civic-minded, etc.
- This helps people understand the organization before a single word is spoken.

### *3. Differentiates from competitors*

- Branding design carves out a unique visual space.
- It prevents confusion and helps audiences choose between similar options.

### *4. Builds emotional connection*

- People respond emotionally to visuals.
- A strong brand design can evoke pride, nostalgia, confidence, or belonging.

### *5. Supports storytelling*

- Logos, color palettes, and imagery become shorthand for the brand's narrative.
- They help communicate mission, history, and personality.

### *6. Ensures consistency across touchpoints*

- From signage to websites to uniforms, branding design keeps everything cohesive.
- This consistency signals reliability and professionalism.

### *7. Drives strategic goals*

- For municipalities: civic pride, tourism, economic development, community cohesion.
- For nonprofits: mission clarity, donor trust, volunteer engagement.

## **Why this matters**

Branding design isn't just about looking good. It's about shaping perception, building trust, and guiding behavior, whether that's buying a product, supporting a cause, or feeling connected to a community. It is Important to look at the function of the design and not rely on personnel preferences, does the branding reflect the values that were intended.

## **Branding Lifespan**

Most municipal government brands last 20 years before a full overhaul. Cities tend to rebrand far less frequently than corporations because stability, trust, and continuity matter more in the public sector.

## **Why Municipal Branding Lasts Longer**

*Municipalities operate in a different environment than private companies:*

- Public trust and continuity are core values, sudden changes can confuse residents.
- Budgets and procurement cycles make frequent rebrands impractical.
- Community identity evolves slowly, often tied to history, geography, and civic pride.
- Political oversight slows or complicates the process, sometimes introducing delays.

## **Typical Lifespan Benchmarks**

*Full Rebrand (20 years); A complete overhaul, logo, colors, typography, messaging, signage, vehicles, uniforms:*

- When the existing brand feels outdated
- After major growth or demographic shifts
- When digital services need modernization

## **Why Municipalities Eventually Need a Refresh**

- Outdated websites and digital tools reduce trust and usability.
- Inconsistent department branding confuses residents.
- Modern expectations for clarity, accessibility, and mobile-first design push updates.

**ITEM:**

Branding Presentation

**PRESENTERS:**

Josh Heriot and Kate Dileo

**PREPARED BY:**

Tina Goodroad, City Administrator/Development Director

**ACTION:**

Approval of Logo and Tagline

**BACKGROUND:**

Earlier this year the City embarked on a branding initiative with Heriot Creative. This effort started with a community wide survey and appointment of a Branding Steering Committee consisting of a cross section of Dayton residents and business representatives:

Britney Ahlman  
Brad Dehn  
Craig Allen  
Doug Baines  
Jack Bernens  
Jake Walesch  
Jason Biederwolf  
Jim Berge (King Solutions)  
Jon Sevald  
Jon Mellberg  
Julia Whalen  
Julie Gustafson  
Michelle Allen  
Steve Hoaglund (ICA)  
Tim McNeil  
Marty Farrell  
Tina Goodroad

The committee met over the course of six meetings to develop a logo design, tagline and differentiators. This committee worked extremely well together, had fun and provided a great final recommendation for a new logo, tagline and final differentiators. More detail is included in the summary prepared by the Heriot Creative team.

**RELATIONSHIP TO COUNCIL GOALS:**

This project fulfills the City Council goal to *Define and Promote the City's brand.*

Next steps will include completion of the Brand Style Handbook, design of business cards, letter head, PowerPoint slide graphics, social media profile, ad templates and two motion graphic videos to get the word out about the new logo. We will also work with Heriot Creative to develop signage plans for buildings, parks and key gateways. Funding for installation of new signage is included in the CIP in 2019.

**ACTION REQUESTED:**

Staff recommends that the City Council approve the Branding Steering Committee recommendation (1<sup>st</sup> choice in summary attachment) logo, tagline and differentiators.

**ATTACHMENT(S):**

Heriot Creative summary report

CITY OF  
Dayton

BRAND STRATEGY



Heriot Creative | Lino Lakes, MN 55014 | 651-324-7780



## PROJECT CONTEXT

As a part of the City of Dayton’s 2017 – 2018 Goal Planning, the City identified a key initiative to define and promote the City’s brand. The City of Dayton and Heriot Creative partnered to develop an updated logo, tagline, and differentiators which support the mission and values of the City of Dayton and resonate with its current and prospective community members.

## PROJECT INITIATIVES

Heriot Creative and the City of Dayton created an inclusive process that incorporated multiple feedback sources to ensure new brand components were in line with the City of Dayton’s mission and values.

### **Town Hall and Open House Participation:**

Heriot Creative was present during the November 2017 Town Hall and January 2018 Open House meetings to present the branding project, answer questions, as well as to gather community feedback.

### **Branding Survey:**

In January 2018, the City of Dayton and Heriot Creative sent out a community-wide to gather insight on why Dayton is different from other cities and what individuals value most about Dayton. The survey identified the following themes that were thoroughly considered in the creation of the City’s new brand elements: *nature is essential; people are important; convenience is key; and history is cherished.*

### **Branding Committee:**

A diverse Branding Committee was created, comprised of over ten residents and business owners, to collaboratively work with Heriot Creative throughout the brand strategy process. Six roundtable sessions were held to finalize of the City of Dayton’s new logo, tagline, and differentiators.

## NEW BRANDING ELEMENTS

**New Tagline:** Live the difference.

**New Differentiators:** *“Why Dayton is Different” statements*

**1. We’re Right Here.**

A city of beautiful, natural resources with convenient proximity to the best of the Twin Cities’ amenities.

**2. We’ve Got Roots.**

A strong community that cultivates a genuine sense of connection and deep ties to its history and heritage.

**3. We Play Outside.**

A place rich in opportunity to experience the many parks, trails, and rivers that immerse you in nature.



**1<sup>st</sup> Choice Logo Design from Branding Committee:**



**2<sup>nd</sup> Choice Logo Design from Branding Committee:**



**3<sup>rd</sup> Choice Logo Design from Branding Committee:**



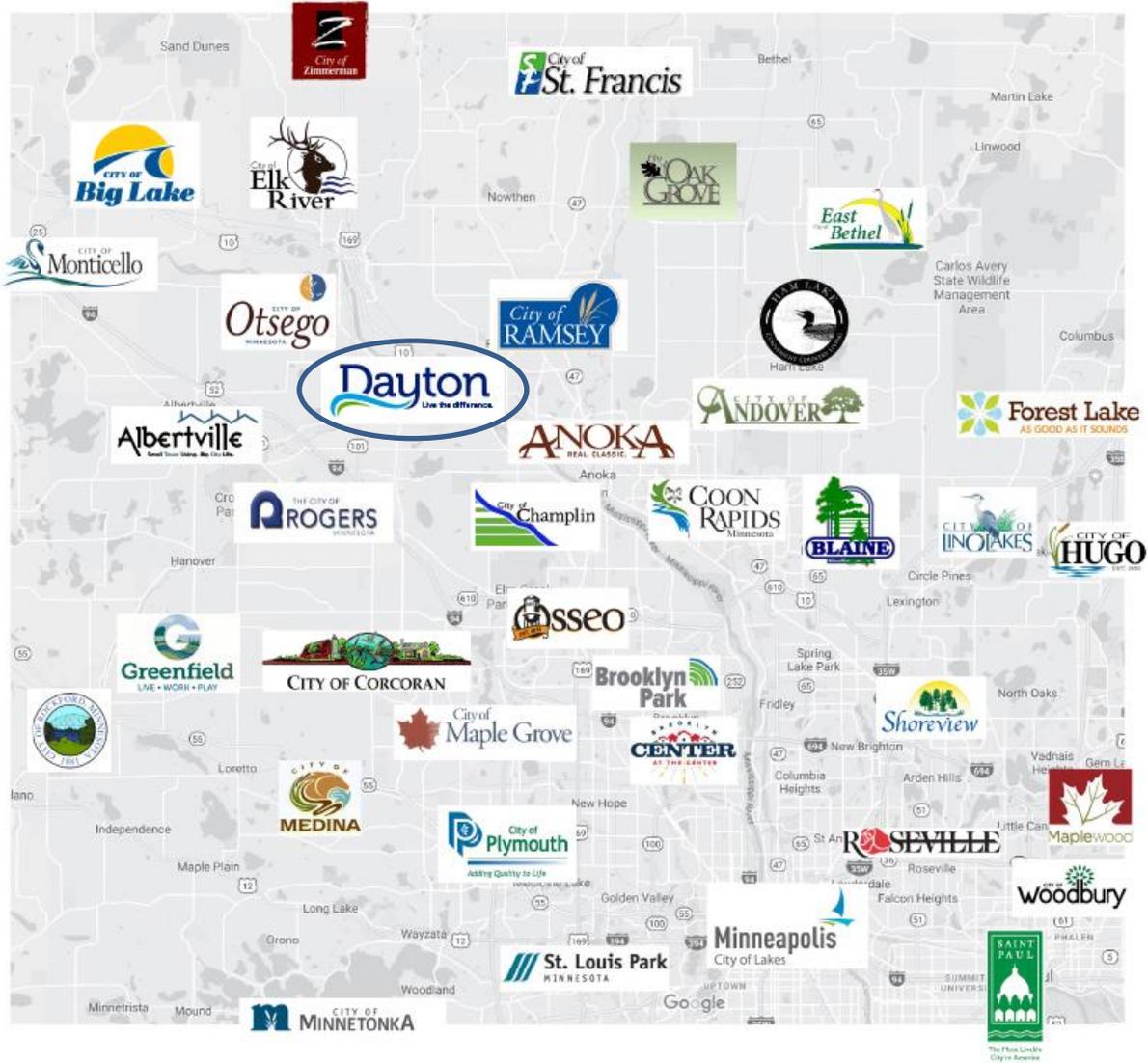


Collateral Application of 1<sup>st</sup> Choice Design:





Surrounding Area Audit of 1<sup>st</sup> Choice Design:



NEXT STEPS

Based on the above information, determine if the City of Dayton wishes to move forward with the 1<sup>st</sup> choice logo, as well as the updated tagline and differentiators. If approved, the City of Dayton and Heriot Creative will plan a fun and engaging community unveiling event.



BRAND STYLE GUIDE



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This brand style guide was designed to help City staff and marketers maintain a consistent identity for the City of Dayton. The purpose is to offer standard usage guidelines to protect the integrity of the brand across a variety of marketing platforms, applications and vendors.

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## DESCRIPTION

Here is the logo designed to represent the community of Dayton, Minnesota. The goal was to create a compelling graphic that would appeal to the target market and effectively communicate the brand in online and print applications. The approach was to incorporate stylized natural imagery into the typography. The light blue wave represents the area rivers, specifically the Mississippi River which creates Dayton's northern border. The green is a nod to the parks and trails of the area, in particular the Three Rivers Park District, an important recreational asset for the community. The name is set in upper and lower case to give a casual, friendly feel. A modern semi-slab serif typeface was chosen to complement and contrast the natural forms, making the logo for the City of Dayton look established yet contemporary.



# TYPOGRAPHY

There is one primary typeface that has been used in the logo and another secondary typeface that is to be used for the tagline and collateral. There has been significant modification for the logo so whenever possible the digital logo files should be used.

## **PRIMARY: Museo 500**

ABCDEFGHIJKLMNOPQRSTUVWXYZ  
abcdefghijklmnopqrstuvwxyz

## **SECONDARY: Museo Sans Family**

ABCDEFGHIJKLMNOPQRSTUVWXYZ  
abcdefghijklmnopqrstuvwxyz

ABCDEFGHIJKLMNOPQRSTUVWXYZ  
abcdefghijklmnopqrstuvwxyz

ABCDEFGHIJKLMNOPQRSTUVWXYZ  
abcdefghijklmnopqrstuvwxyz

**ABCDEFGHIJKLMNOPQRSTUVWXYZ**  
**abcdefghijklmnopqrstuvwxyz**

## COLOR

To maintain a consistent visual identity when used on stationery, print collateral, online and select screen-printed and embroidered apparel, the following brand colors are recommended. Colors are listed as CMYK process, RGB, Pantone and hex colors for web usage.

# Dayton



CMYK: 100C 94M 24Y 21K  
RGB: R36 G45 B105  
Pantone 662C  
232d69



CMYK: 80C 18M  
RGB: R0 160G 221B  
Pantone 299C  
00a0dd



CMYK: 67C 12M 100Y  
RGB: R99 169G 69B  
Pantone 369C  
63a945

PRIMARY

Dayton

Dayton  
Live the difference.

CITY OF  
Dayton

CITY OF  
Dayton  
Live the difference.

Full color

Dayton

Dayton  
Live the difference.

CITY OF  
Dayton

CITY OF  
Dayton  
Live the difference.

2 color- Pantone 662 & Pantone 299

Dayton

Dayton  
Live the difference.

CITY OF  
Dayton

CITY OF  
Dayton  
Live the difference.

Black

PRIMARY



Reverse



2 Color Reverse- Pantone 662 & Pantone 299

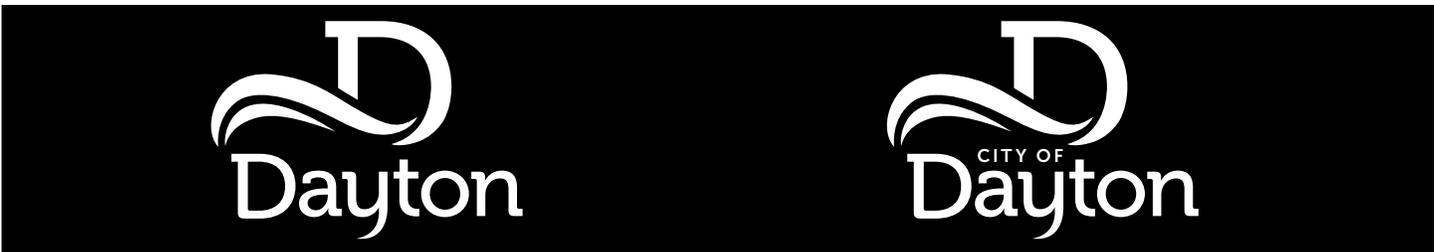


White

SECONDARY



Color, 2 Color, Black



Reverse, 2 Color Reverse, White

ACCEPTABLE



Logo may be presented with a **MINNESOTA** identifier line



Tagline size and position may be adjusted for legibility



Tagline typeface(s) may be altered when used as headline



Logo may be printed in one color – Pantone 662



Logo may be printed in alternate 2 color – Black & Cyan



**D Lettermark** may be used creatively as a graphic element or watermark



Any part of the **Dayton Wave** may be used creatively as a graphic element or watermark

UNACCEPTABLE



For readability and brand recognition, tints of primary or secondary logos should not be used



Logos should not be skewed



Logos should not be scaled out of proportion



Logos should not be cropped



Alternate colors should not be used without approval



Logo formatting, spacing or size relationships should not be modified



Typefaces should not be altered or replaced

# APPLICATION

Featured are visuals which show the logo used in select City of Dayton applications. In order to present a consistent image and foster instant brand recognition, use of the primary (horizontal) logo arrangement is preferred.



City Hall sign



Wassertower



City vehicles



Street banner



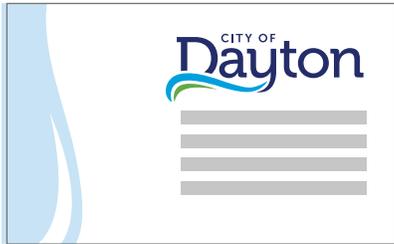
Staff shirts



Safety gear

# APPLICATION

The City of Dayton logo is designed to be presented in a variety of arrangements and color formats suitable for print collateral, promotional products and apparel.



Business Cards



Magazine Ads



Mugs



Pens



Water Bottles



T-shirts



Hats



12260 South  
Diamond Lake Road  
Dayton, MN 55327

Exterior Signage  
Design & Standards



3701 Wayzata Blvd.  
Minneapolis, MN



**VISUAL  
Communications**

475 Cleveland  
Avenue North  
Suite 223  
Ivy League Place  
Saint Paul  
Minnesota  
55104

651-644-4494  
651-644-4289  
www.visualcomm.com

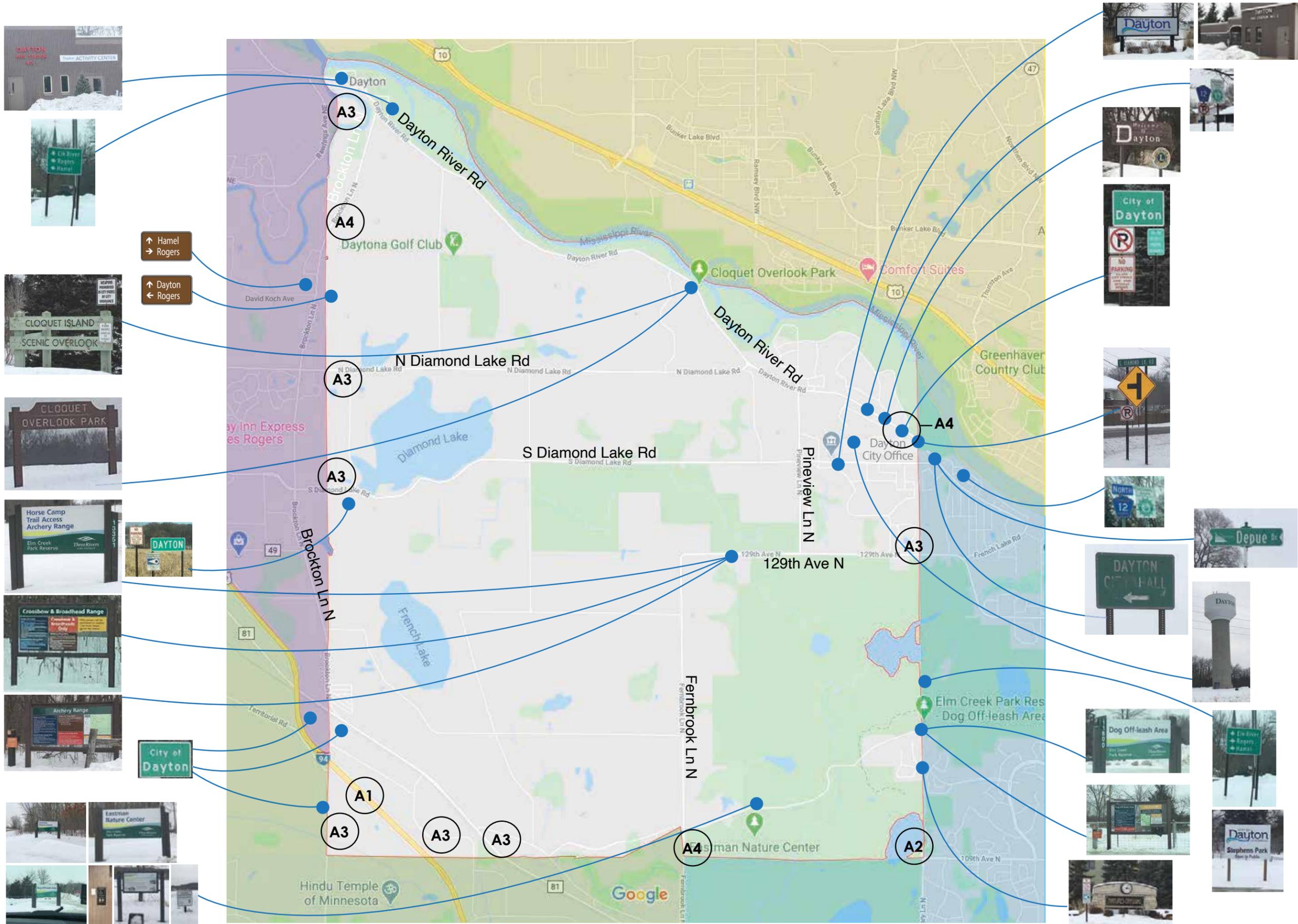
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12260 South Diamond Lake Road  
Dayton, MN 55327

Exterior Signage Standards

Project: 19.11.01  
Date: 05/01/20 cc  
12/02/20 cc  
01/04/21 cc  
06/01/21 cc



**A1** INTERSTATE 94 INTERCHANGE  
250 SQ. FT. GATEWAY MONUMENT

EXISTING AND NEW CITY IDENTIFICATION SIGN LOCATIONS

Scale: NTS



12260 South  
Diamond Lake Road  
Dayton, MN 55327

Exterior Signage  
Design & Standards



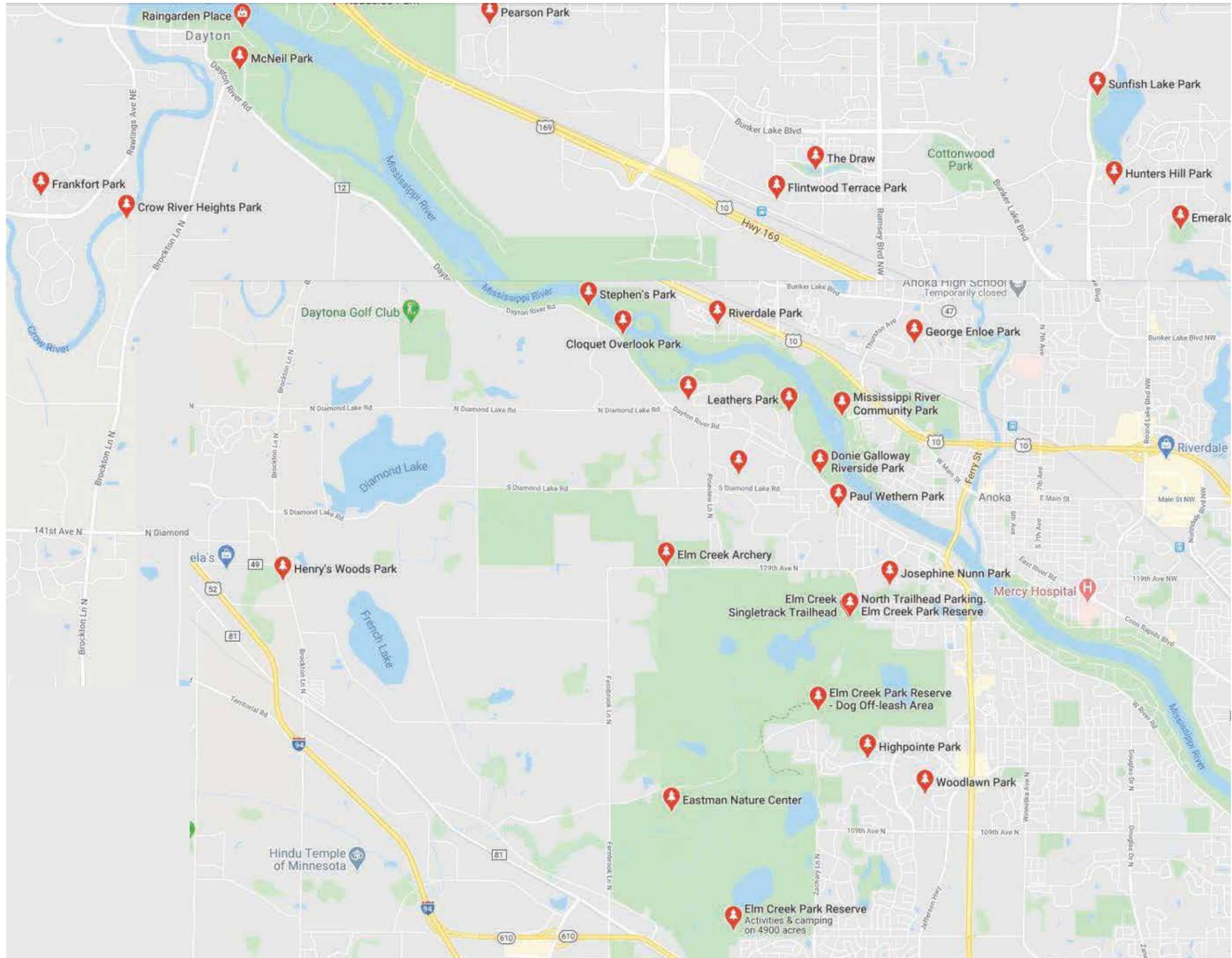
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Minnesota  
5 5 1 0 4

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12/02/20 cc  
01/04/21 cc



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Avenue North  
Suite 223  
Ivy League Place  
Saint Paul  
Minnesota  
55104

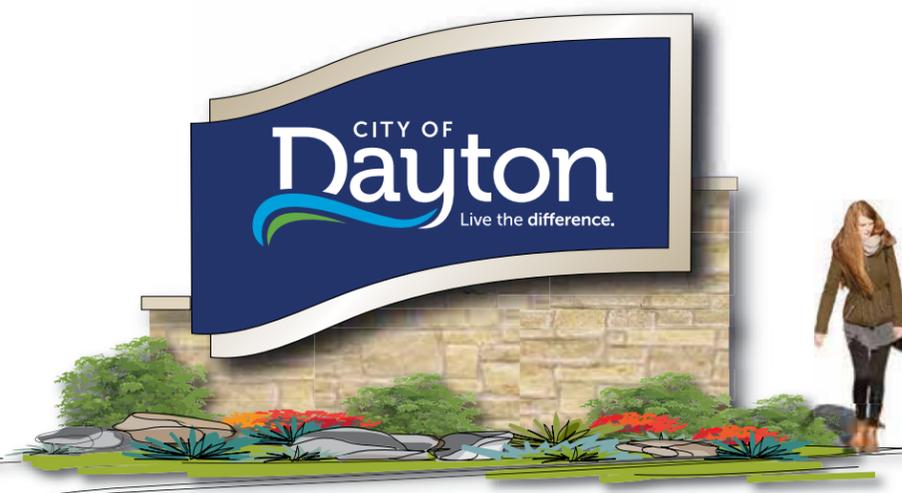
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Date: 05/01/20 cc  
12/02/20 cc  
01/04/21 cc



**SIGN TYPE A**  
Freeway Primary Main Entrance Identification



**SIGN TYPE A1**  
Primary Main Entrance Identification

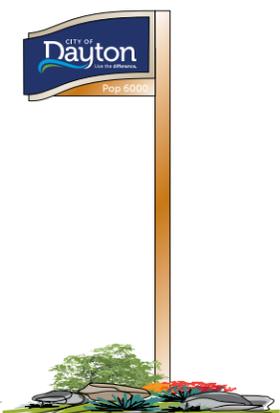


**SIGN TYPE A2**  
Secondary Main Entrance Identification

**CITY IDENTIFICATION SIGNAGE**



**SIGN TYPE A3**  
Tertiary Identification



**SIGN TYPE A4**  
Gateway Identification (Pole Mount)



**SIGN TYPE A5**  
Individual Face Lit Letters on Dark Wall



**SIGN TYPE A7**  
Individual Face Lit Letters on Light Wall



**SIGN TYPE A6**  
Individual Non-Lit Letters on Dark Wall



**SIGN TYPE A8**  
Individual Non-Lit Letters on Light Wall



**SIGN TYPE B1**  
Primary Park Identification

**CITY IDENTIFICATION SIGNAGE**

**PARK SIGNAGE**



**SIGN TYPE B2**  
Secondary Park Identification



**SIGN TYPE B3 & B3.1**  
Tertiary Park Identification (Internally Illuminated)  
Tertiary Park Identification (Non-Illuminated)



**SIGN TYPE B4**  
Trailblazer Park Signage



**SIGN TYPE B5 & B5.1**  
Primary/2 Side Kiosk Park Id w/  
Map & Park Regulations/Illuminated  
Primary/2 Side Kiosk Park Id  
w/ Map & Park Regulations/  
Non-Illuminated



**SIGN TYPE B6 & B6.1**  
Primary/2 to 4 Side Kiosk Park Id  
w/ Map & Park Regulations/  
Illuminated  
Primary/2 to 4 Side Kiosk Park Id  
w/ Map & Park Regulations/  
Non-Illuminated



**SIDE B-PARK RULES & REGULATIONS**



**SIDE C-BULLETIN BOARD**



**SIDE D-PARK MAP**

**PARK SIGNAGE**

**SIGN HIERARCHY**

Scale: N.T.S.



12260 South  
Diamond Lake Road  
Dayton, MN 55327

Exterior Signage  
Design & Standards



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**SIGN TYPE B7**  
Secondary Park Identification  
w/Map & Park Regulations  
**PARK SIGNAGE**



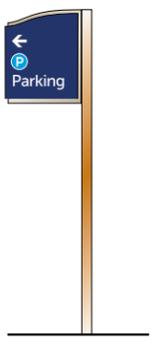
**SIGN TYPE B8**  
Directional Signage  
(Pole Mount)



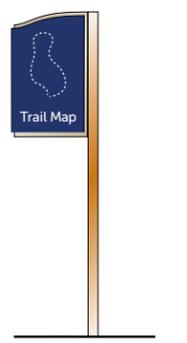
**SIGN TYPE B9**  
Tertiary Park Identification  
(Pole Mount)



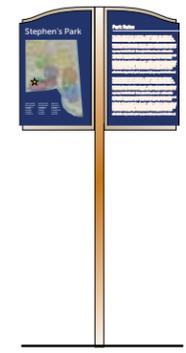
**SIGN TYPE C1**  
Primary Directional/  
4 Sided



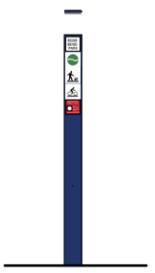
**SIGN TYPE C2**  
Secondary Directional



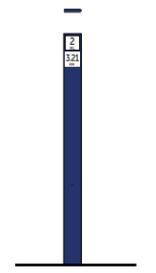
**SIGN TYPE C3**  
Trail Map



**SIGN TYPE C4**  
Trail Regulatory/  
Within Park



**SIGN TYPE C5**  
Trail Marker/2 Sided

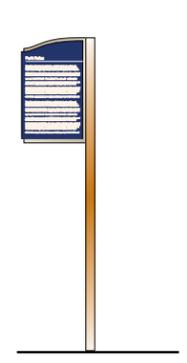


**SIGN TYPE C6**  
Trail Mile Marker/

**TRAIL DIRECTIONAL SIGNAGE**



**SIGN TYPE D1**  
Primary Park Rules  
**PARK AND TRAIL REGULATIONS SIGNAGE**



**SIGN TYPE D2**  
Secondary Park Rules



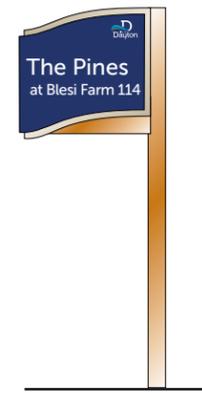
**SIGN TYPE E1**  
Historic Landmark Identification  
**HISTORIC CENTER SIGNAGE**



**SIGN TYPE E2**  
Public and Historic  
Directional Signage



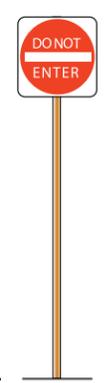
**SIGN TYPE F1**  
Primary Neighborhood (Development)  
Recommended Entrance Identification  
**NEIGHBORHOOD ID SIGNAGE**



**SIGN TYPE F2**  
Secondary Neighborhood  
Identification Signage  
(on pole)



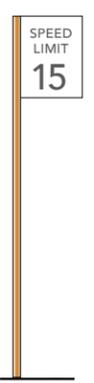
**G1**  
Stop Sign



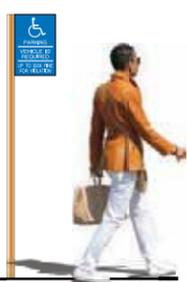
**G2**  
Do Not Enter Sign



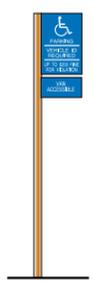
**G3**  
Yield Sign



**G4**  
Speed Limit Sign



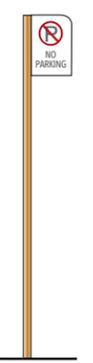
**G5**  
Accessible Parking Sign



**G6**  
Accessible Van Parking Sign



**G7**  
Visitor Parking Only Sign



**G8**  
No Parking Fire Lane Sign

**REGULATORY STANDARDS SIGNAGE**



**H1**  
Advance Street Name Plaque  
No Branding



**H2**  
Advance Street Name with Arrows



**H3**  
Street Name Sign (Overhead Mounted Mast Arm or Bridge)



**H4**  
Street Name Signage (Intersection/Cross Street)

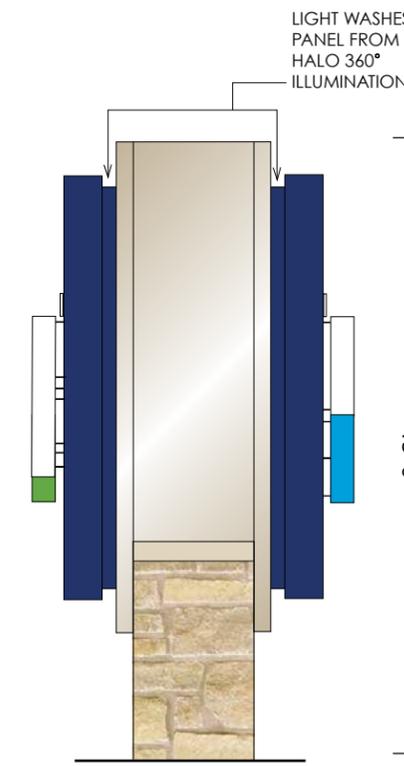
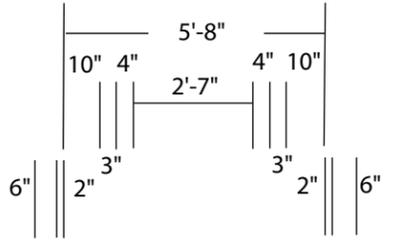
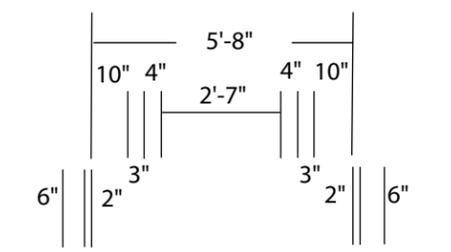
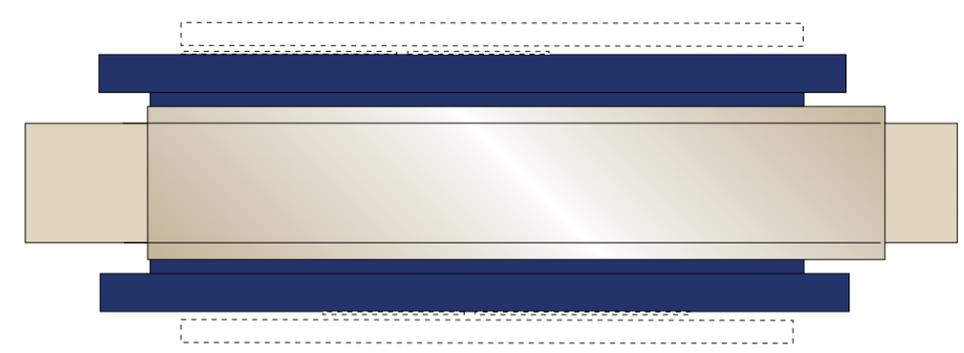


**H5**  
Interstate and Highway Directional Signage (Egress from city)

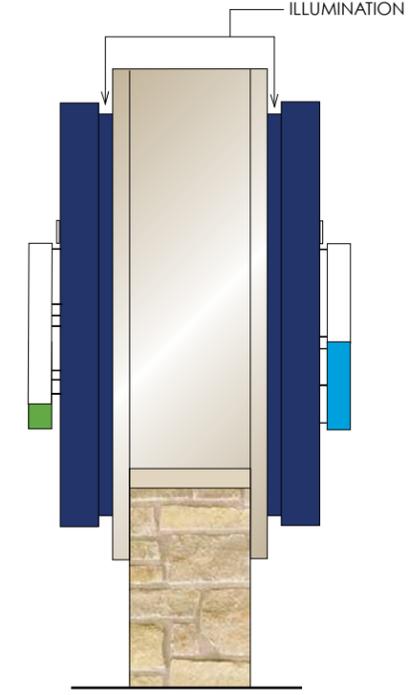
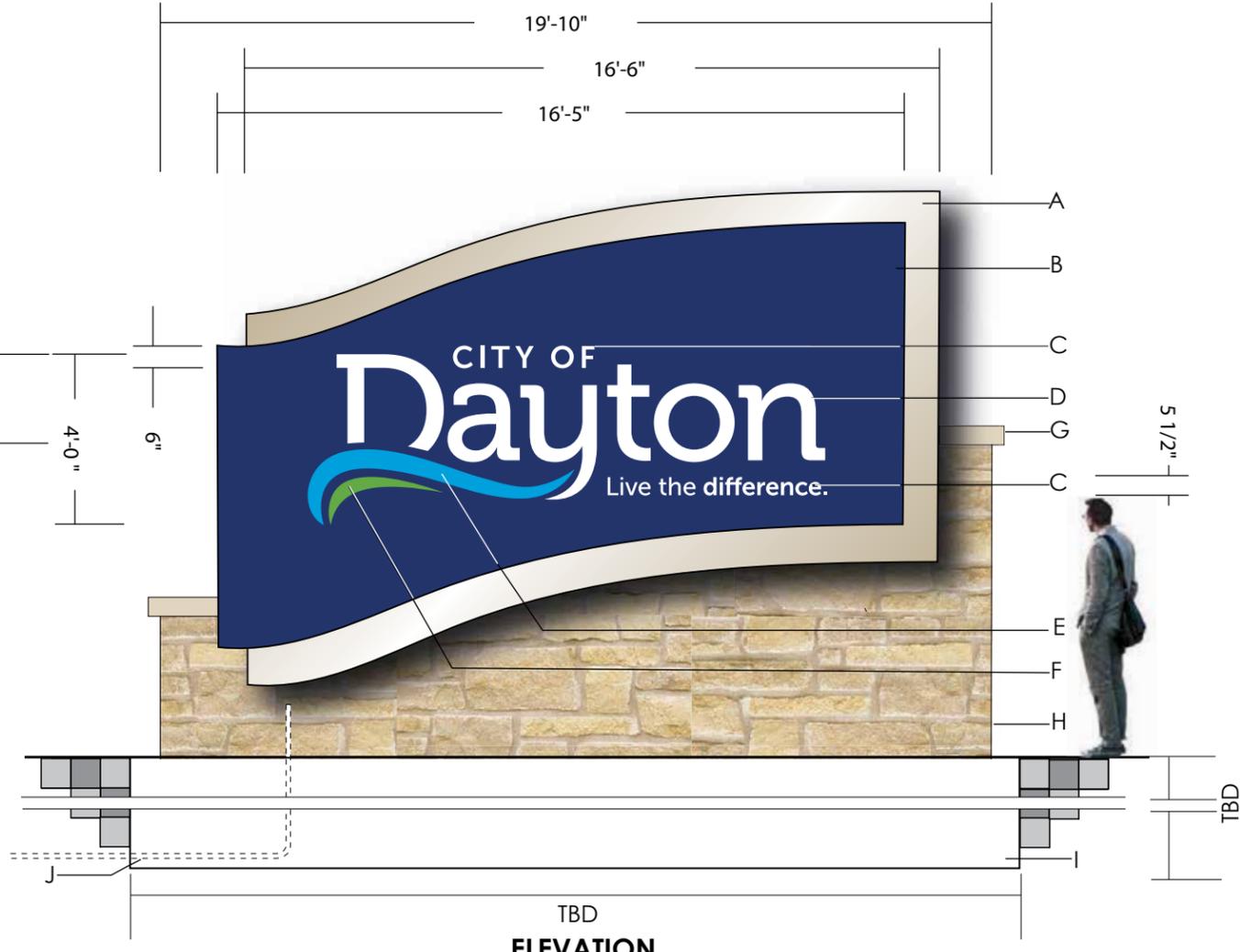
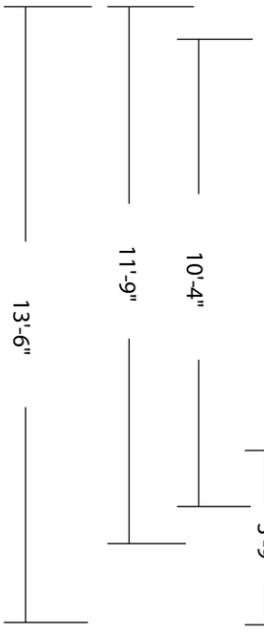


**H6**  
Lake or Stream Marker

**FEDERAL AND STATE TRANSPORTATION CODE SIGNAGE**



LIGHT WASHES  
PANEL FROM  
HALO 360°  
ILLUMINATION



LIGHT WASHES  
PANEL FROM  
HALO 360°  
ILLUMINATION



12260 South  
Diamond Lake Road  
Dayton, MN 55327

Exterior Signage  
Design & Standards



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**248 TOTAL SQUARE FEET**

28" "Dayton" AVERAGE LETTER HEIGHT  
840 FEET CONSERVATIVE READABILITY  
AT 35 MPH

6" "CITY OF" AND "Live the difference"  
AVERAGE LETTER HEIGHT, 150 FEET  
CONSERVATIVE READABILITY AT 35 MPH

INTERNALLY ILLUMINATED

CITY IDENTIFICATION SIGNAGE - SIGN TYPE A - DOUBLE FACED FREEWAY PRIMARY MAIN ENTRANCE IDENTIFICATION

Scale: 1/4"=1'-0"

NOTE:  
REFER TO PAGE 1.1 FOR DETAILS

- A** ALL ALUMINUM CONSTRUCTED DIMENSIONAL CABINET, 2" x 2" ALUMINUM ANGLE FRAME AS REQUIRED W/ .125 ALUMINUM SKIN (SEAMLESS CONSTRUCTION, AS REQUIRED TO AVOID OIL CANNING EFFECT), EXTERIOR ALL EDGES, PAINTED FINISH MATTHEWS ACRYLIC POLYURETHANE PALE BRONZE METALLIC MP41279 LRV 30.9, 'CITY OF DAYTON STANDARD COLORS', REFER TO PAGE C
- B** ALL ALUMINUM CONSTRUCTED SIGN CABINET AND REVEAL, 2" x 2" ALUMINUM ANGLE FRAME AS REQUIRED W/ .125 ALUMINUM SKIN (SEAMLESS CONSTRUCTION, AS REQUIRED TO AVOID OIL CANNING EFFECT), EXTERIOR ALL EDGES PAINTED FINISH MATTHEWS ACRYLIC POLYURETHANE METALLIC DARK BLUE TO MATCH PMS 662C, 'CITY OF DAYTON STANDARD COLORS', REFER TO PAGE C, FLUSH MOUNT TURN OFF SWITCH, WEEP HOLES W/ INTERIOR LIGHT SHIELDS, AND APPROPRIATE WEATHER PROOF ACCESS FOR FUTURE SERVICING AS REQUIRED

- C** INTERNALLY ILLUMINATED 1/2" DEPTH CLEAR ACRYLIC PUSH THROUGH LETTERS SECOND SURFACE FLOODED WITH 3M TRANSLUCENT WHITE VINYL, FACES GLOSS, RETURNS SANDED FROSTED
- D** ALL ALUMINUM TRIMLESS CONSTRUCTED FACE & HALO LIT CHANNEL LETTERS W/ .090 ALUMINUM SKIN (SEAMLESS CONSTRUCTION, AS REQUIRED TO AVOID OIL CANNING EFFECT) INTERIOR PAINTED WHITE, WHITE 'SLOAN' #MOD LED UNITS OR EQUAL, LED'S QUANTITY AS REQUIRED, RETURNS PAINTED FINISH MATTHEWS ACRYLIC POLYURETHANE SATIN WHITE, WEEP HOLES W/ INTERIOR LIGHT SHIELDS, AND APPROPRIATE WEATHER PROOF ACCESS FOR FUTURE SERVICING AS REQUIRED
- E** ALL ALUMINUM TRIMLESS CONSTRUCTED FACE & HALO LIT CHANNEL SWISH W/ .090 ALUMINUM SKIN (SEAMLESS CONSTRUCTION, AS REQUIRED TO AVOID OIL CANNING EFFECT) INTERIOR PAINTED WHITE, WHITE 'SLOAN' #MOD LED UNITS OR EQUAL, LED'S QUANTITY AS REQUIRED, RETURNS PAINTED SATIN FINISH MATTHEWS ACRYLIC POLYURETHANE MEDIUM BLUE TO MATCH PMS 299C EXTERIOR 'SWISH' APPLY FIRST SURFACE TO FACE 3M TRANSLUCENT VINYL TO MATCH MEDIUM BLUE TO MATCH PMS 299C, FLUSH MOUNT TURN OFF SWITCH, WEEP HOLES W/ INTERIOR LIGHT SHIELDS, AND APPROPRIATE WEATHER PROOF ACCESS FOR FUTURE SERVICING AS REQUIRED

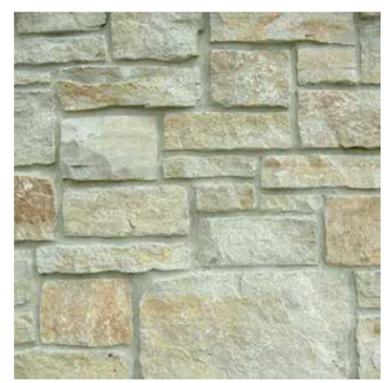
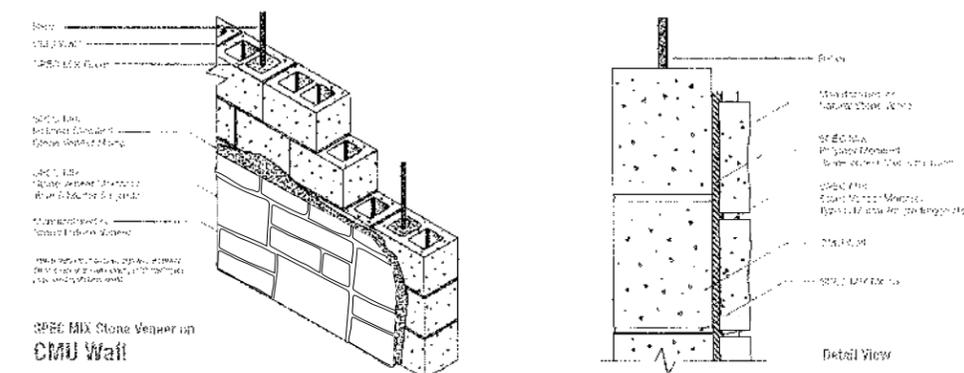
- F** ALL ALUMINUM TRIMLESS CONSTRUCTED FACE & HALO LIT CHANNEL SWISH W/ .090 ALUMINUM SKIN (SEAMLESS CONSTRUCTION, AS REQUIRED TO AVOID OIL CANNING EFFECT) INTERIOR PAINTED WHITE, WHITE 'SLOAN' #MOD LED UNITS OR EQUAL, LED'S QUANTITY AS REQUIRED, RETURNS PAINTED SATIN FINISH MATTHEWS ACRYLIC POLYURETHANE MEDIUM GREEN TO MATCH PMS 369C EXTERIOR 'SWISH' APPLY FIRST SURFACE TO FACE 3M TRANSLUCENT VINYL TO MATCH MEDIUM GREEN TO MATCH PMS 369C, FLUSH MOUNT TURN OFF SWITCH, WEEP HOLES W/ INTERIOR LIGHT SHIELDS, AND APPROPRIATE WEATHER PROOF ACCESS FOR FUTURE SERVICING AS REQUIRED
- G** CONCRETE MASONRY CAP KASOTA GLACIER BUFF W/R/F
- H** 2" X 9" EDEN STONE WINDSOR W/ TCC MORTAR 1013 STANDARDS GREY (REFER TO DETAIL BELOW)
- TWIN CITY BRICK & STONE  
8036 WEST 125TH STREET  
SAVAGE, MN 55378  
TONY BATH  
CELL: 952-292-6318  
www.twincitybrick.com

- I** ADEQUATE TO WITHSTAND ALL STATE AND LOCAL WINDLOAD CODES ALL FOOTINGS & POLE DIMENSIONS ARE SUBJECT TO FIELD SURVEY & SOIL CONTENT. RESULTS TO BE PROVIDED BY THE INSTALLING SIGN COMPANY. ALL FINAL POLE & FOOTING SPECIFICATIONS ARE THE RESPONSIBILITY OF THE INSTALLING SIGN COMPANY
- J** ELECTRICAL AND 18" DEPTH ELECTRICAL CONDUIT SWEEP TO BE PROVIDED TO SITE BY OWNER 120 VOLT OR 277 VOLT TO BE DETERMINED PRIOR TO FABRICATION. SIGN FABRICATOR/INSTALLER TO SUPPLY CONDUIT SLEEVE TO ACCEPT POWER WITHIN POLE
- K** LANDSCAPE BY OTHERS

NOTE:  
SIGN FABRICATOR TO PROVIDE COLOR SAMPLES AND SHOP DRAWINGS FOR APPROVAL PRIOR TO FABRICATION.

INTERIOR ILLUMINATED CABINET PAINTED WHITE, WITH WHITE 'SLOAN' #MOD LED UNITS OR EQUAL, LED INTERNAL ILLUMINATION FOR BOTH SIGN FACES, BACKER PANEL HALO ILLUMINATION (REFER TO DETAILS THIS PAGE)

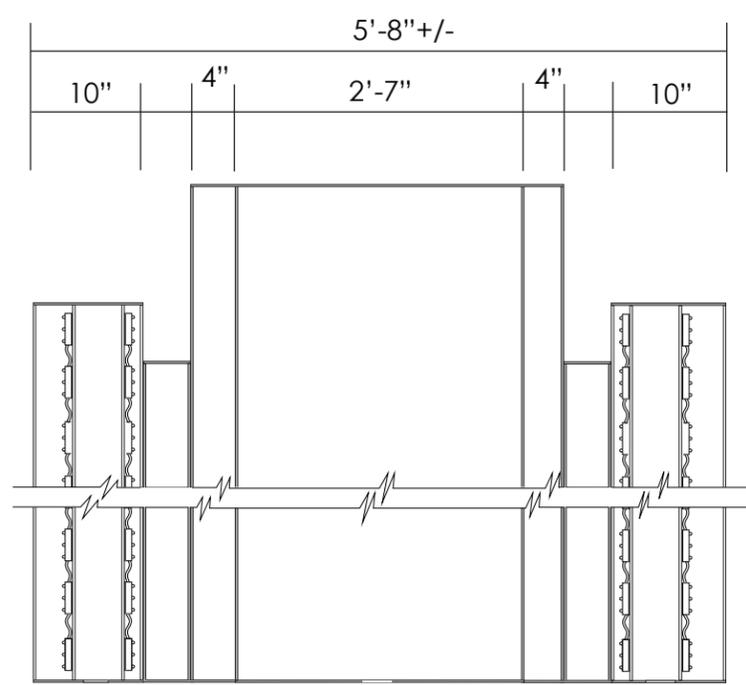
**STANDARDS**



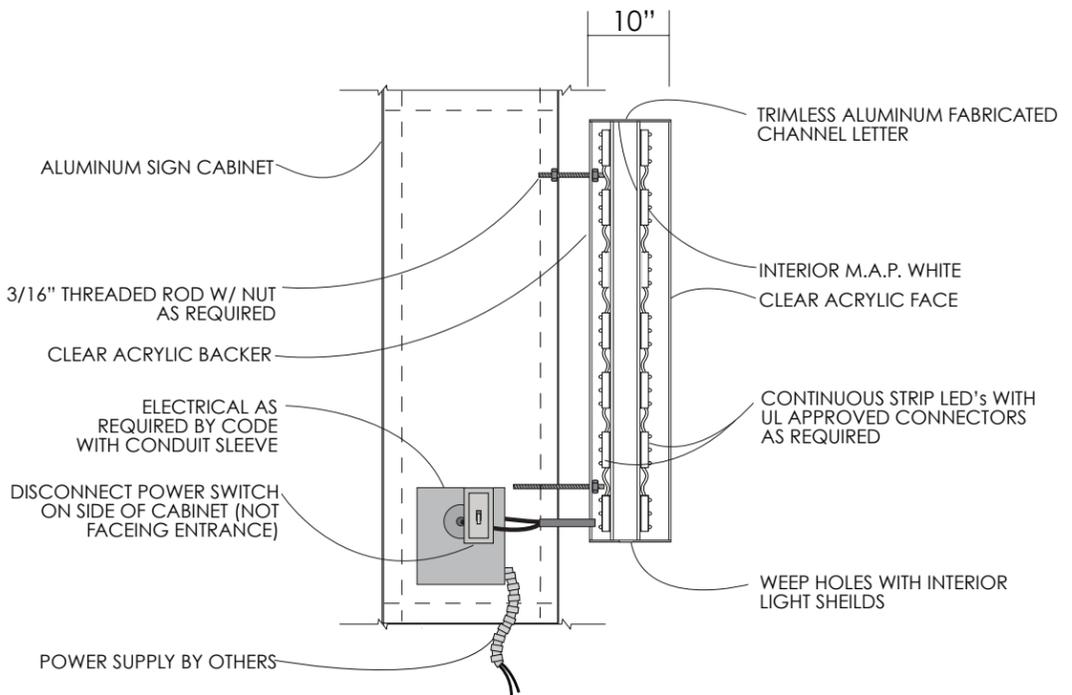
2" X 9" EDEN STONE WINDSOR W/ TCC MORTAR 1013 STANDARDS GREY (REFER TO DETAIL BELOW)

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8036 WEST 125TH STREET  
SAVAGE, MN 55378  
TONY BATH  
CELL: 952-292-6318  
www.twincitybrick.com

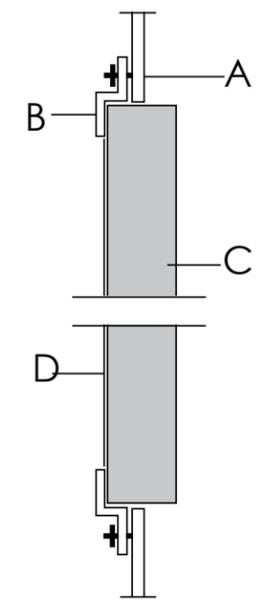
**MASONRY DETAIL**



**FACE & HALO ILLUMINATED SIGN CABINET/SECTION DETAIL**



**FACE & HALO INTERNALLY ILLUMINATED CHANNEL LETTER/SECTION DETAIL "DAYTON"**



**PUSH THROUGH LETTER/SECTION DETAIL "CITY OF" "LIVE THE DIFFERENCE"**

- A .125 ALUMINUM SIGN FACE
- B ALUMINUM CLIP
- C 1/2" DEPTH CLEAR ACRYLIC
- D 3M TRANSLUSCENT WHITE VINYL LAYER

**STANDARDS DETAILS**

Scale: N.T.S.



12260 South Diamond Lake Road  
Dayton, MN 55327

Exterior Signage Design & Standards

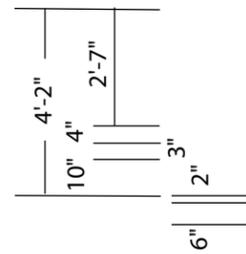


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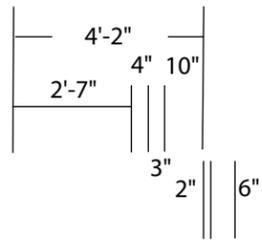
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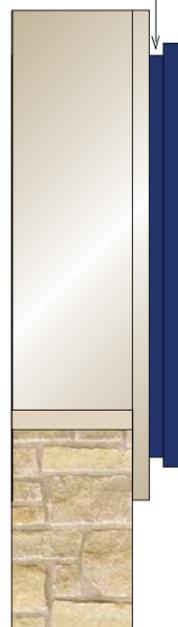
TOP VIEW



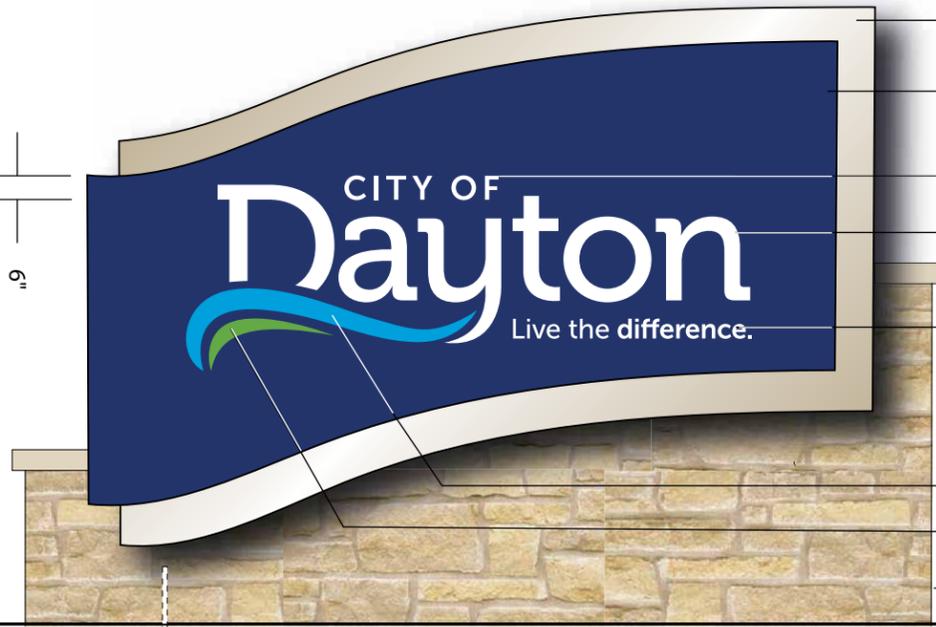
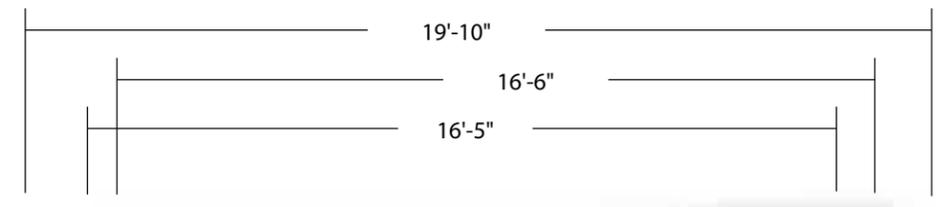
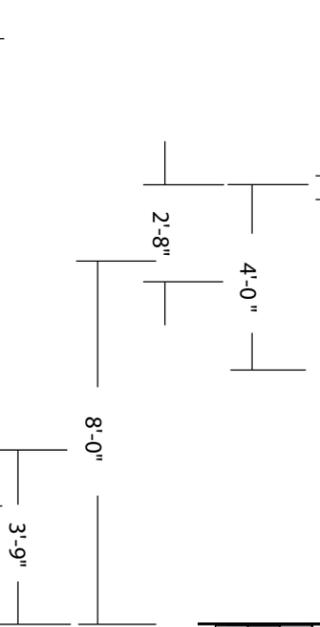
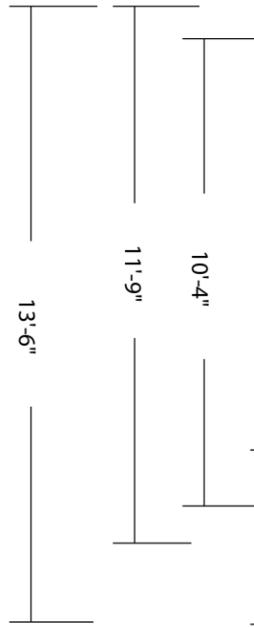
LANDSCAPING



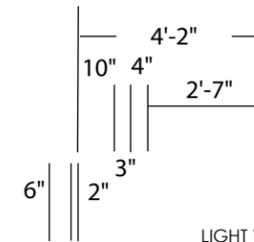
LIGHT WASHES  
PANEL FROM  
HALO 360°  
ILLUMINATION



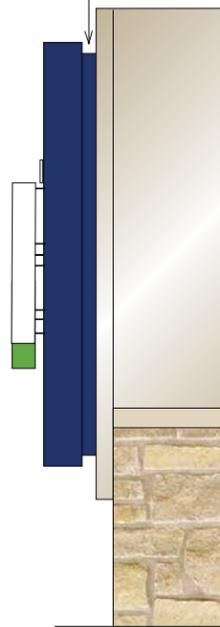
END VIEW



TBD  
ELEVATION



LIGHT WASHES  
PANEL FROM  
HALO 360°  
ILLUMINATION



END VIEW



12260 South  
Diamond Lake Road  
Dayton, MN 55327

Exterior Signage  
Design & Standards



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**248 TOTAL SQUARE FEET**

28" "Dayton" AVERAGE LETTER HEIGHT  
840 FEET CONSERVATIVE READABILITY  
AT 35 MPH

6" "CITY OF" AND "Live the difference"  
AVERAGE LETTER HEIGHT, 150 FEET  
CONSERVATIVE READABILITY AT 35 MPH

INTERNALLY ILLUMINATED

CITY IDENTIFICATION SIGNAGE - SIGN TYPE A - SINGLE FACED FREEWAY PRIMARY MAIN ENTRANCE IDENTIFICATION

Scale: 1/4"=1'-0"

NOTE:  
REFER TO PAGE 1.3 FOR DETAILS

**A** ALL ALUMINUM CONSTRUCTED DIMENSIONAL CABINET, 2" x 2" ALUMINUM ANGLE FRAME AS REQUIRED W/ .125 ALUMINUM SKIN (SEAMLESS CONSTRUCTION, AS REQUIRED TO AVOID OIL CANNING EFFECT), EXTERIOR ALL EDGES, PAINTED FINISH MATTHEWS ACRYLIC POLYURETHANE PALE BRONZE METALLIC MP41279 LRV 30.9, 'CITY OF DAYTON STANDARD COLORS', REFER TO PAGE C

**B** ALL ALUMINUM CONSTRUCTED SIGN CABINET AND REVEAL, 2" x 2" ALUMINUM ANGLE FRAME AS REQUIRED W/ .125 ALUMINUM SKIN (SEAMLESS CONSTRUCTION, AS REQUIRED TO AVOID OIL CANNING EFFECT), EXTERIOR ALL EDGES PAINTED FINISH MATTHEWS ACRYLIC POLYURETHANE METALLIC DARK BLUE TO MATCH PMS 662C, 'CITY OF DAYTON STANDARD COLORS', REFER TO PAGE C, FLUSH MOUNT TURN OFF SWITCH, WEEP HOLES W/ INTERIOR LIGHT SHIELDS, AND APPROPRIATE WEATHER PROOF ACCESS FOR FUTURE SERVICING AS REQUIRED

INTERIOR ILLUMINATED CABINET PAINTED WHITE, WITH WHITE 'SLOAN' #MOD LED UNITS OR EQUAL, LED INTERNAL ILLUMINATION FOR BOTH SIGN FACES, BACKER PANEL HALO ILLUMINATION (REFER TO DETAILS THIS PAGE)

**C** INTERNALLY ILLUMINATED 1/2" DEPTH CLEAR ACRYLIC PUSH THROUGH LETTERS SECOND SURFACE FLOODED WITH 3M TRANSLUCENT WHITE VINYL, FACES GLOSS, RETURNS SANDED FROSTED

**D** ALL ALUMINUM TRIMLESS CONSTRUCTED FACE & HALO LIT CHANNEL LETTERS W/ .090 ALUMINUM SKIN (SEAMLESS CONSTRUCTION, AS REQUIRED TO AVOID OIL CANNING EFFECT) INTERIOR PAINTED WHITE, WHITE 'SLOAN' #MOD LED UNITS OR EQUAL, LED'S QUANTITY AS REQUIRED, RETURNS PAINTED FINISH MATTHEWS ACRYLIC POLYURETHANE SATIN WHITE, WEEP HOLES W/ INTERIOR LIGHT SHIELDS, AND APPROPRIATE WEATHER PROOF ACCESS FOR FUTURE SERVICING AS REQUIRED

**E** ALL ALUMINUM TRIMLESS CONSTRUCTED FACE & HALO LIT CHANNEL SWISH W/ .090 ALUMINUM SKIN (SEAMLESS CONSTRUCTION, AS REQUIRED TO AVOID OIL CANNING EFFECT) INTERIOR PAINTED WHITE, WHITE 'SLOAN' #MOD LED UNITS OR EQUAL, LED'S QUANTITY AS REQUIRED, RETURNS PAINTED SATIN FINISH MATTHEWS ACRYLIC POLYURETHANE MEDIUM BLUE TO MATCH PMS 299C EXTERIOR 'SWISH' APPLY FIRST SURFACE TO FACE 3M TRANSLUCENT VINYL TO MATCH MEDIUM BLUE TO MATCH PMS 299C, FLUSH MOUNT TURN OFF SWITCH, WEEP HOLES W/ INTERIOR LIGHT SHIELDS, AND APPROPRIATE WEATHER PROOF ACCESS FOR FUTURE SERVICING AS REQUIRED

**F** ALL ALUMINUM TRIMLESS CONSTRUCTED FACE & HALO LIT CHANNEL SWISH W/ .090 ALUMINUM SKIN (SEAMLESS CONSTRUCTION, AS REQUIRED TO AVOID OIL CANNING EFFECT) INTERIOR PAINTED WHITE, WHITE 'SLOAN' #MOD LED UNITS OR EQUAL, LED'S QUANTITY AS REQUIRED, RETURNS PAINTED SATIN FINISH MATTHEWS ACRYLIC POLYURETHANE MEDIUM GREEN TO MATCH PMS 369C EXTERIOR 'SWISH' APPLY FIRST SURFACE TO FACE 3M TRANSLUCENT VINYL TO MATCH MEDIUM GREEN TO MATCH PMS 369C, FLUSH MOUNT TURN OFF SWITCH, WEEP HOLES W/ INTERIOR LIGHT SHIELDS, AND APPROPRIATE WEATHER PROOF ACCESS FOR FUTURE SERVICING AS REQUIRED

**G** CONCRETE MASONRY CAP KASOTA GLACIER BUFF W/R/F

**H** 2" X 9" EDEN STONE WINDSOR W/ TCC MORTAR 1013 STANDARDS GREY (REFER TO DETAIL BELOW)

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8036 WEST 125TH STREET  
SAVAGE, MN 55378  
TONY BATH  
CELL: 952-292-6318  
www.twincitybrick.com

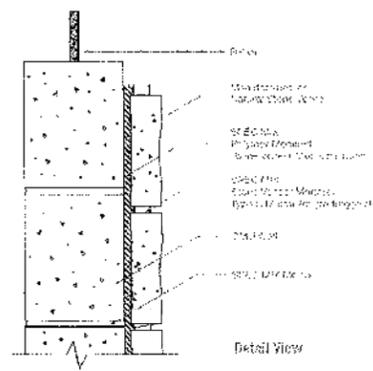
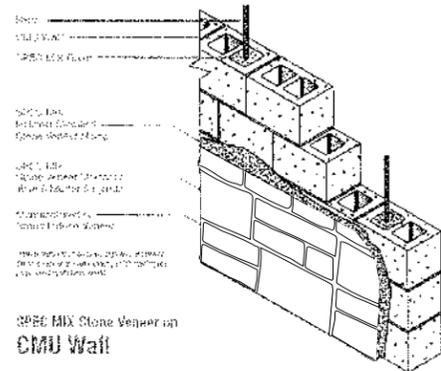
**I** ADEQUATE TO WITHSTAND ALL STATE AND LOCAL WINDLOAD CODES ALL FOOTINGS & POLE DIMENSIONS ARE SUBJECT TO FIELD SURVEY & SOIL CONTENT. RESULTS TO BE PROVIDED BY THE INSTALLING SIGN COMPANY. ALL FINAL POLE & FOOTING SPECIFICATIONS ARE THE RESPONSIBILITY OF THE INSTALLING SIGN COMPANY

**J** ELECTRICAL AND 18" DEPTH ELECTRICAL CONDUIT SWEEP TO BE PROVIDED TO SITE BY OWNER 120 VOLT OR 277 VOLT TO BE DETERMINED PRIOR TO FABRICATION. SIGN FABRICATOR/INSTALLER TO SUPPLY CONDUIT SLEEVE TO ACCEPT POWER WITHIN POLE

**K** LANDSCAPE BY OTHERS

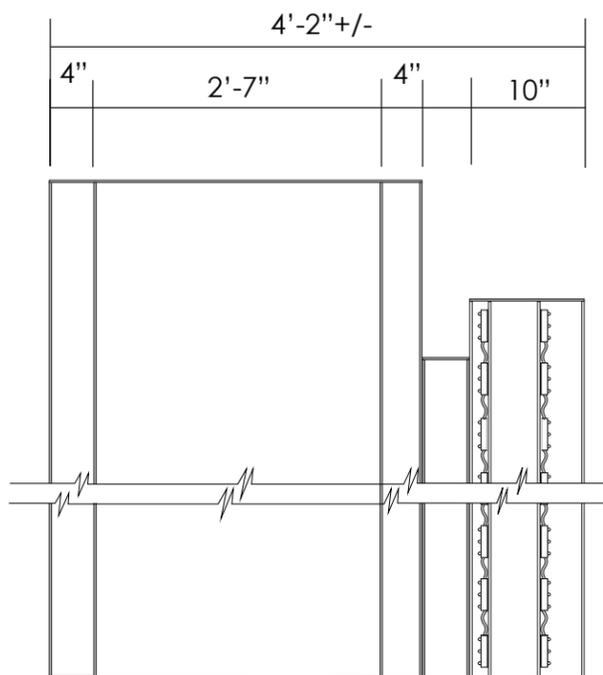
NOTE:  
SIGN FABRICATOR TO PROVIDE COLOR SAMPLES AND SHOP DRAWINGS FOR APPROVAL PRIOR TO FABRICATION.

**STANDARDS**

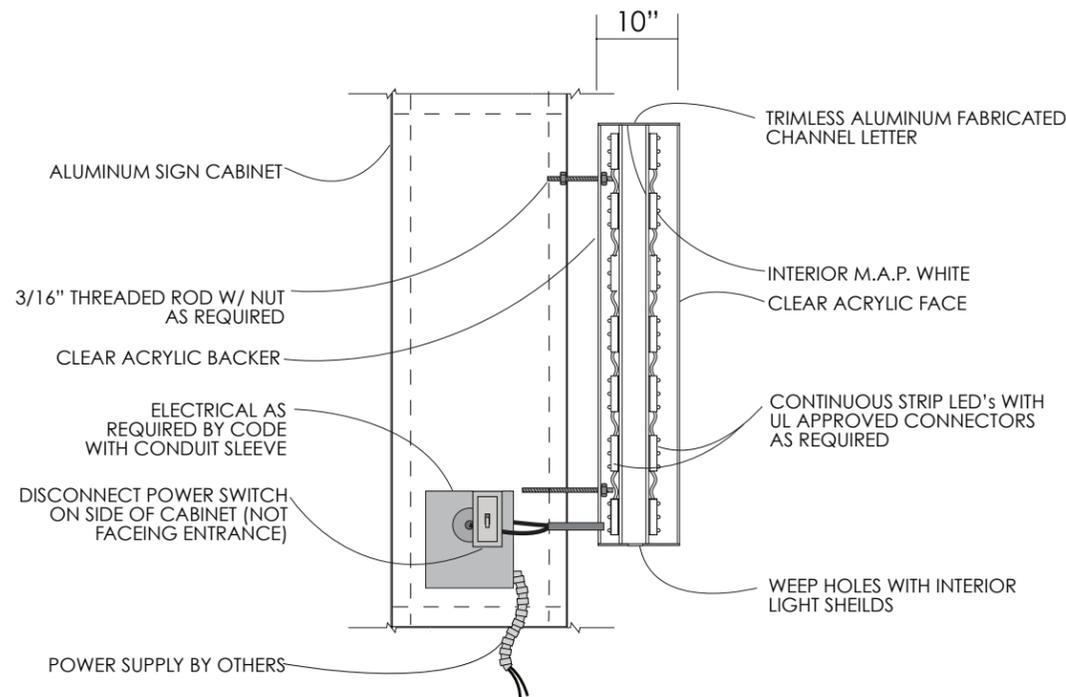


2" X 9" EDEN STONE WINDSOR W/  
TCC MORTAR 1013 STANDARDS  
GREY (REFER TO DETAIL BELOW)  
  
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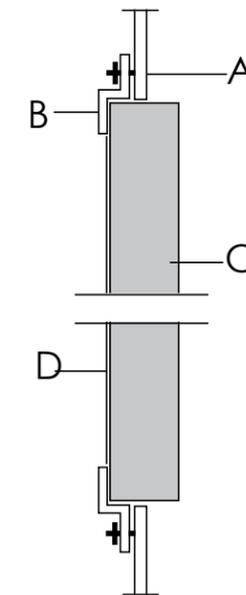
**MASONRY DETAIL**



**FACE & HALO ILLUMINATED SIGN CABINET/SECTION DETAIL**



**FACE & HALO INTERNALLY ILLUMINATED CHANNEL LETTER/SECTION DETAIL "DAYTON"**



**PUSH THROUGH LETTER/SECTION DETAIL "CITY OF" "LIVE THE DIFFERENCE"**

- A** .125 ALUMINUM SIGN FACE
- B** ALUMINUM CLIP
- C** 1/2" DEPTH CLEAR ACRYLIC
- D** 3M TRANSLUCENT WHITE VINYL LAYER

**STANDARDS DETAILS**

Scale: N.T.S.



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Exterior Signage Design & Standards



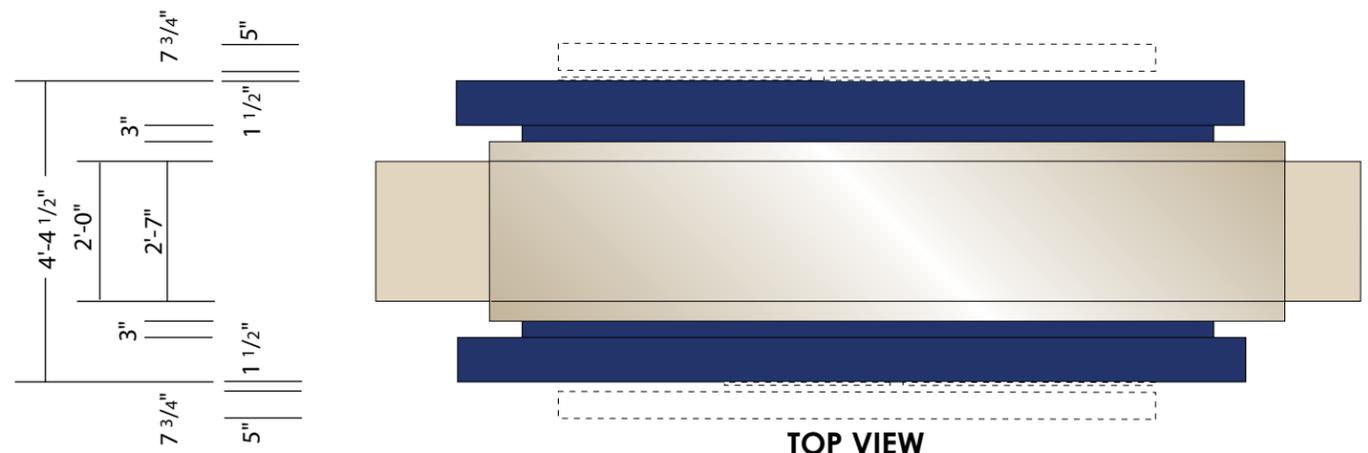
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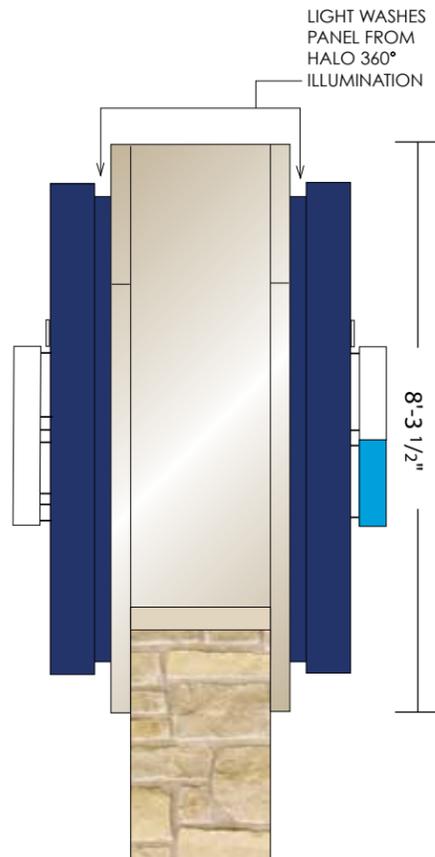
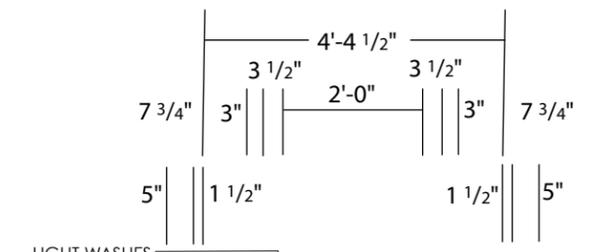
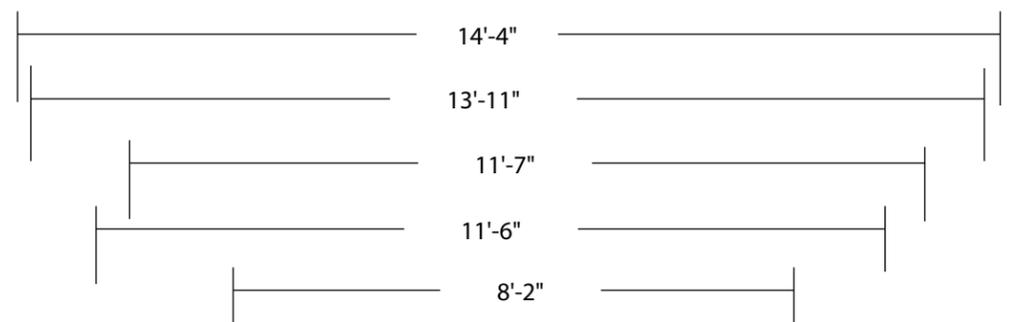
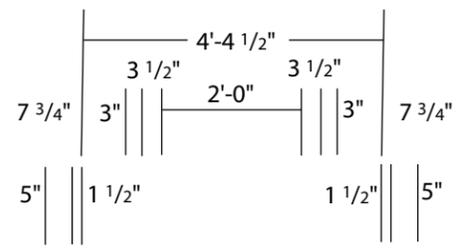
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TOP VIEW



LANDSCAPING



END VIEW



TBD  
ELEVATION  
90.6 TOTAL SQUARE FEET



TBD



END VIEW

NOTE:  
REFER TO PAGE 2.1 FOR DETAILS

INTERNALLY ILLUMINATED  
CITY IDENTIFICATION SIGNAGE - SIGN TYPE A1 - PRIMARY MAIN ENTRANCE IDENTIFICATION

Scale: 3/8"=1'-0"



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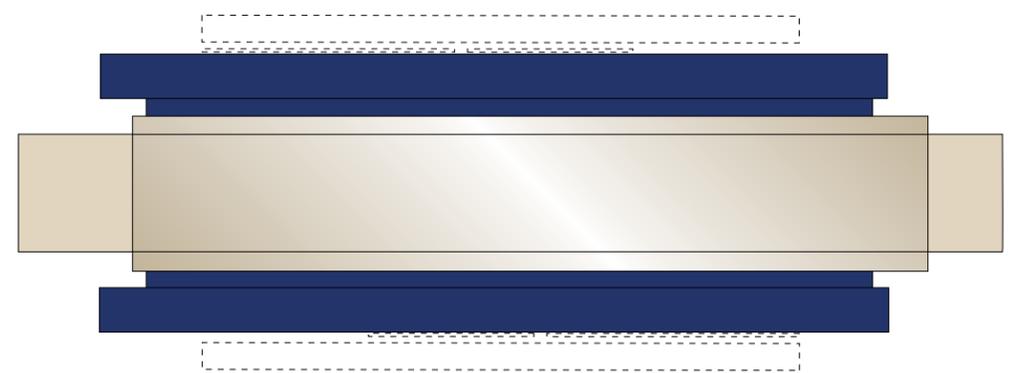
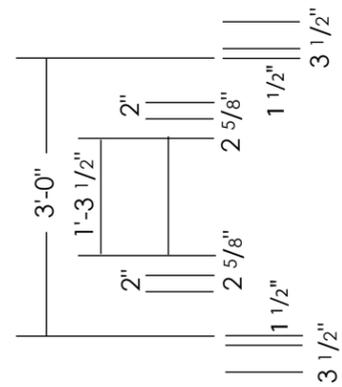
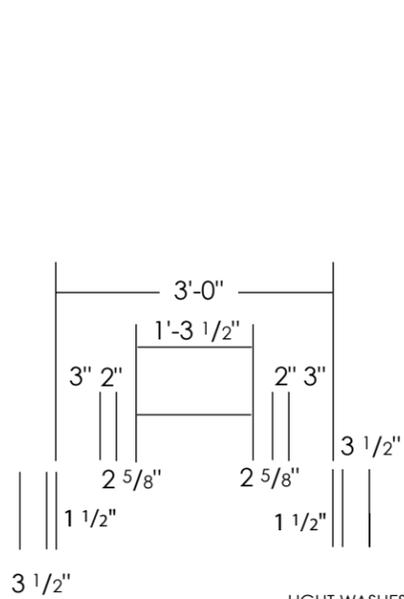
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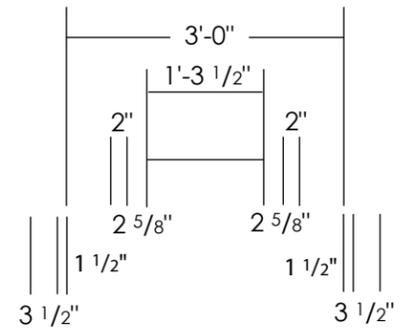
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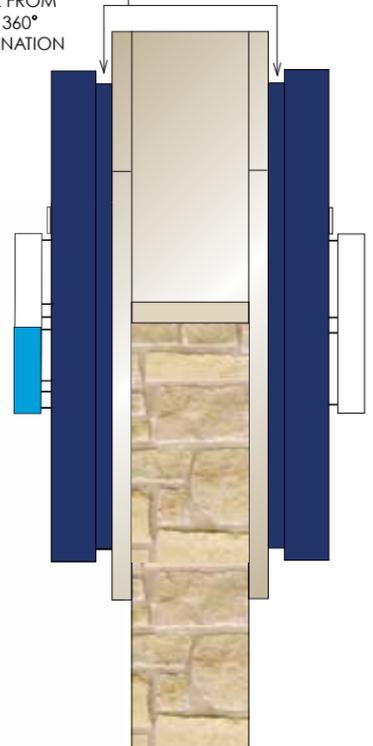
TOP VIEW



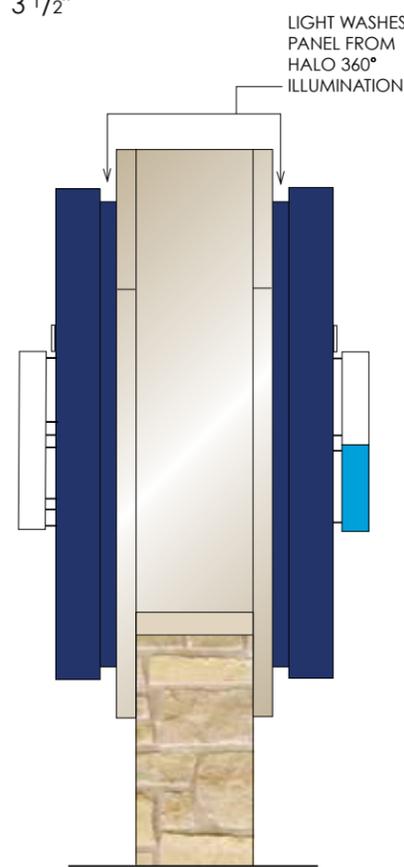
LANDSCAPING



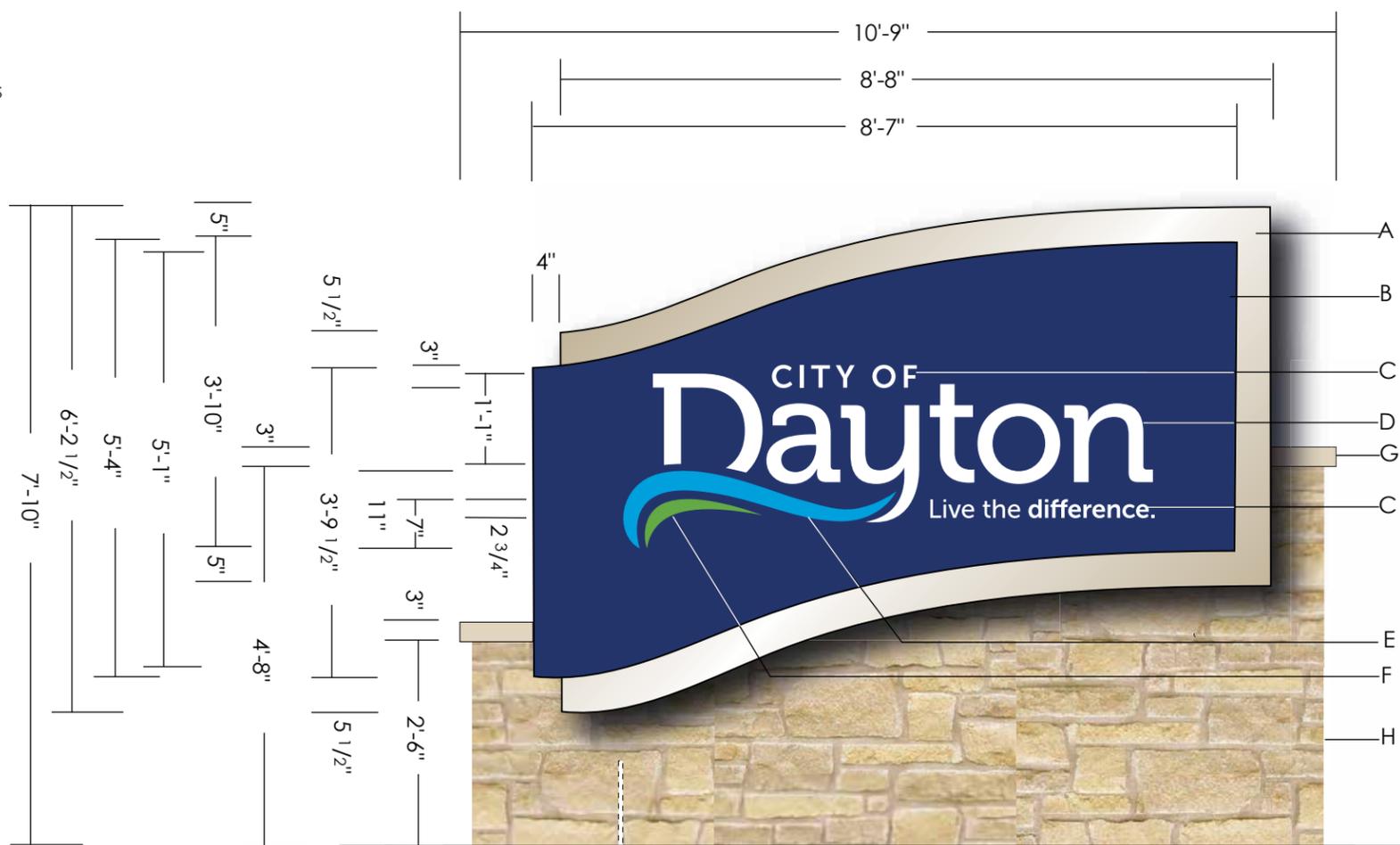
LIGHT WASHES  
PANEL FROM  
HALO 360°  
ILLUMINATION



END VIEW



END VIEW



TBD  
ELEVATION



TBD

NOTE:  
REFER TO PAGE 2.1 FOR DETAILS

CITY IDENTIFICATION SIGNAGE - SIGN TYPE A2 - SECONDARY MAIN ENTRANCE IDENTIFICATION

INTERNALLY ILLUMINATED

Scale: 1/2"=1'-0"



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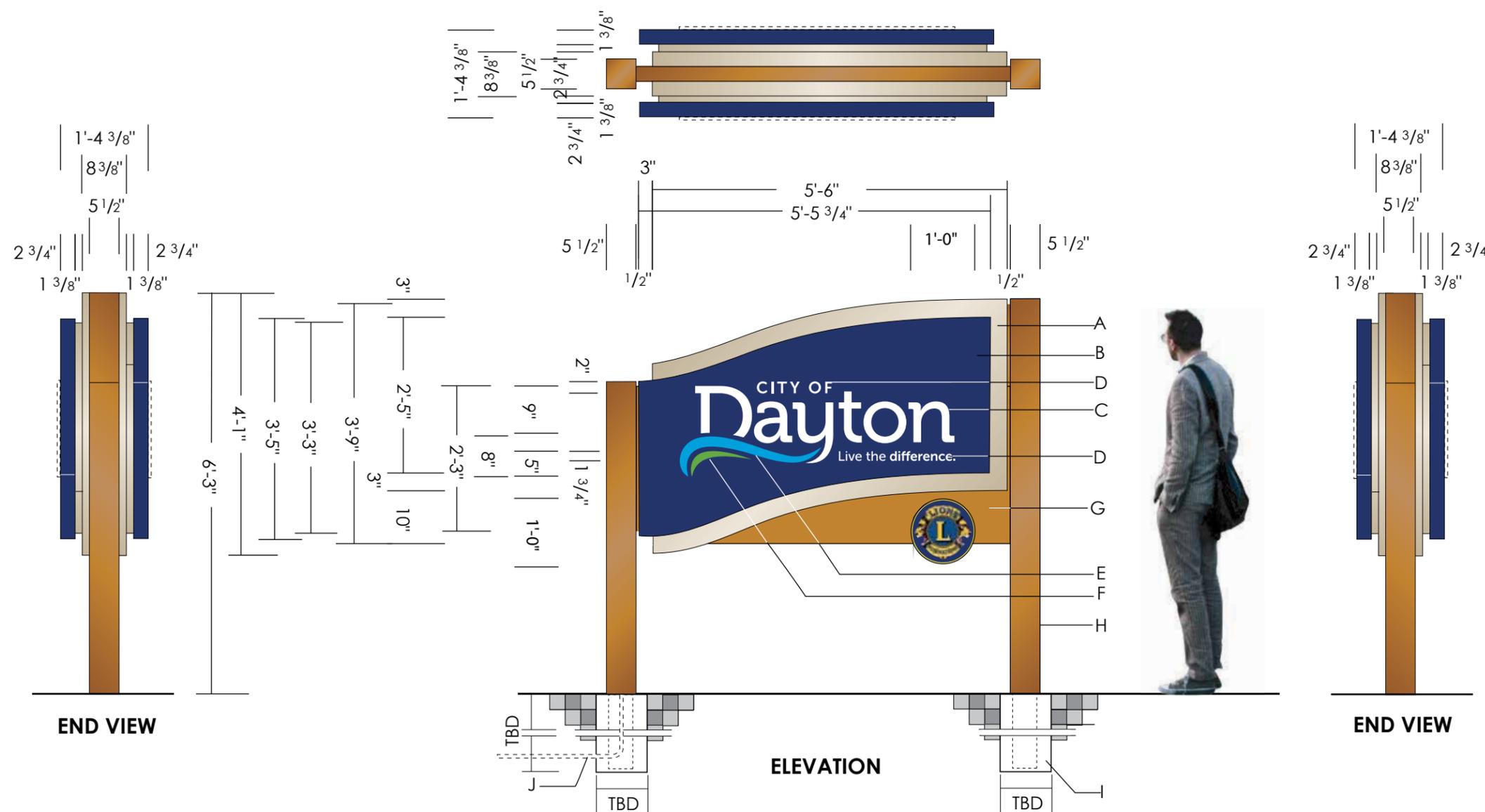
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LANDSCAPING



NOTE:  
REFER TO PAGE 3.1 FOR DETAILS

INTERNALLY ILLUMINATED  
CITY IDENTIFICATION SIGNAGE - SIGN TYPE A3 - PRIMARY MAIN ENTRANCE IDENTIFICATION

Scale: 1/2"=1'-0"

**A** ALL ALUMINUM CONSTRUCTED DIMENSIONAL CABINET, 2" x 2" ALUMINUM ANGLE FRAME AS REQUIRED W/ .125 ALUMINUM SKIN (SEAMLESS CONSTRUCTION, AS REQUIRED TO AVOID OIL CANNING EFFECT), EXTERIOR ALL EDGES, PAINTED FINISH MATTHEWS ACRYLIC POLYURETHANE PALE BRONZE METALLIC MP41279 LRV 30.9, 'CITY OF DAYTON STANDARD COLORS', REFER TO PAGE C

**B** ALL ALUMINUM CONSTRUCTED SIGN CABINET AND REVEAL, 2" x 2" ALUMINUM ANGLE FRAME AS REQUIRED W/ .125 ALUMINUM SKIN (SEAMLESS CONSTRUCTION, AS REQUIRED TO AVOID OIL CANNING EFFECT), EXTERIOR ALL EDGES PAINTED FINISH MATTHEWS ACRYLIC POLYURETHANE METALLIC DARK BLUE TO MATCH PMS 662C, 'CITY OF DAYTON STANDARD COLORS', REFER TO PAGE C, FLUSH MOUNT TURN OFF SWITCH, WEEP HOLES W/ INTERIOR LIGHT SHIELDS, AND APPROPRIATE WEATHER PROOF ACCESS FOR FUTURE SERVICING AS REQUIRED

INTERIOR ILLUMINATED CABINET PAINTED WHITE, WITH WHITE 'SLOAN' #MOD LED UNITS OR EQUAL, LED INTERNAL ILLUMINATION FOR BOTH SIGN FACES, BACKER PANEL HALO ILLUMINATION (REFER TO DETAILS THIS PAGE)

**C** INTERNALLY ILLUMINATED 1/2" DEPTH CLEAR ACRYLIC PUSH THROUGH LETTERS SECOND SURFACE FLOODED WITH 3M TRANSLUCENT WHITE VINYL, FACES GLOSS, RETURNS SANDED FROSTED

**D** INTERNALLY ILLUMINATED ROUTED OUT OF ALUMINUM SIGN FACE W/ TRANSLUCENT ACRYLIC BACKER FOR LETTERS ILLUMINATION SECOND SURFACE FLOODED WITH 3M TRANSLUCENT WHITE VINYL

**E** INTERNALLY ILLUMINATED 1/2" DEPTH CLEAR ACRYLIC PUSH THROUGH 'SWISH' FIRST SURFACE FLOODED WITH 3M TRANSLUCENT VINYL TO MATCH MEDIUM BLUE TO MATCH PMS 299C, RETURNS SANDED FROSTED, APPLY FIRST SURFACE TO FACE

**F** INTERNALLY ILLUMINATED 1/2" DEPTH CLEAR ACRYLIC PUSH THROUGH 'SWISH' FIRST SURFACE FLOODED WITH 3M TRANSLUCENT VINYL TO MATCH MEDIUM GREEN TO MATCH PMS 369C, RETURNS SANDED FROSTED, APPLY FIRST SURFACE TO FACE

**G** ALL ALUMINUM CONSTRUCTED DIMENSIONAL CABINET, 1 1/2" x 1 1/2" ALUMINUM ANGLE FRAME AS REQUIRED W/ .125 ALUMINUM SKIN (SEAMLESS CONSTRUCTION, AS REQUIRED TO AVOID OIL CANNING EFFECT), EXTERIOR ALL EDGES, PAINTED FINISH MATTHEWS ACRYLIC POLYURETHANE WARM COPPER METALLIC MP52234 LRV 23.1, 'CITY OF DAYTON STANDARD COLORS', REFER TO PAGE C

REVEAL AND AREA FOR ADDITIONAL MATTE WHITE GRAPHICS (TO BE DETERMINED)

**H** ALL ALUMINUM CONSTRUCTED SQUARE POST, EXTERIOR ALL EDGES, PAINTED FINISH MATTHEWS ACRYLIC POLYURETHANE WARM COPPER METALLIC MP52234 LRV 23.1, 'CITY OF DAYTON STANDARD COLORS', REFER TO PAGE C

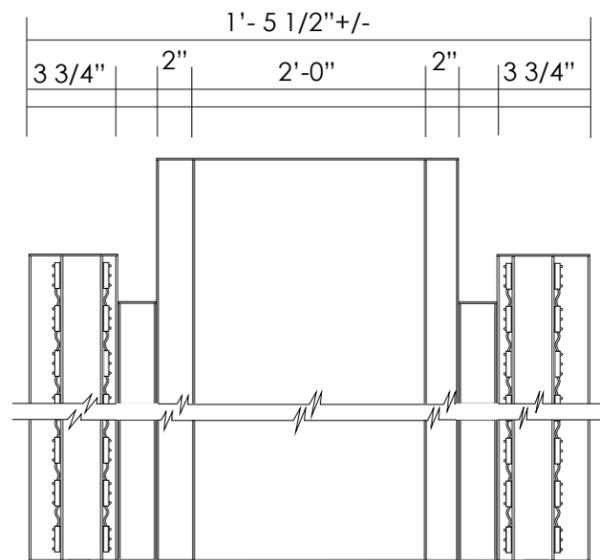
**I** ADEQUATE TO WITHSTAND ALL STATE AND LOCAL WINDLOAD CODES ALL FOOTINGS & POLE DIMENSIONS ARE SUBJECT TO FIELD SURVEY & SOIL CONTENT. RESULTS TO BE PROVIDED BY THE INSTALLING SIGN COMPANY. ALL FINAL POLE & FOOTING SPECIFICATIONS ARE THE RESPONSIBILITY OF THE INSTALLING SIGN COMPANY

**J** ELECTRICAL AND 18" DEPTH ELECTRICAL CONDUIT SWEEP TO BE PROVIDED TO SITE BY OWNER 120 VOLT OR 277 VOLT TO BE DETERMINED PRIOR TO FABRICATION. SIGN FABRICATOR/INSTALLER TO SUPPLY CONDUIT SLEEVE TO ACCEPT POWER WITHIN POLE

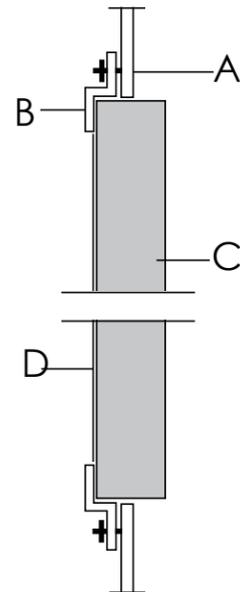
**K** LANDSCAPE BY OTHERS

NOTE:  
SIGN FABRICATOR TO PROVIDE COLOR SAMPLES AND SHOP DRAWINGS FOR APPROVAL PRIOR TO FABRICATION.

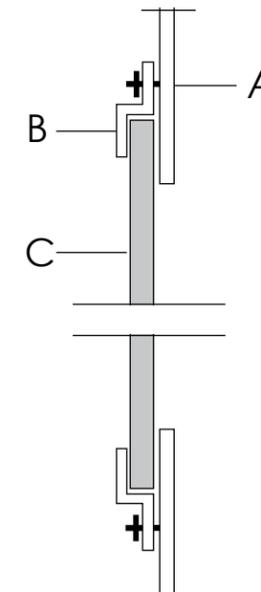
**STANDARDS**



**FACE & HALO ILLUMINATED SIGN CABINET-SECTION DETAIL**



**PUSH THROUGH LETTER/SECTION DETAIL  
"DAYTON"**



**ROUTED LETTER/SECTION DETAIL  
"CITY OF" "LIVE THE DIFFERENCE"**

**STANDARDS DETAIL**

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Dayton, MN 55327

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- A .125 ALUMINUM, FLAT CUT OUT TO SHAPE PANELS W/ DECORATED FACES AS REQUIRED W/ 1" X 1" SQUARE TUBE SUPPORT, EXTERIOR ALL EDGES, PAINTED FINISH MATTHEWS ACRYLIC POLYURETHANE WARM COPPER METALLIC MP52234 LRV 23.1, 'CITY OF DAYTON STANDARD COLORS', REFER TO PAGE C (SEE DETAIL BELOW)
- B PAINTED FINISH MATTHEWS ACRYLIC POLYURETHANE PALE BRONZE METALLIC MP41279 LRV 30.9, 'CITY OF DAYTON STANDARD COLORS' REFER TO PAGE C
- C PAINTED FINISH MATTHEWS ACRYLIC POLYURETHANE METALLIC DARK BLUE TO MATCH PMS 662C, 'CITY OF DAYTON STANDARD COLORS' REFER TO PAGE C

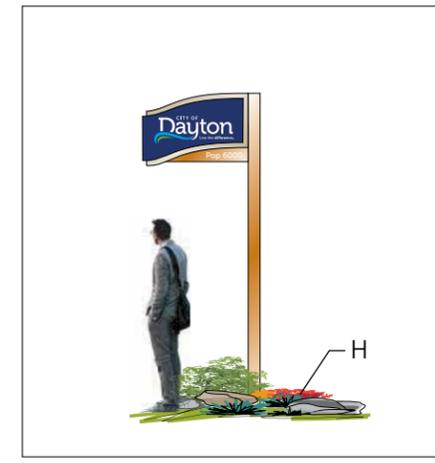
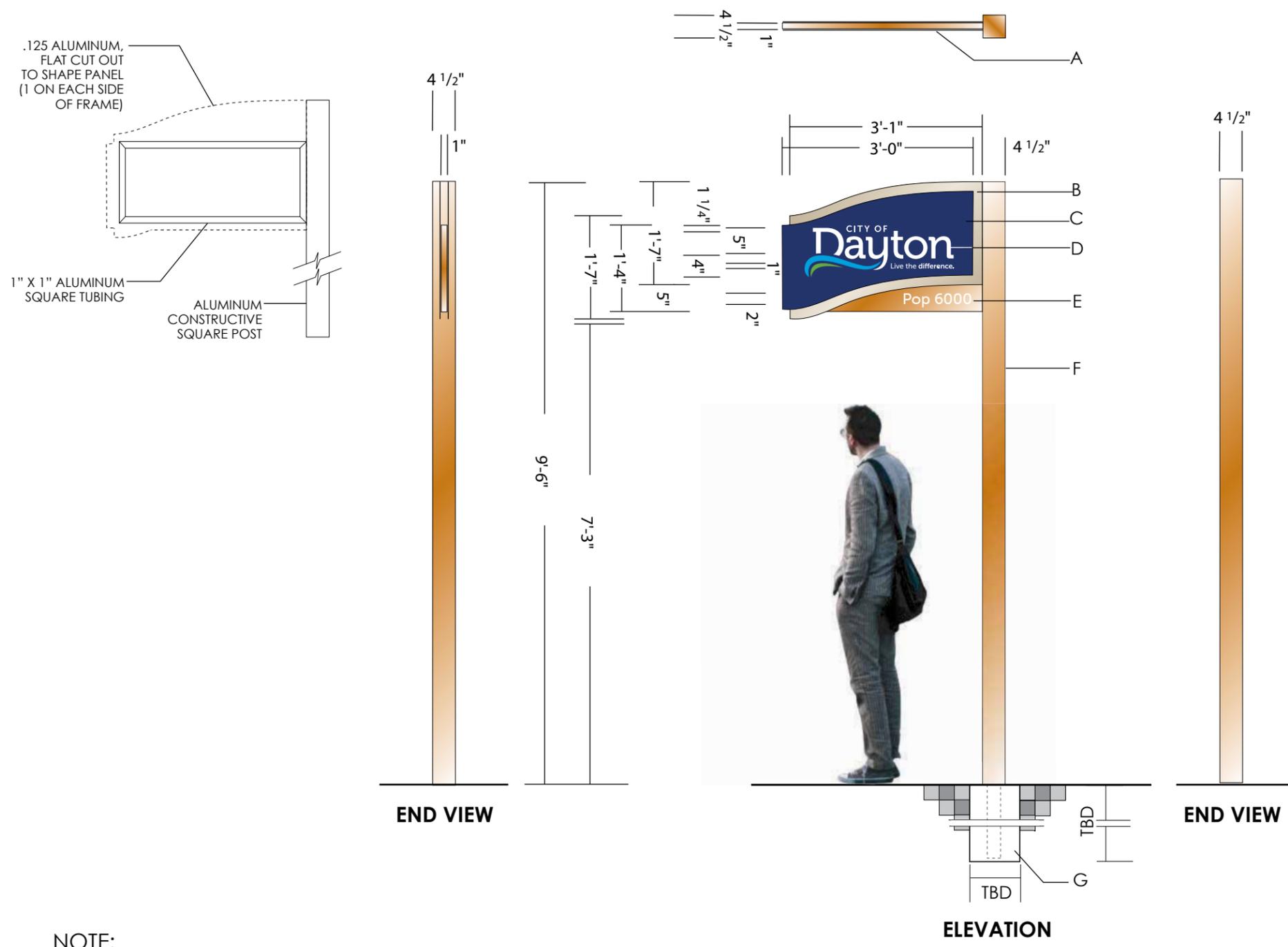
- D 3M REFLECTIVE WHITE VINYL LETTERS, MEDIUM BLUE 'SWISH' APPLY FIRST SURFACE TO FACE 3M MATTE VINYL TO MATCH PMS 299C, MEDIUM GREEN 'SWISH' TO MATCH PMS 369C, 'CITY OF DAYTON STANDARD COLORS' W/ 3M REFLECTIVE WHITE VINYL LETTERS, REFER TO PAGE C
- E 3M REFLECTIVE WHITE VINYL LETTERS, REFER TO PAGE C

- F ALL ALUMINUM CONSTRUCTED SQUARE POST, EXTERIOR ALL EDGES, PAINTED FINISH MATTHEWS ACRYLIC POLYURETHANE WARM COPPER METALLIC MP52234 LRV 23.1, 'CITY OF DAYTON STANDARD COLORS', REFER TO PAGE C
- G ADEQUATE TO WITHSTAND ALL STATE AND LOCAL WINDLOAD CODES ALL FOOTINGS & POLE DIMENSIONS ARE SUBJECT TO FIELD SURVEY & SOIL CONTENT. RESULTS TO BE PROVIDED BY THE INSTALLING SIGN COMPANY. ALL FINAL POLE & FOOTING SPECIFICATIONS ARE THE RESPONSIBILITY OF THE INSTALLING SIGN COMPANY

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NOTE:  
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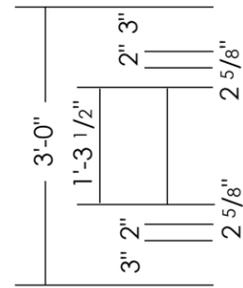
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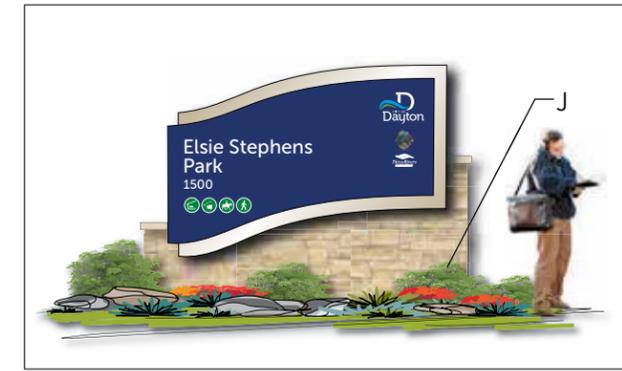
NOTE:  
REFER TO THIS PAGE FOR DETAILS

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CITY IDENTIFICATION SIGNAGE - SIGN TYPE A4 - GATEWAY IDENTIFICATION

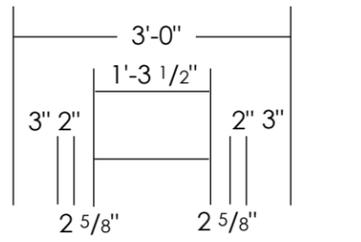
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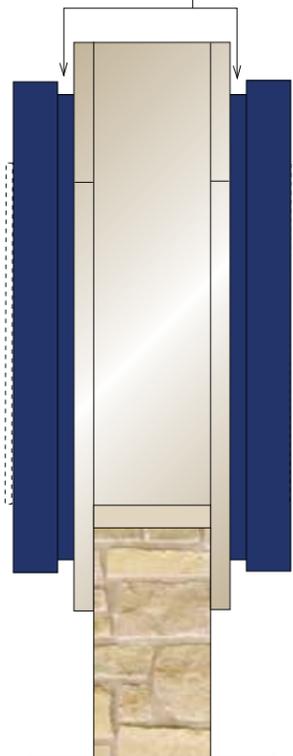
TOP VIEW



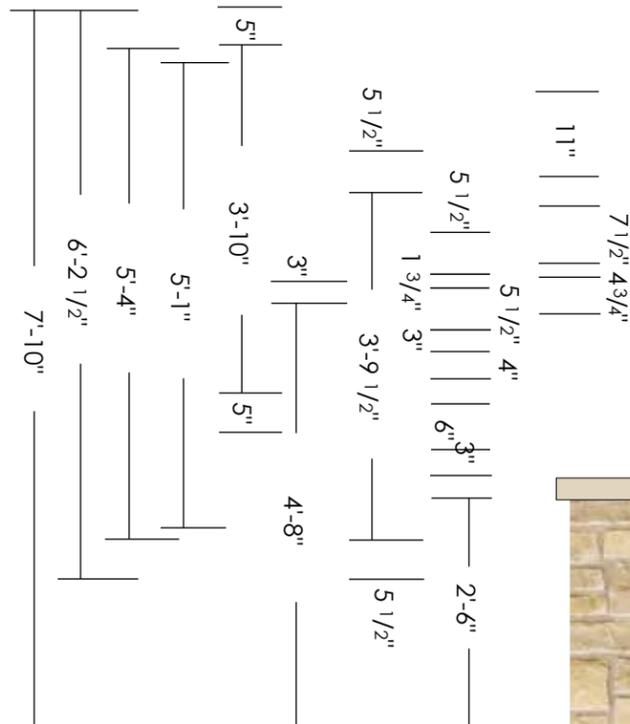
LANDSCAPING



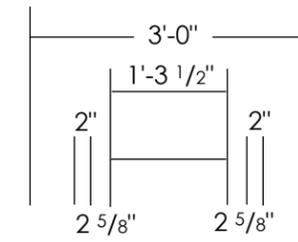
LIGHT WASHES  
PANEL FROM  
HALO 360°  
ILLUMINATION



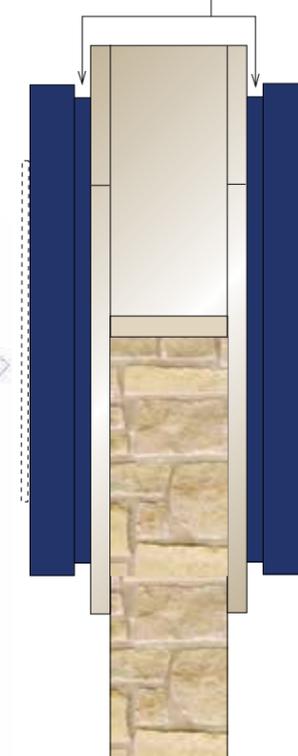
END VIEW



TBD  
ELEVATION



LIGHT WASHES  
PANEL FROM  
HALO 360°  
ILLUMINATION



END VIEW



TBD

A  
B  
C  
D  
C  
E  
F  
G  
H

NOTE:  
REFER TO PAGE 6.1 FOR DETAILS

INTERNALLY ILLUMINATED  
PARK IDENTIFICATION SIGNAGE - SIGN TYPE B1 - PRIMARY ENTRANCE IDENTIFICATION

Scale: 1/2"=1'-0"



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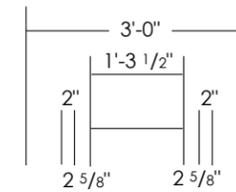
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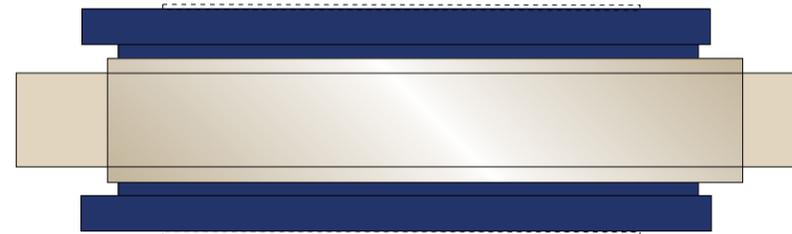
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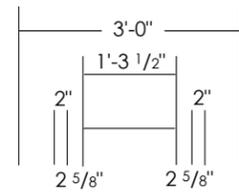
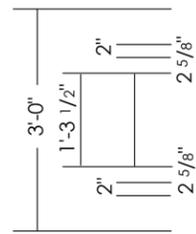
LIGHT WASHES  
PANEL FROM  
HALO 360°  
ILLUMINATION



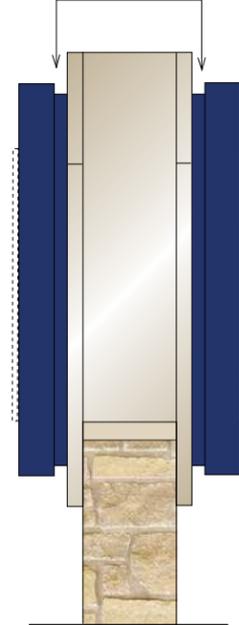
END VIEW



TOP VIEW



LIGHT WASHES  
PANEL FROM  
HALO 360°  
ILLUMINATION



END VIEW



TBD  
ELEVATION

NOTE:  
REFER TO PAGE 6.1 FOR DETAILS

INTERNALLY ILLUMINATED  
PARK IDENTIFICATION SIGNAGE - SIGN TYPE B2 - SECONDARY ENTRANCE IDENTIFICATION

Scale: 1/2"=1'-0"



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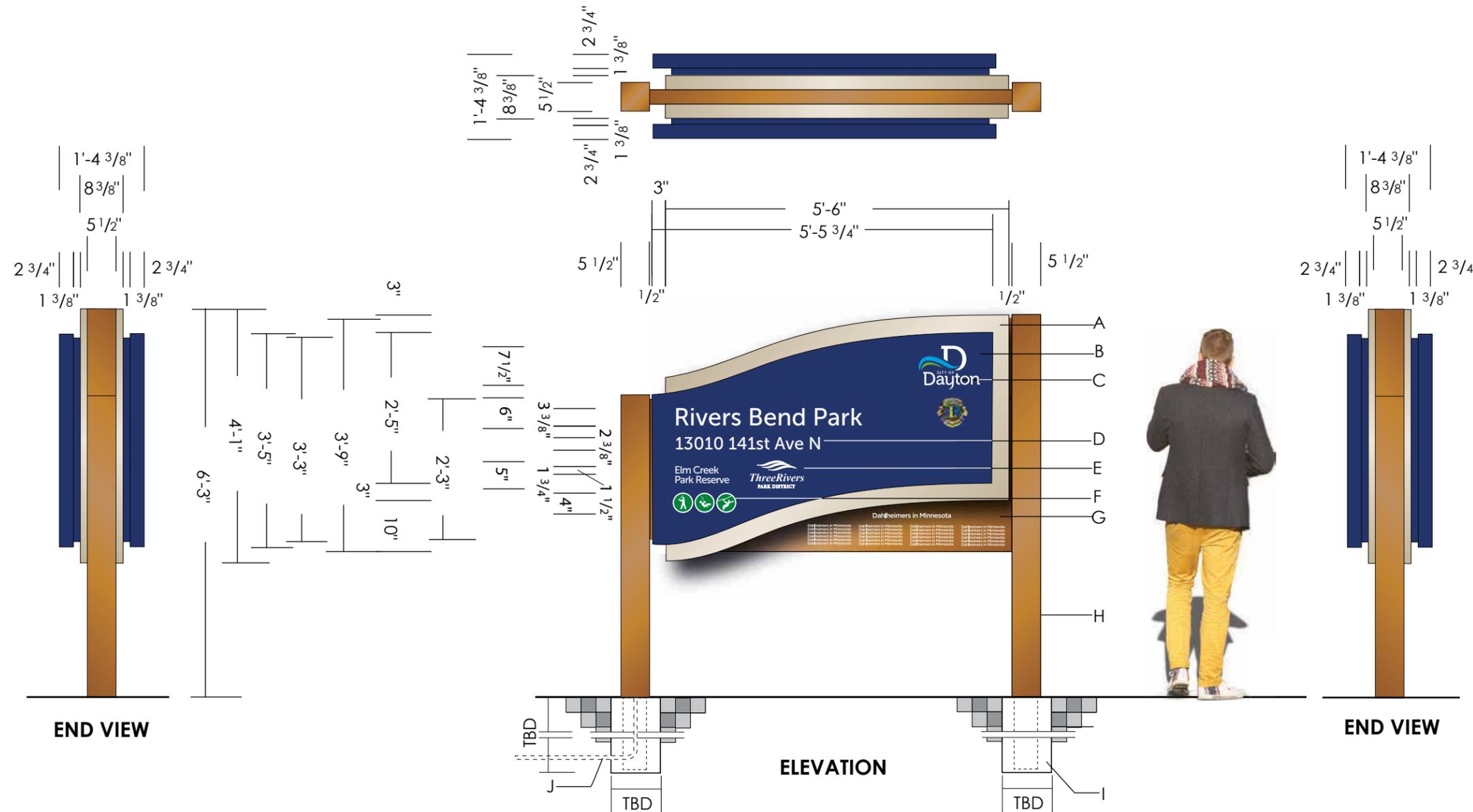
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NOTE:  
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INTERNALLY ILLUMINATED  
PARK IDENTIFICATION SIGNAGE - SIGN TYPE B3 - TERTIARY ENTRANCE IDENTIFICATION

Scale: 1/2"=1'-0"



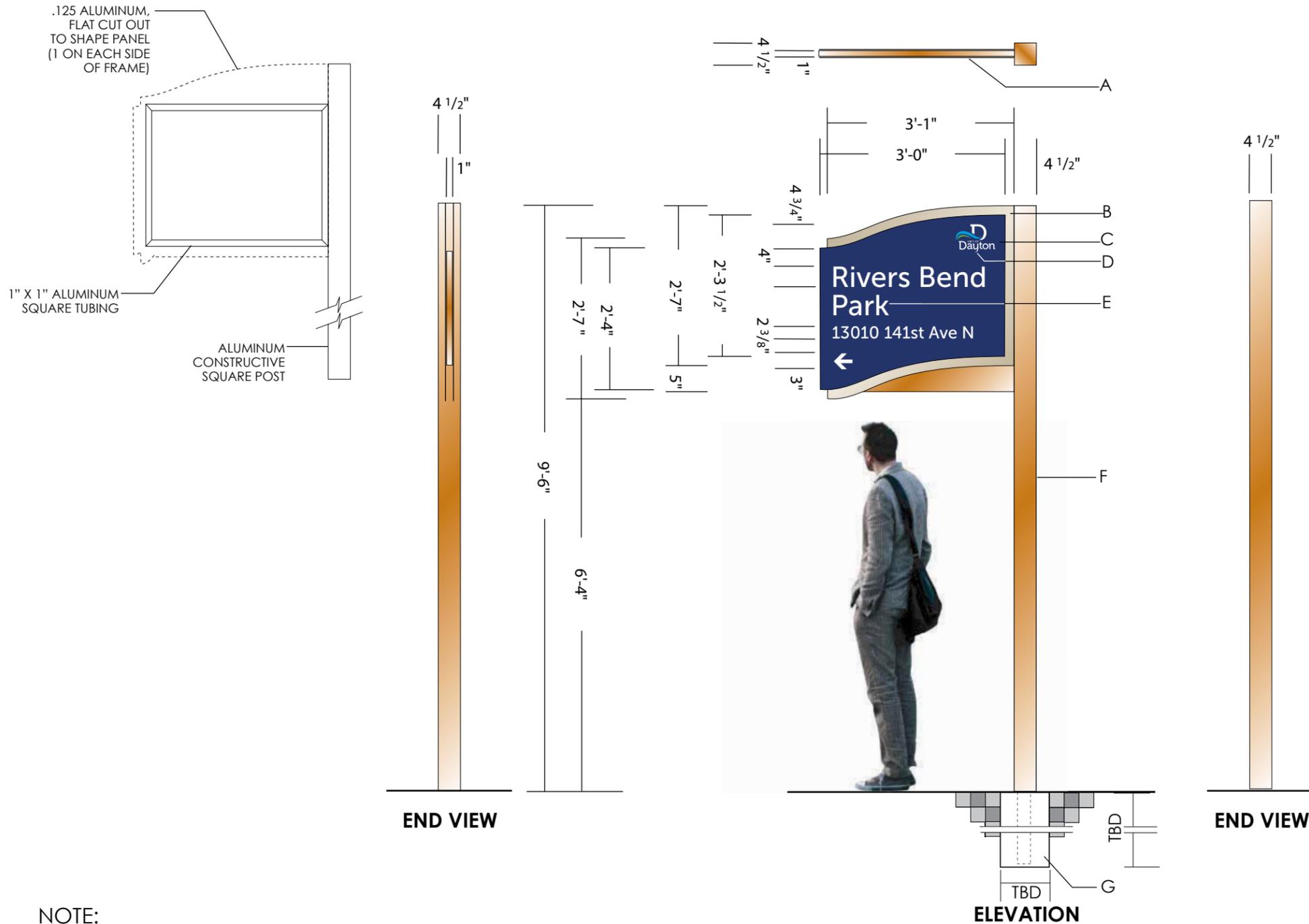
- A .125 ALUMINUM, FLAT CUT OUT TO SHAPE PANELS W/ DECORATED FACES AS REQUIRED W/ 1" X 1" SQUARE TUBE SUPPORT, EXTERIOR ALL EDGES, PAINTED FINISH MATTHEWS ACRYLIC POLYURETHANE WARM COPPER METALLIC MP52234 LRV 23.1, 'CITY OF DAYTON STANDARD COLORS', REFER TO PAGE C (SEE DETAIL BELOW)
- B PAINTED FINISH MATTHEWS ACRYLIC POLYURETHANE PALE BRONZE METALLIC MP41279 LRV 30.9, 'CITY OF DAYTON STANDARD COLORS' REFER TO PAGE C
- C PAINTED FINISH MATTHEWS ACRYLIC POLYURETHANE METALLIC DARK BLUE TO MATCH PMS 662C, 'CITY OF DAYTON STANDARD COLORS' REFER TO PAGE C

- D 3M REFLECTIVE WHITE VINYL LETTERS, MEDIUM BLUE 'SWISH' APPLY FIRST SURFACE TO FACE 3M MATTE VINYL TO MATCH PMS 299C, MEDIUM GREEN 'SWISH' TO MATCH PMS 369C, 'CITY OF DAYTON STANDARD COLORS' W/ 3M REFLECTIVE WHITE VINYL LETTERS, REFER TO PAGE C
- E 3M REFLECTIVE WHITE VINYL LETTERS, REFER TO PAGE C

- F ALL ALUMINUM CONSTRUCTED SQUARE POST, EXTERIOR ALL EDGES, PAINTED FINISH MATTHEWS ACRYLIC POLYURETHANE WARM COPPER METALLIC MP52234 LRV 23.1, 'CITY OF DAYTON STANDARD COLORS', REFER TO PAGE C
- G ADEQUATE TO WITHSTAND ALL STATE AND LOCAL WINDLOAD CODES ALL FOOTINGS & POLE DIMENSIONS ARE SUBJECT TO FIELD SURVEY & SOIL CONTENT. RESULTS TO BE PROVIDED BY THE INSTALLING SIGN COMPANY. ALL FINAL POLE & FOOTING SPECIFICATIONS ARE THE RESPONSIBILITY OF THE INSTALLING SIGN COMPANY

- H LANDSCAPE BY OTHERS

NOTE:  
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NOTE:  
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NON-ILLUMINATED  
PARK IDENTIFICATION SIGNAGE - SIGN TYPE B4 - TRAILBLAZER PARK SIGNAGE

Scale: 1/2"=1'-0"



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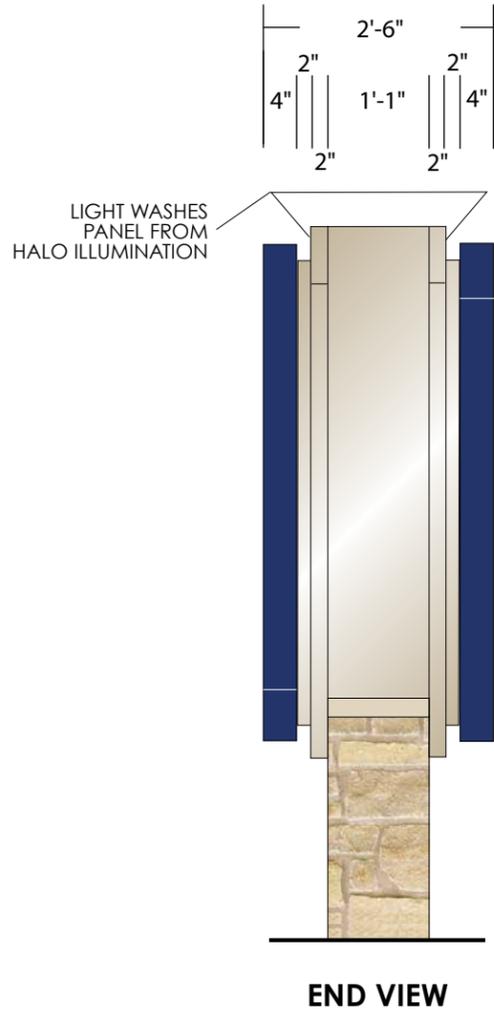
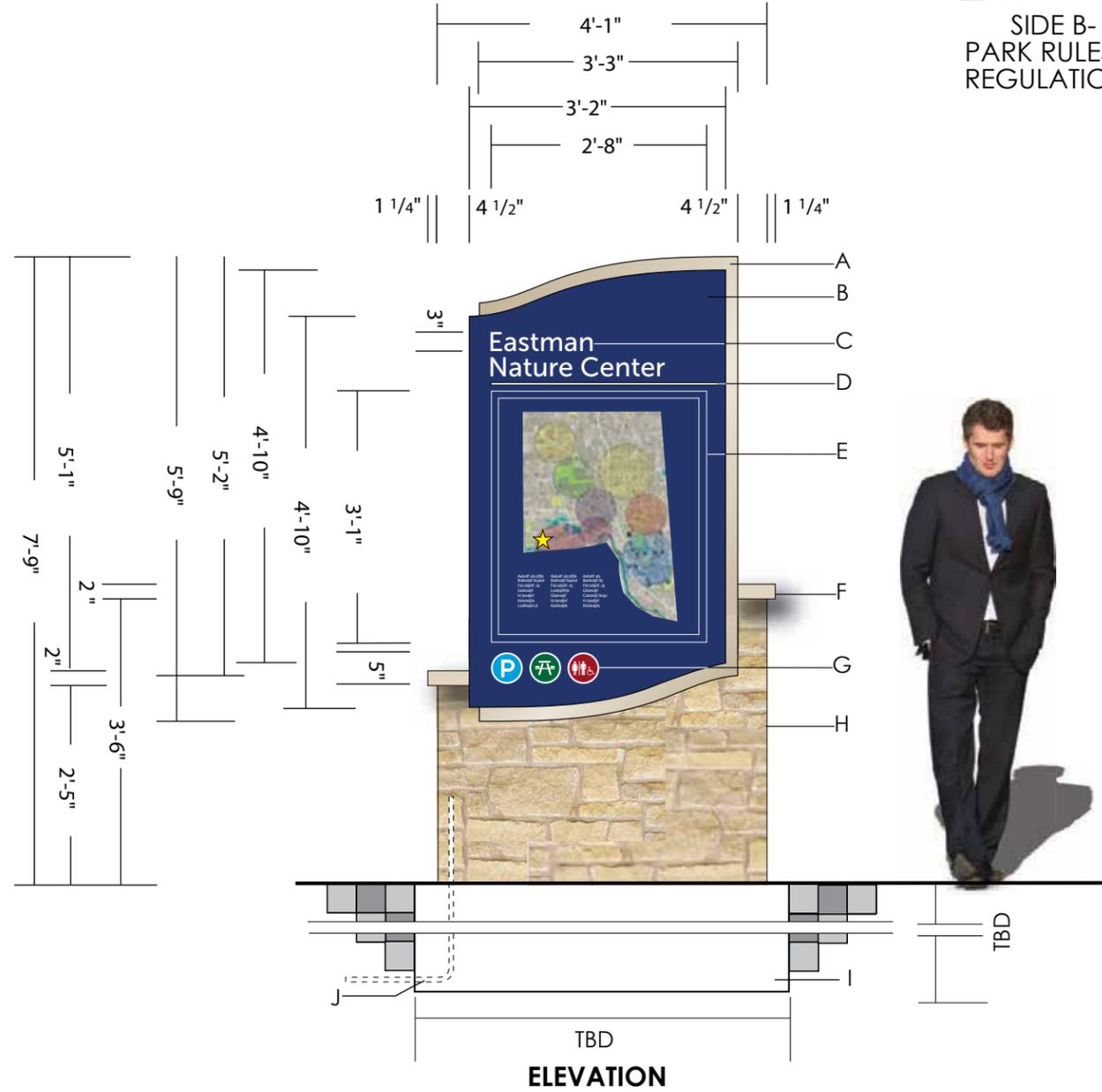
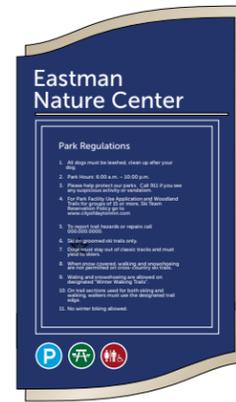
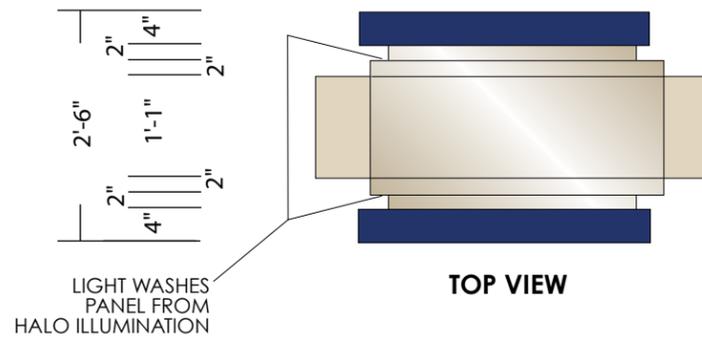
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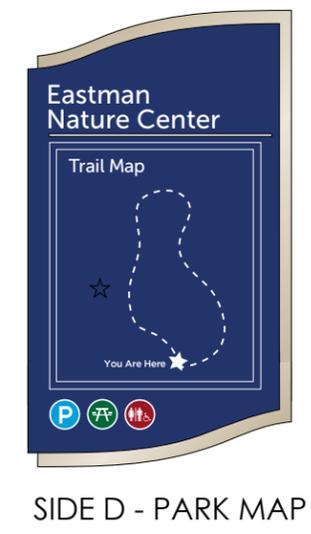
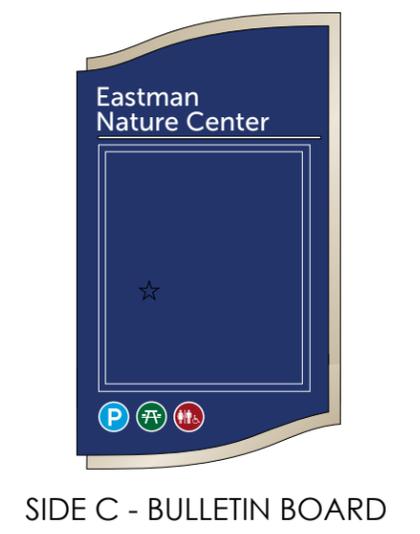
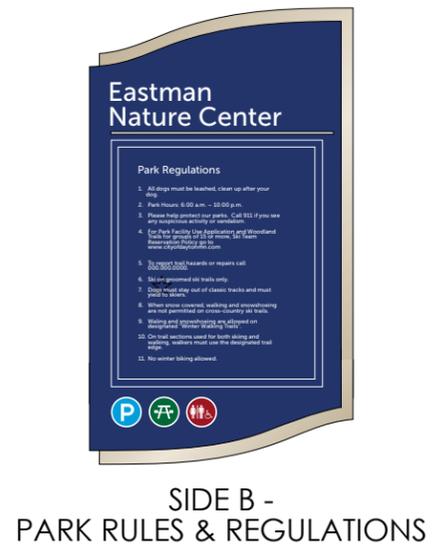
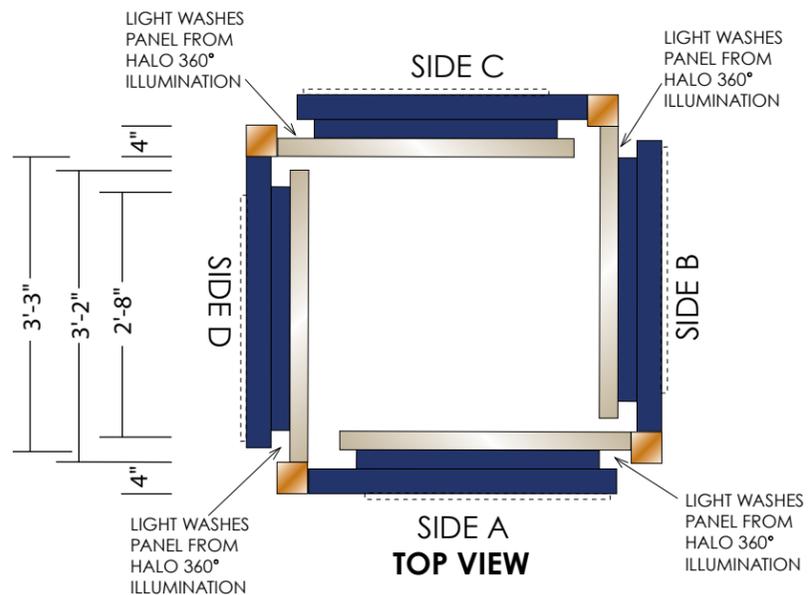
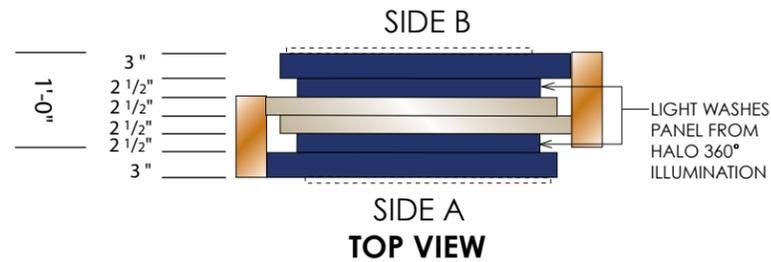


NOTE:  
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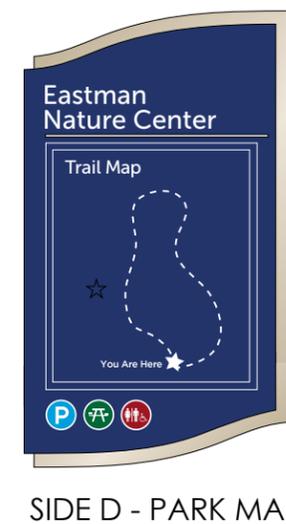
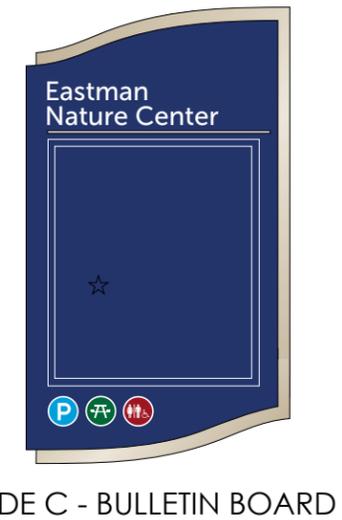
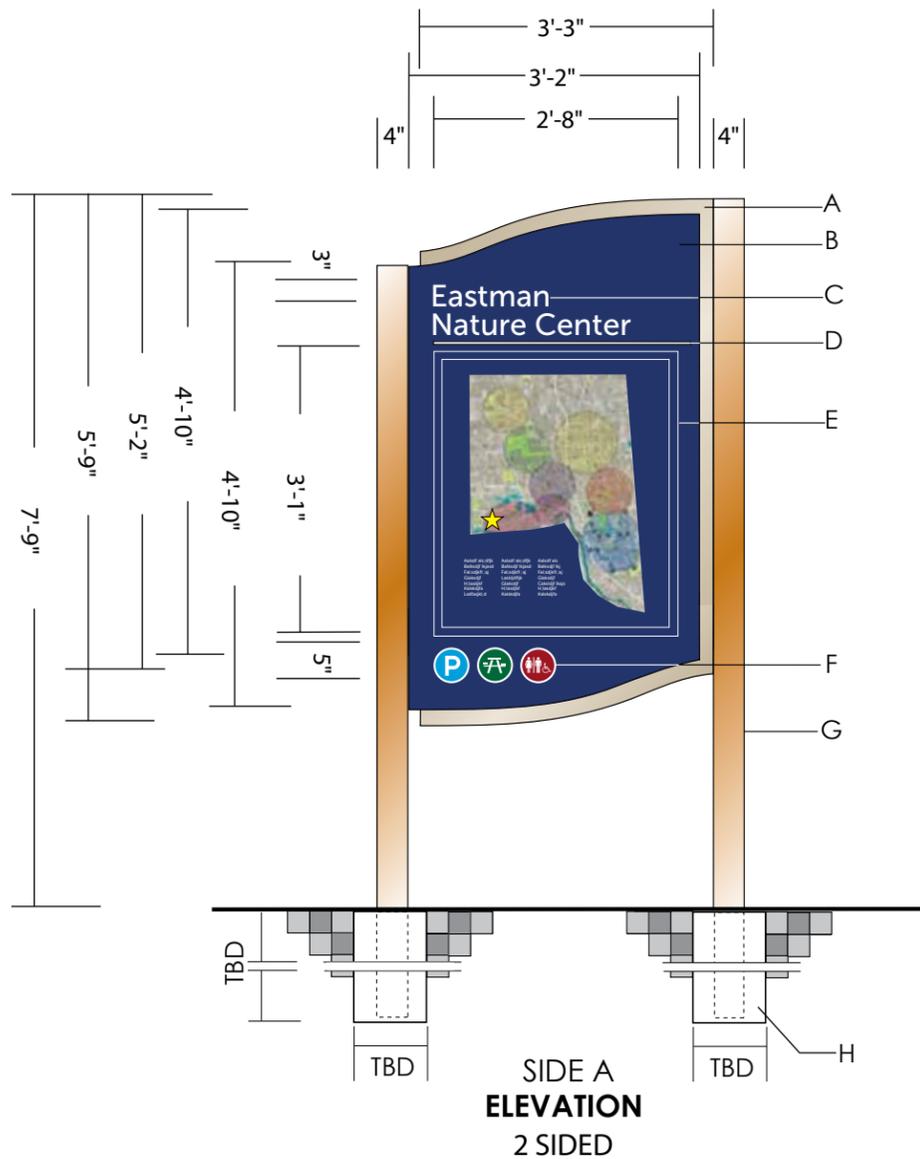
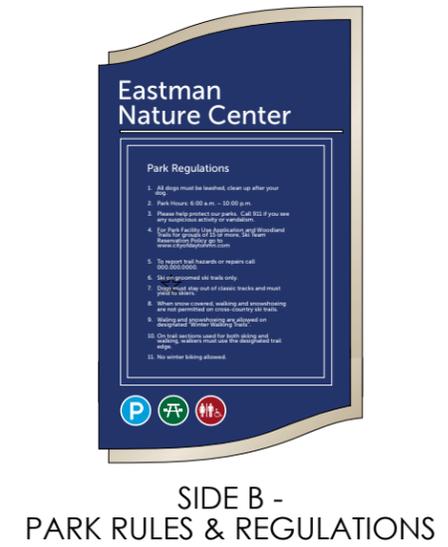
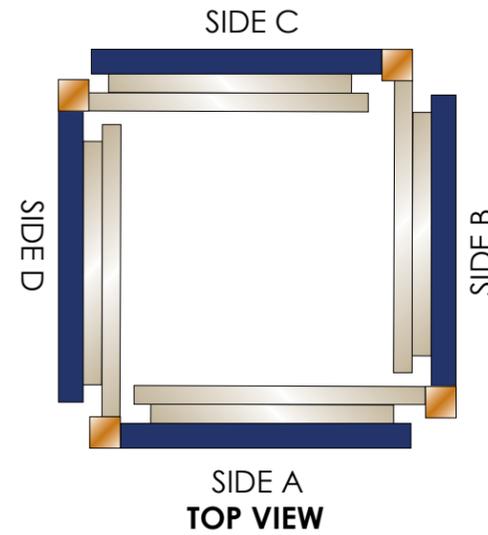
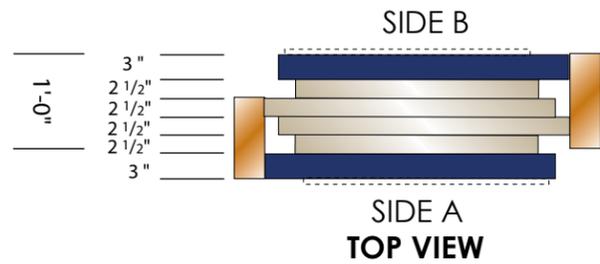
INTERNALLY ILLUMINATED  
SIGN TYPE B5 - PRIMARY KIOSK 2 SIDED - PARK SIGNAGE - MAP & REGULATIONS SIGNAGE

Scale: 1/2"=1'-0"





NOTE:  
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**SIGN TYPE B6.1 - PRIMARY KIOSK 2 TO 4 SIDED - PARK SIGNAGE - MAP & REGULATIONS SIGNAGE**

Scale: 3/4"=1'-0"

**A** ALL ALUMINUM CONSTRUCTED DIMENSIONAL CABINET, 1" x 1" ALUMINUM ANGLE FRAME AS REQUIRED W/ .125 ALUMINUM SKIN (SEAMLESS CONSTRUCTION, AS REQUIRED TO AVOID OIL CANNING EFFECT), EXTERIOR ALL EDGES, PAINTED FINISH MATTHEWS ACRYLIC POLYURETHANE PALE BRONZE METALLIC MP41279 LRV 30.9, 'CITY OF DAYTON STANDARD COLORS', REFER TO PAGE C

**B** PAINTED FINISH MATTHEWS ACRYLIC POLYURETHANE METALLIC DARK BLUE TO MATCH PMS 662C, 'CITY OF DAYTON STANDARD COLORS' REFER TO PAGE C

**C** 3M REFLECTIVE WHITE VINYL GRAPHICS

**C.1** 3M REFLECTIVE VINYL PICTOGRAMS, REFER TO PAGE C FOR COLOR PALETTE

**D** CUSTOM MAP ART UNDER SEPARATE COVER

**E** ALL ALUMINUM CONSTRUCTED SQUARE POST, EXTERIOR ALL EDGES, PAINTED FINISH MATTHEWS ACRYLIC POLYURETHANE WARM COPPER METALLIC MP52234 LRV 23.1, 'CITY OF DAYTON STANDARD COLORS', REFER TO PAGE C

**F** ADEQUATE TO WITHSTAND ALL STATE AND LOCAL WINDLOAD CODES ALL FOOTINGS & POLE DIMENSIONS ARE SUBJECT TO FIELD SURVEY & SOIL CONTENT. RESULTS TO BE PROVIDED BY THE INSTALLING SIGN COMPANY. ALL FINAL POLE & FOOTING SPECIFICATIONS ARE THE RESPONSIBILITY OF THE INSTALLING SIGN COMPANY

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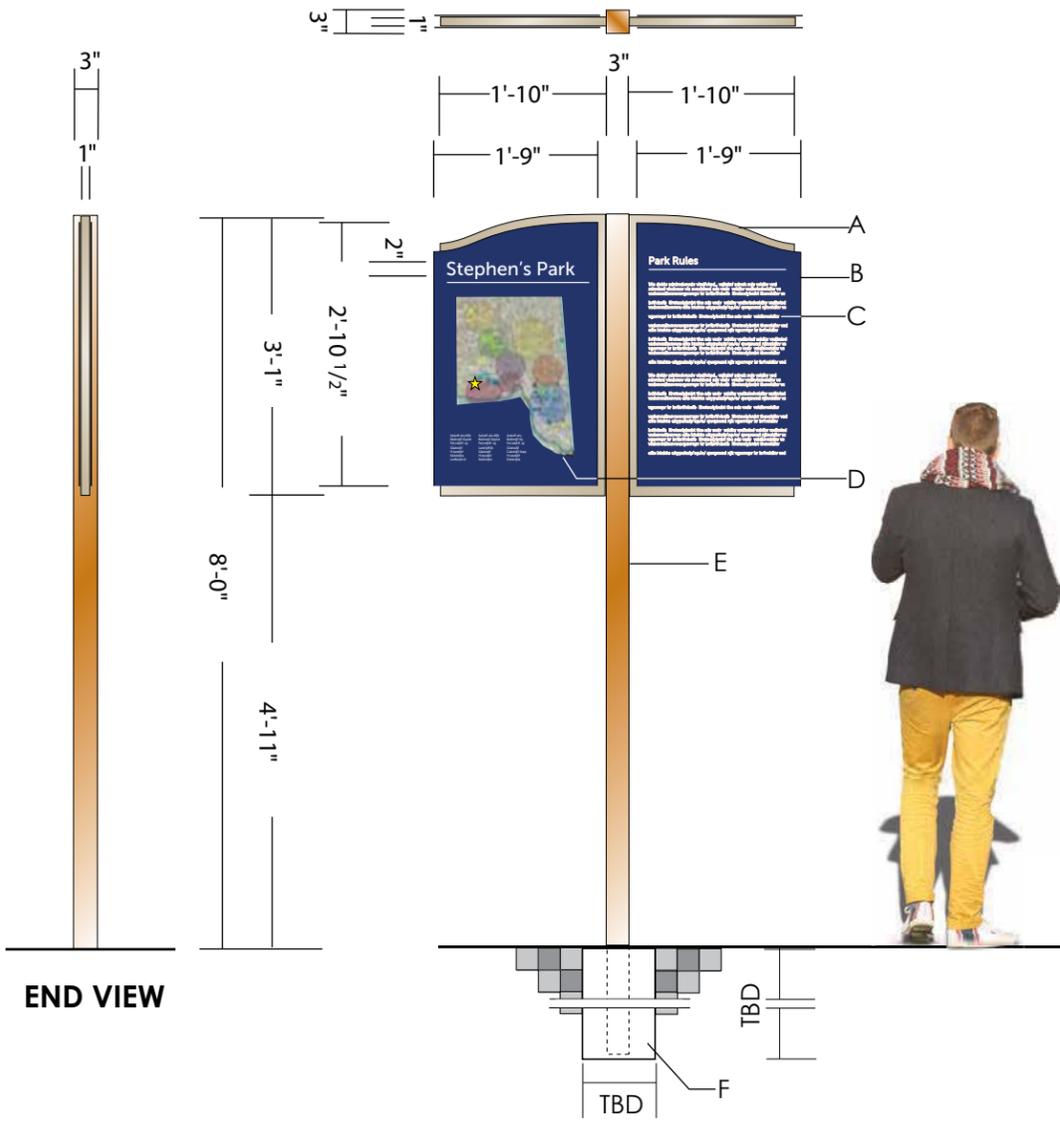
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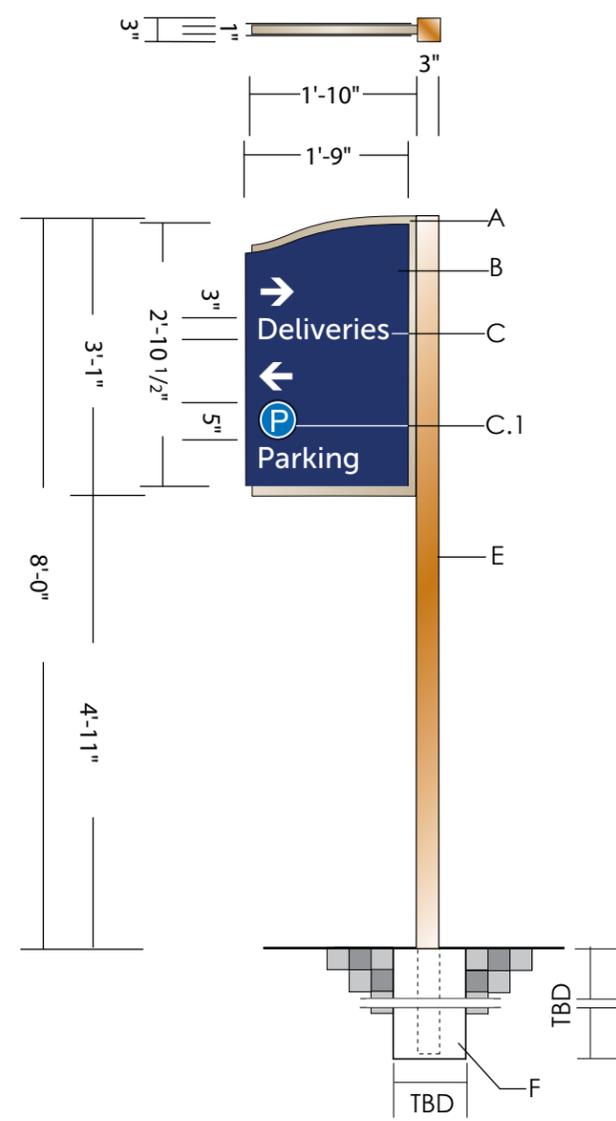
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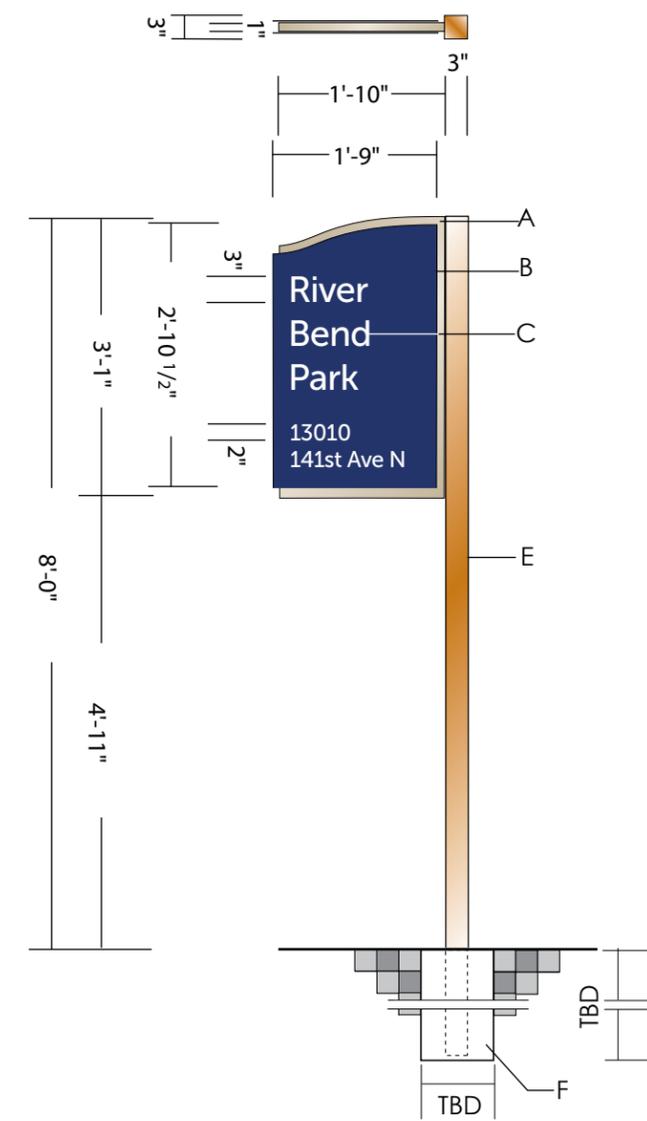
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**ELEVATION SIGN TYPE B7**



**ELEVATION SIGN TYPE B8**



**ELEVATION SIGN TYPE B9**

NON-ILLUMINATED  
SIGN TYPES B7, B8 & B9 - PRIMARY & SECONDARY - PARK SIGNAGE

Scale: 1/2"=1'-0"

NOTE:  
REFER TO THIS PAGE FOR DETAILS

**A** ALL ALUMINUM CONSTRUCTED DIMENSIONAL CABINET, 1" x 1" ALUMINUM ANGLE FRAME AS REQUIRED W/ .125 ALUMINUM SKIN (SEAMLESS CONSTRUCTION, AS REQUIRED TO AVOID OIL CANNING EFFECT), EXTERIOR ALL EDGES, PAINTED FINISH MATTHEWS ACRYLIC POLYURETHANE PALE BRONZE METALLIC MP41279 LRV 30.9, 'CITY OF DAYTON STANDARD COLORS', REFER TO PAGE C

**B** PAINTED FINISH MATTHEWS ACRYLIC POLYURETHANE METALLIC DARK BLUE TO MATCH PMS 662C, 'CITY OF DAYTON STANDARD COLORS' REFER TO PAGE C

**C** 3M REFLECTIVE WHITE VINYL GRAPHICS

**C.1** 3M REFLECTIVE VINYL PICTOGRAMS, REFER TO PAGE C FOR COLOR PALETTE

**D** CUSTOM MAP ART UNDER SEPARATE COVER

**E** ALL ALUMINUM CONSTRUCTED SQUARE POST, EXTERIOR ALL EDGES, PAINTED FINISH MATTHEWS ACRYLIC POLYURETHANE WARM COPPER METALLIC MP52234 LRV 23.1, 'CITY OF DAYTON STANDARD COLORS', REFER TO PAGE C

**F** ADEQUATE TO WITHSTAND ALL STATE AND LOCAL WINDLOAD CODES ALL FOOTINGS & POLE DIMENSIONS ARE SUBJECT TO FIELD SURVEY & SOIL CONTENT. RESULTS TO BE PROVIDED BY THE INSTALLING SIGN COMPANY. ALL FINAL POLE & FOOTING SPECIFICATIONS ARE THE RESPONSIBILITY OF THE INSTALLING SIGN COMPANY

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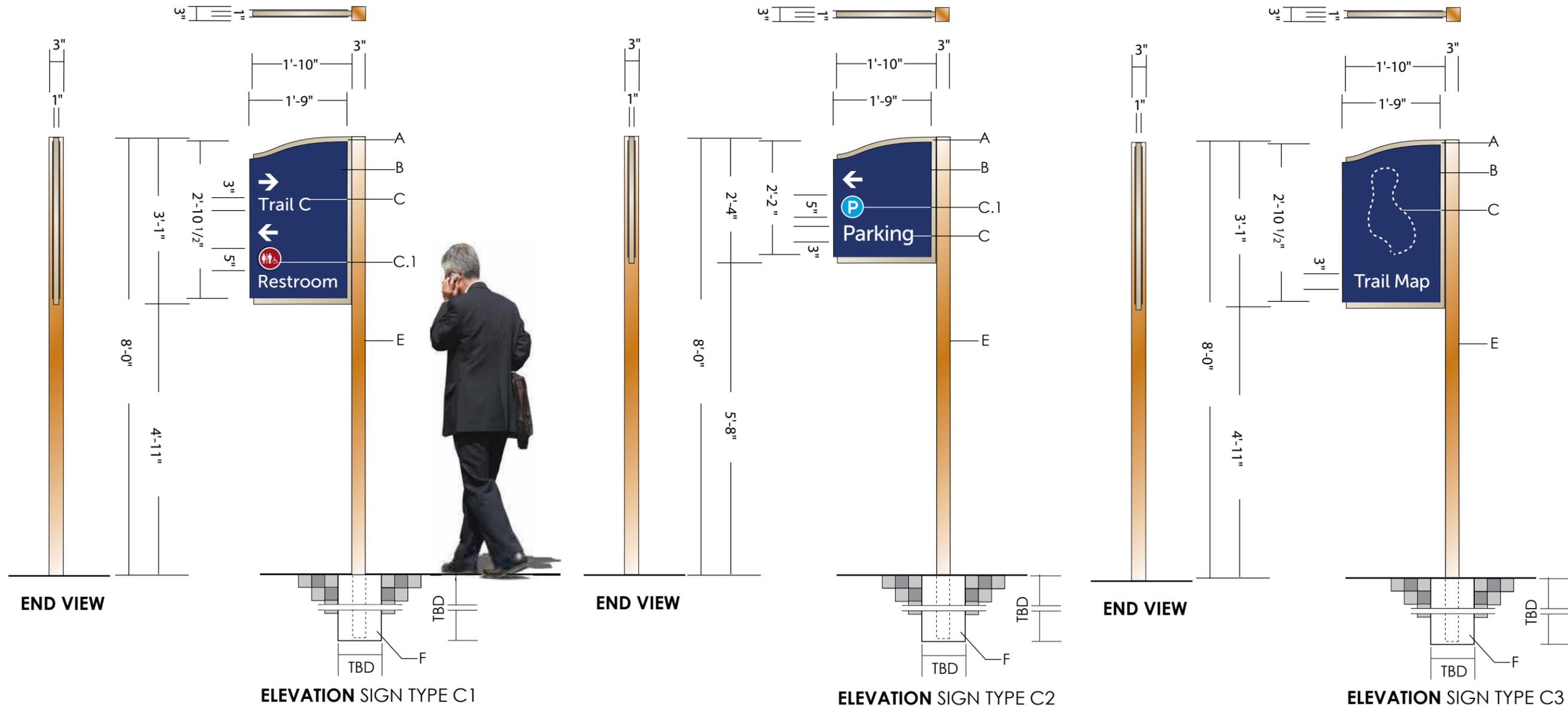
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SIGN TYPES C1, C2 & C3 - TRAIL DIRECTIONAL SIGNAGE

Scale: 1/2"=1'-0"

- A ALL ALUMINUM CONSTRUCTED DIMENSIONAL CABINET, 1" x 1" ALUMINUM ANGLE FRAME AS REQUIRED W/ .125 ALUMINUM SKIN (SEAMLESS CONSTRUCTION, AS REQUIRED TO AVOID OIL CANNING EFFECT), EXTERIOR ALL EDGES, PAINTED FINISH MATTHEWS ACRYLIC POLYURETHANE PALE BRONZE METALLIC MP41279 LRV 30.9, 'CITY OF DAYTON STANDARD COLORS', REFER TO PAGE C
- B PAINTED FINISH MATTHEWS ACRYLIC POLYURETHANE METALLIC DARK BLUE TO MATCH PMS 662C, 'CITY OF DAYTON STANDARD COLORS' REFER TO PAGE C

- C 3M REFLECTIVE WHITE VINYL GRAPHICS
- D CUSTOM MAP ART UNDER SEPARATE COVER
- E ALL ALUMINUM CONSTRUCTED SQUARE POST, EXTERIOR ALL EDGES, PAINTED FINISH MATTHEWS ACRYLIC POLYURETHANE WARM COPPER METALLIC MP52234 LRV 23.1, 'CITY OF DAYTON STANDARD COLORS', REFER TO PAGE C

- F ADEQUATE TO WITHSTAND ALL STATE AND LOCAL WINDLOAD CODES ALL FOOTINGS & POLE DIMENSIONS ARE SUBJECT TO FIELD SURVEY & SOIL CONTENT. RESULTS TO BE PROVIDED BY THE INSTALLING SIGN COMPANY. ALL FINAL POLE & FOOTING SPECIFICATIONS ARE THE RESPONSIBILITY OF THE INSTALLING SIGN COMPANY

NOTE:  
SIGN FABRICATOR TO PROVIDE COLOR SAMPLES AND SHOP DRAWINGS FOR APPROVAL PRIOR TO FABRICATION.



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Exterior Signage  
Design & Standards

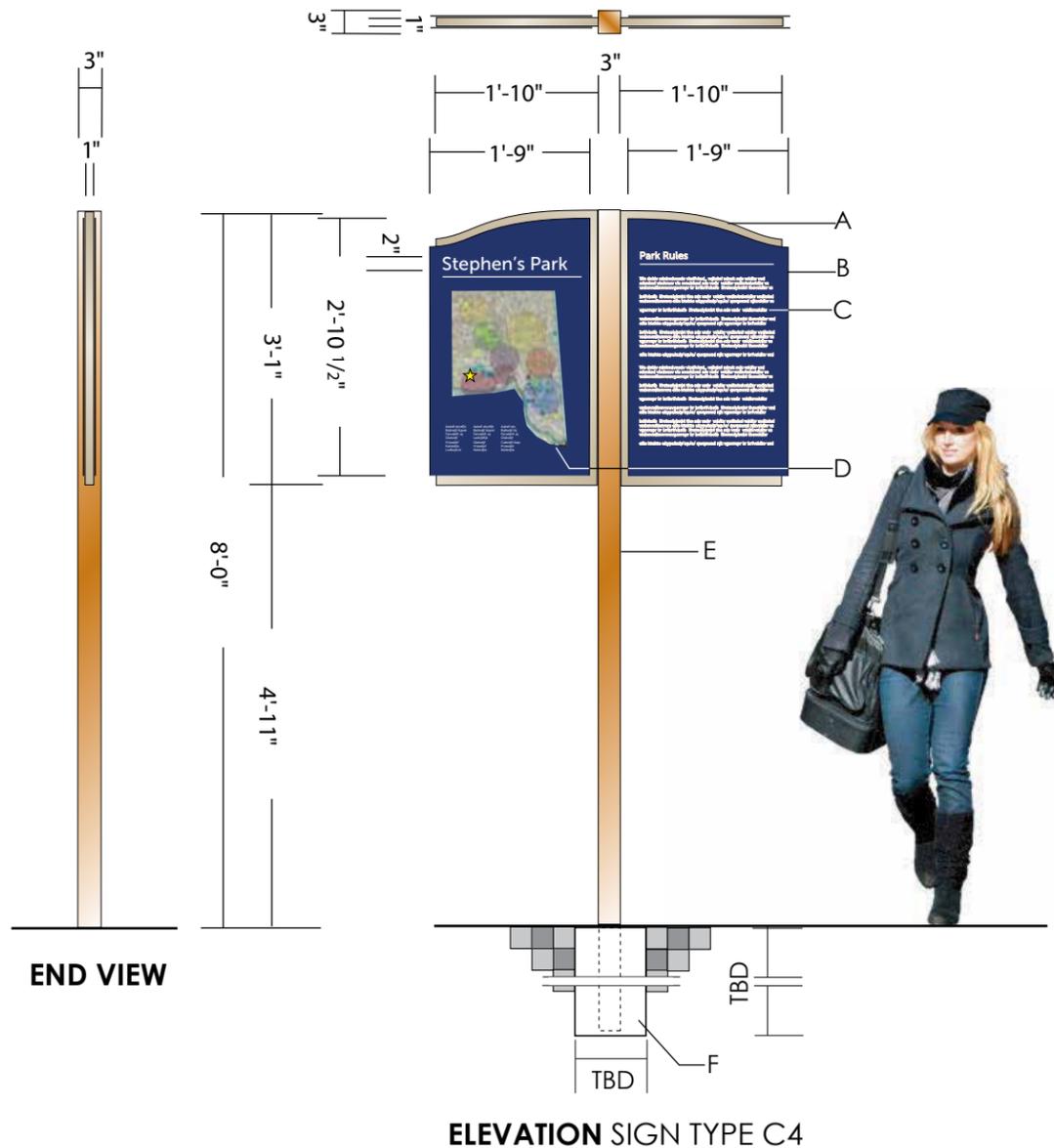


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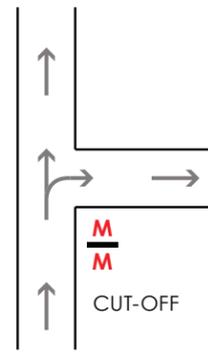
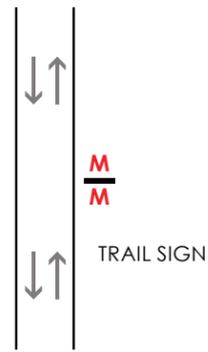
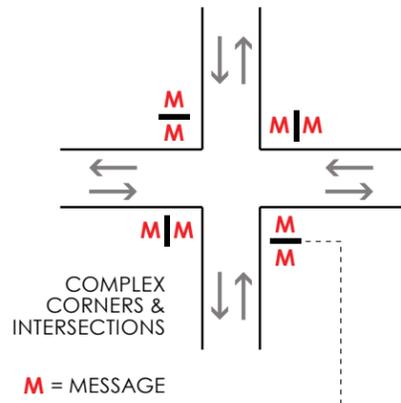
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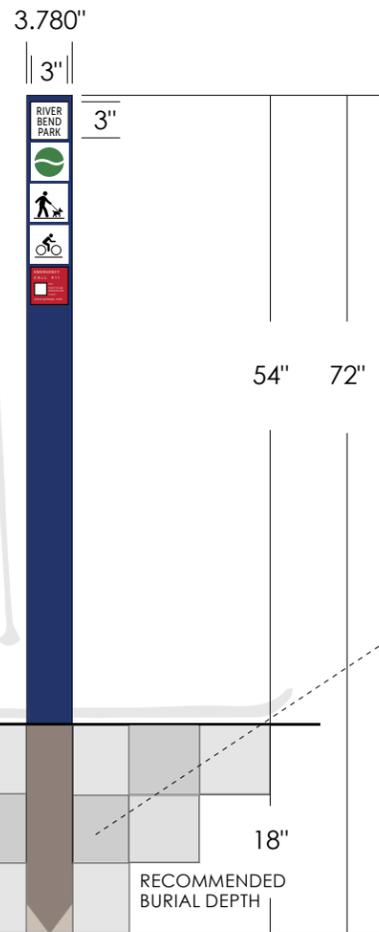
NOTE:  
REFER TO THIS PAGE FOR DETAILS

NON-ILLUMINATED  
SIGN TYPE C4 - TRAIL DIRECTIONAL SIGNAGE

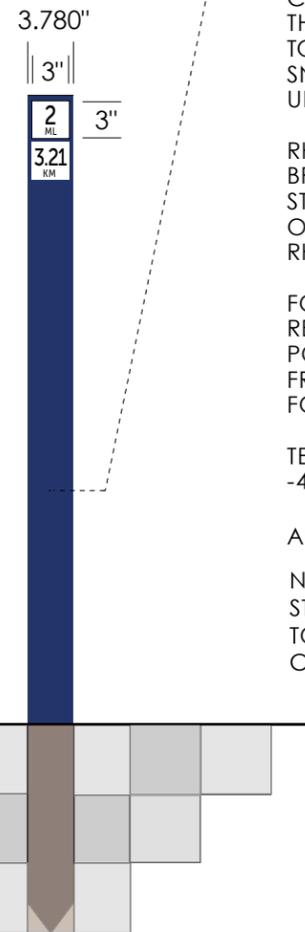
Scale: 1/2"=1'-0"



2-SIDED UNIT  
TOP VIEW



RHINO 2-SIDED FIBERGLASS  
(4-RAIL) TRAIL MARKER 4" X 4" X 72" (54" above grade)  
SIGN TYPE C5



RHINO 2-SIDED FIBERGLASS  
(4-RAIL) TRAIL MARKER  
SIGN TYPE C6

THE 72" CHARCOAL 'RHINO 4-RAIL FIBERGLASS SIGN POST' COMBINES FOUR OUTER RAILS WITH A STRENGTHENED CENTER CORE FOR INCREASED FLEXIBILITY. THE 4-RAIL DESIGN ALLOWS THE POST TO BEND OVER WHEN HIT, THEN SNAP BACK TO ITS ORIGINAL UPRIGHT POSITION.

RHINO'S 4-RAIL IS SATURATED WITH BRIGHT PIGMENTS AND UV STABILIZERS, AND AN EXTRA LAYER OF PROTECTION IS ADDED WITH RHINO'S SUNCOAT.

FOR EVEN GREATER FADE RESISTANCE, ORDER THE OPTIONAL POLYTECH COATING THAT PROTECTS FROM FADING AND FIBERBLOOM FOR AT LEAST TEN YEARS.

TEMPERATURE-STABLE RANGE:  
-40° F TO +140° F

ALL GRAPHICS ARE 3M REFLECTIVE

NOTE:  
STANDARD BLUE (BEST MATCH TO BRANDING COLORS)  
CUSTOM COLORS NOT AVAILABLE

2-SIDED UNIT,  
4-RAIL  
(TOP VIEW)



3.780"

DETAIL

NON-ILLUMINATED  
SIGN TYPE C5 & C6 - TRAIL MARKER/MILE MARKER/2 SIDES

Scale: 3/4"=1'-0"



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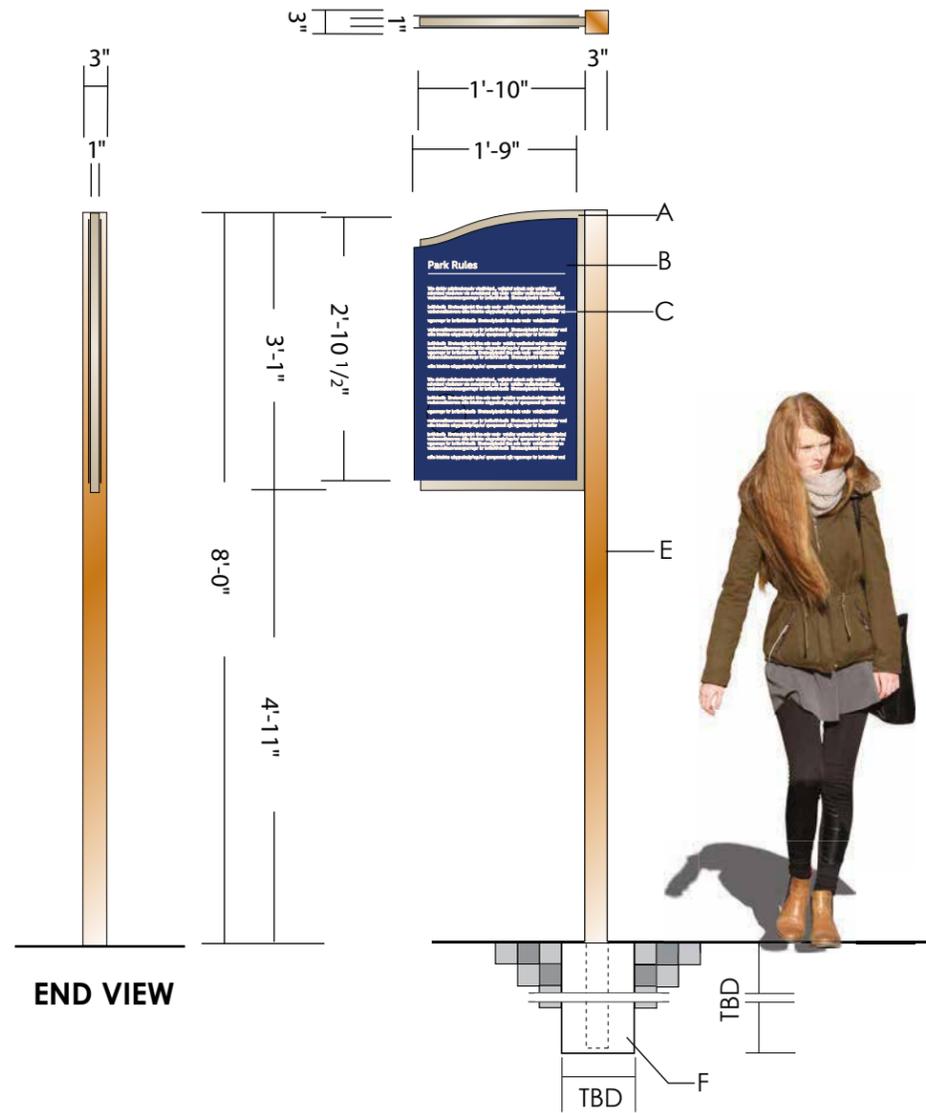
- A ALL ALUMINUM CONSTRUCTED DIMENSIONAL CABINET, 1" x 1" ALUMINUM ANGLE FRAME AS REQUIRED W/ .125 ALUMINUM SKIN (SEAMLESS CONSTRUCTION, AS REQUIRED TO AVOID OIL CANNING EFFECT), EXTERIOR ALL EDGES, PAINTED FINISH MATTHEWS ACRYLIC POLYURETHANE PALE BRONZE METALLIC MP41279 LRV 30.9, 'CITY OF DAYTON STANDARD COLORS', REFER TO PAGE C
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- E ALL ALUMINUM CONSTRUCTED SQUARE POST, EXTERIOR ALL EDGES, PAINTED FINISH MATTHEWS ACRYLIC POLYURETHANE WARM COPPER METALLIC MP52234 LRV 23.1, 'CITY OF DAYTON STANDARD COLORS', REFER TO PAGE C

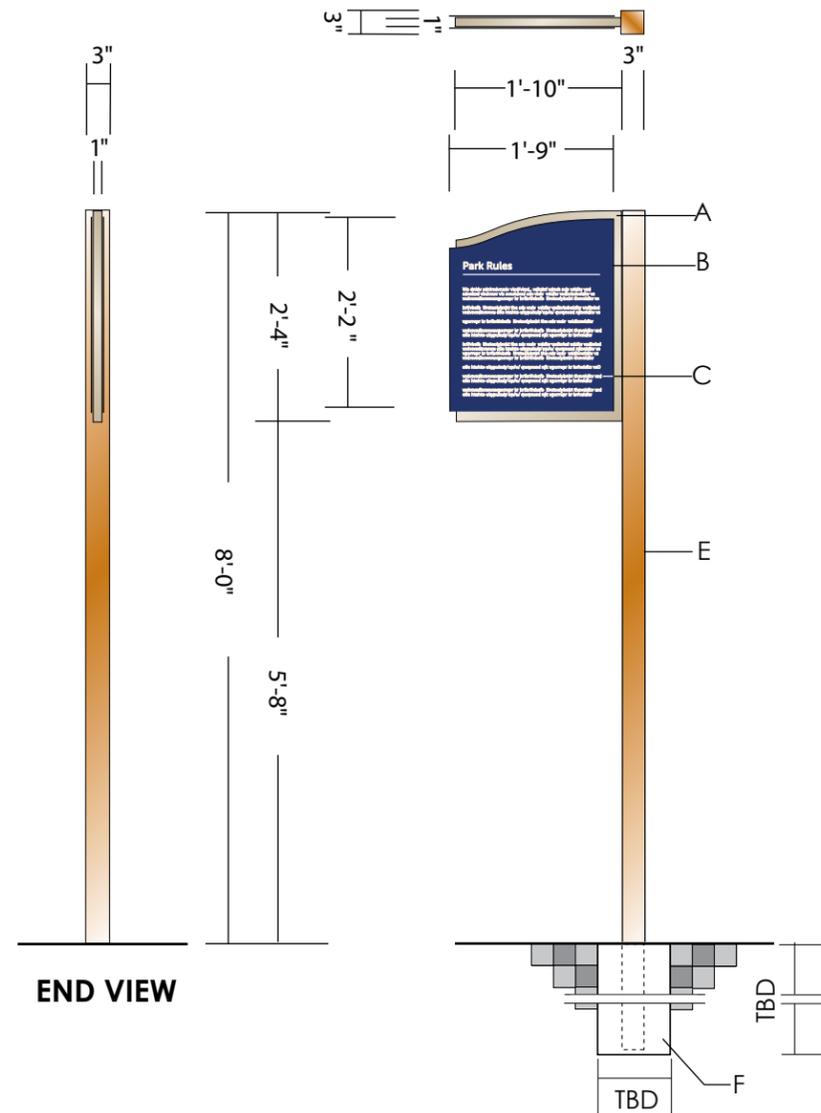
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NOTE:  
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**STANDARDS**



**ELEVATION SIGN TYPE D1**



**ELEVATION SIGN TYPE D2**

NOTE:  
REFER TO THIS PAGE FOR DETAILS

**NON-ILLUMINATED  
SIGN TYPES D1 & D2 - PRIMARY & SECONDARY - PARK & TRAIL REGULATIONS SIGNAGE**

Scale: 1/2"=1'-0"



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**A** ALL ALUMINUM CONSTRUCTED DIMENSIONAL CABINET, 1" x 1" ALUMINUM ANGLE FRAME AS REQUIRED W/ .125 ALUMINUM SKIN (SEAMLESS CONSTRUCTION, AS REQUIRED TO AVOID OIL CANNING EFFECT), EXTERIOR ALL EDGES, PAINTED FINISH MATTHEWS ACRYLIC POLYURETHANE PALE BRONZE METALLIC MP41279 LRV 30.9, 'CITY OF DAYTON STANDARD COLORS', REFER TO PAGE C

**B** ALL ALUMINUM CONSTRUCTED SIGN CABINET, 1" x 1" ALUMINUM ANGLE FRAME AS REQUIRED W/ .125 ALUMINUM SKIN (SEAMLESS CONSTRUCTION, AS REQUIRED TO AVOID OIL CANNING EFFECT), EXTERIOR ALL EDGES PAINTED FINISH MATTHEWS ACRYLIC POLYURETHANE METALLIC DARK BLUE TO MATCH PMS 662C, 'CITY OF DAYTON STANDARD COLORS' REFER TO PAGE C

**C** 3M REFLECTIVE WHITE VINYL LETTERS, MEDIUM BLUE 'SWISH' APPLY FIRST SURFACE TO FACE 3M MATTE VINYL TO MATCH PMS 299C, MEDIUM GREEN 'SWISH' TO MATCH PMS 369C, ALL OTHER LOGOS APPLY MATTE VINYL PER LOGO REQUIREMENTS

**D** 3M REFLECTIVE WHITE VINYL GRAPHICS

**E** ALL ALUMINUM CONSTRUCTED SQUARE POST, EXTERIOR ALL EDGES, PAINTED FINISH MATTHEWS ACRYLIC POLYURETHANE WARM COPPER METALLIC MP52234 LRV 23.1, 'CITY OF DAYTON STANDARD COLORS', REFER TO PAGE C

**F** ADEQUATE TO WITHSTAND ALL STATE AND LOCAL WINDLOAD CODES ALL FOOTINGS & POLE DIMENSIONS ARE SUBJECT TO FIELD SURVEY & SOIL CONTENT. RESULTS TO BE PROVIDED BY THE INSTALLING SIGN COMPANY. ALL FINAL POLE & FOOTING SPECIFICATIONS ARE THE RESPONSIBILITY OF THE INSTALLING SIGN COMPANY

**G** LANDSCAPE BY OTHERS

NOTE:  
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**STANDARDS**



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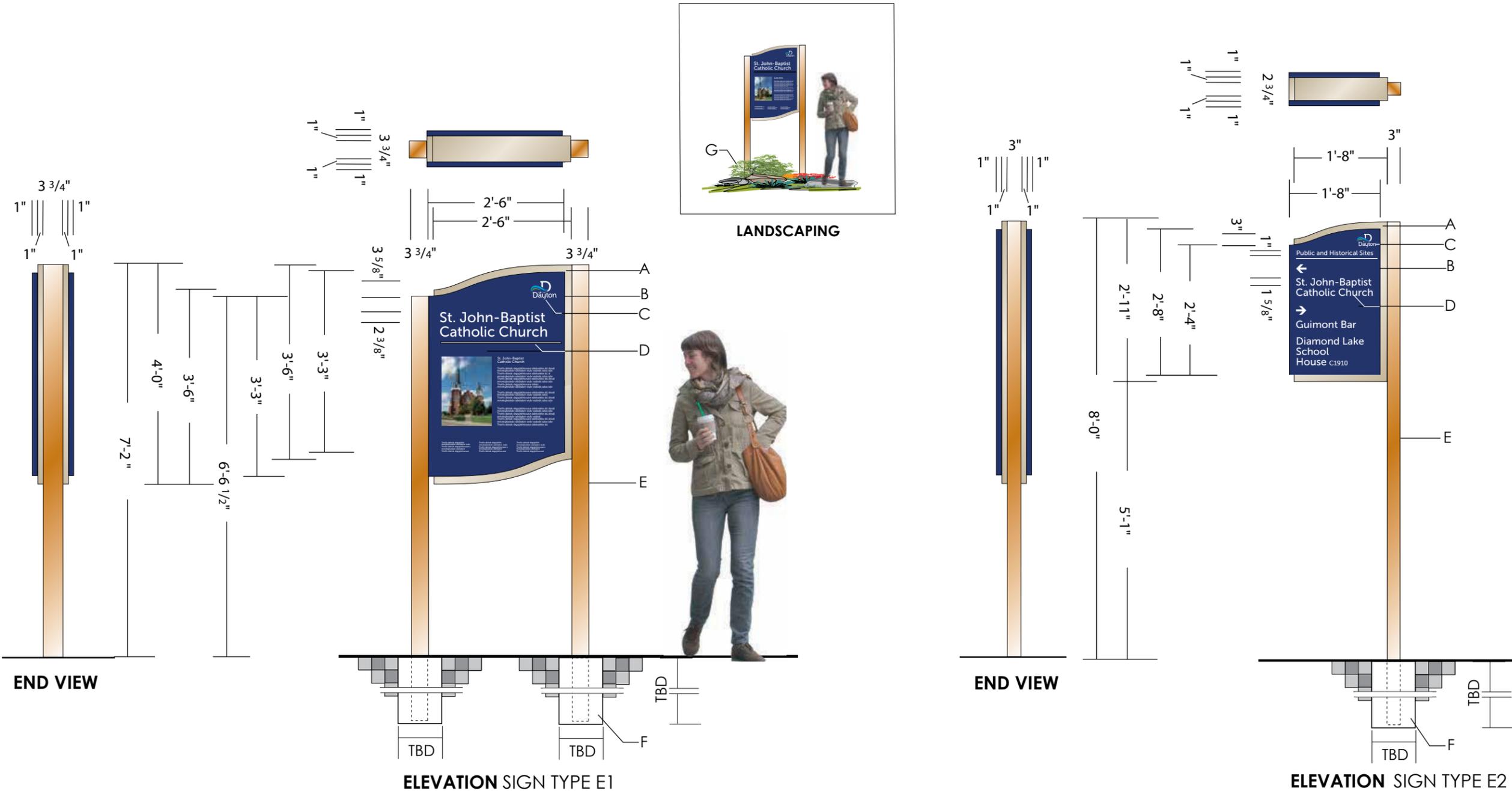
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**END VIEW**

**ELEVATION SIGN TYPE E1**

**END VIEW**

**ELEVATION SIGN TYPE E2**

NOTE:  
REFER TO THIS PAGE FOR DETAILS

NON-ILLUMINATED  
SIGN TYPES E1 & E2 - HISTORIC CENTER SIGNAGE

Scale: 1/2"=1'-0"



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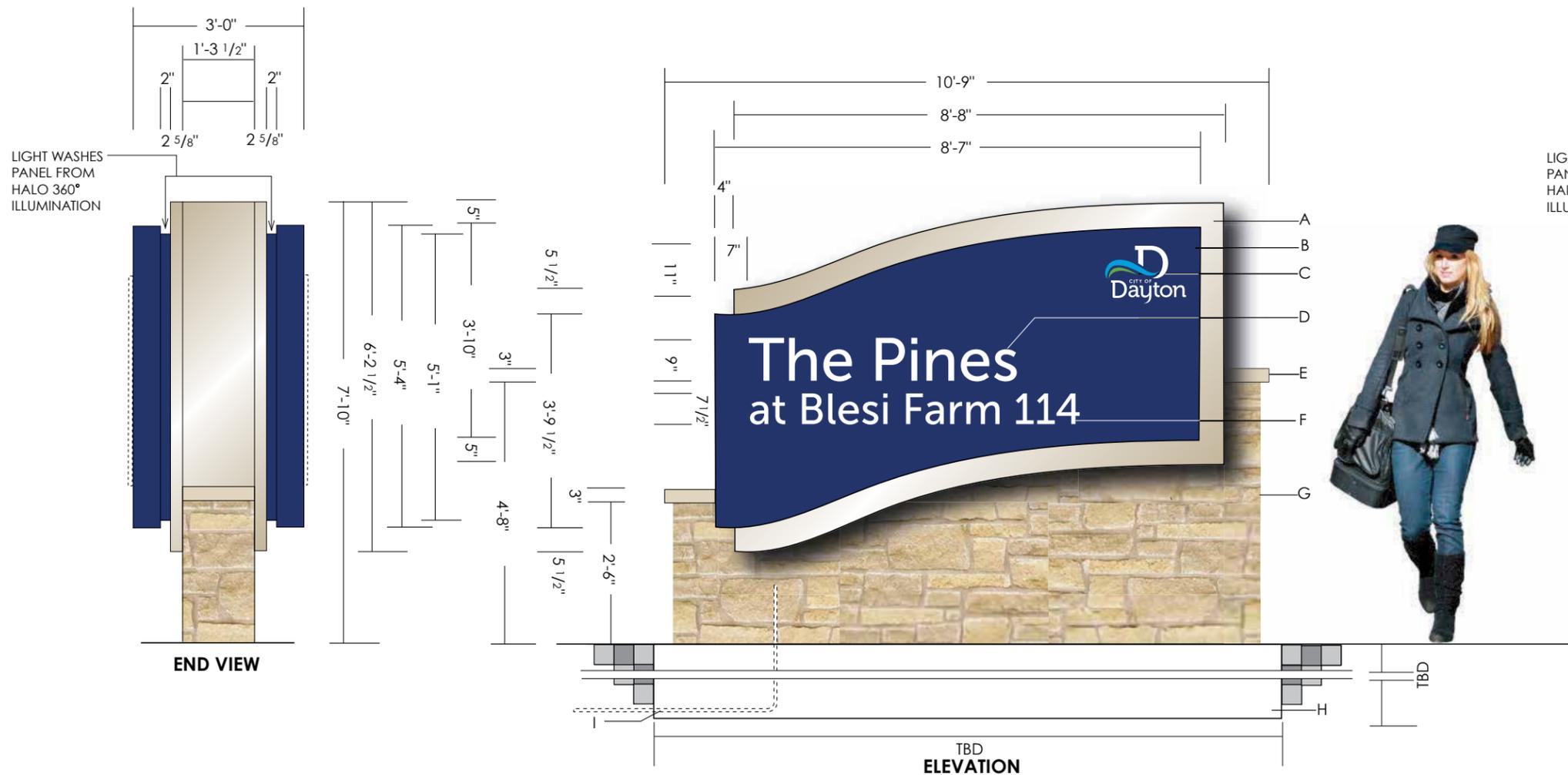
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LANDSCAPING



TOP VIEW



NOTE:  
REFER TO PAGE 21.1 FOR DETAILS

INTERNALLY ILLUMINATED  
SIGN TYPE F1 - PRIMARY NEIGHBORHOOD IDENTIFICATION

Scale: 1/2"=1'-0"

- A .125 ALUMINUM, FLAT CUT OUT TO SHAPE PANELS W/ DECORATED FACES AS REQUIRED W/ 1" X 1" SQUARE TUBE SUPPORT, EXTERIOR ALL EDGES, PAINTED FINISH MATTHEWS ACRYLIC POLYURETHANE WARM COPPER METALLIC MP52234 LRV 23.1, 'CITY OF DAYTON STANDARD COLORS'. REFER TO PAGE C (SEE DETAIL BELOW)
- B PAINTED FINISH MATTHEWS ACRYLIC POLYURETHANE PALE BRONZE METALLIC MP41279 LRV 30.9, 'CITY OF DAYTON STANDARD COLORS' REFER TO PAGE C
- C PAINTED FINISH MATTHEWS ACRYLIC POLYURETHANE METALLIC DARK BLUE TO MATCH PMS 662C, 'CITY OF DAYTON STANDARD COLORS' REFER TO PAGE C

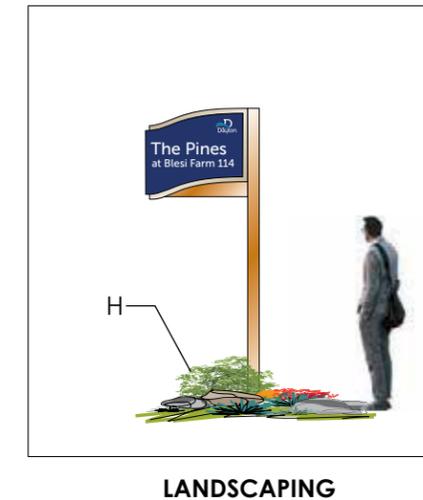
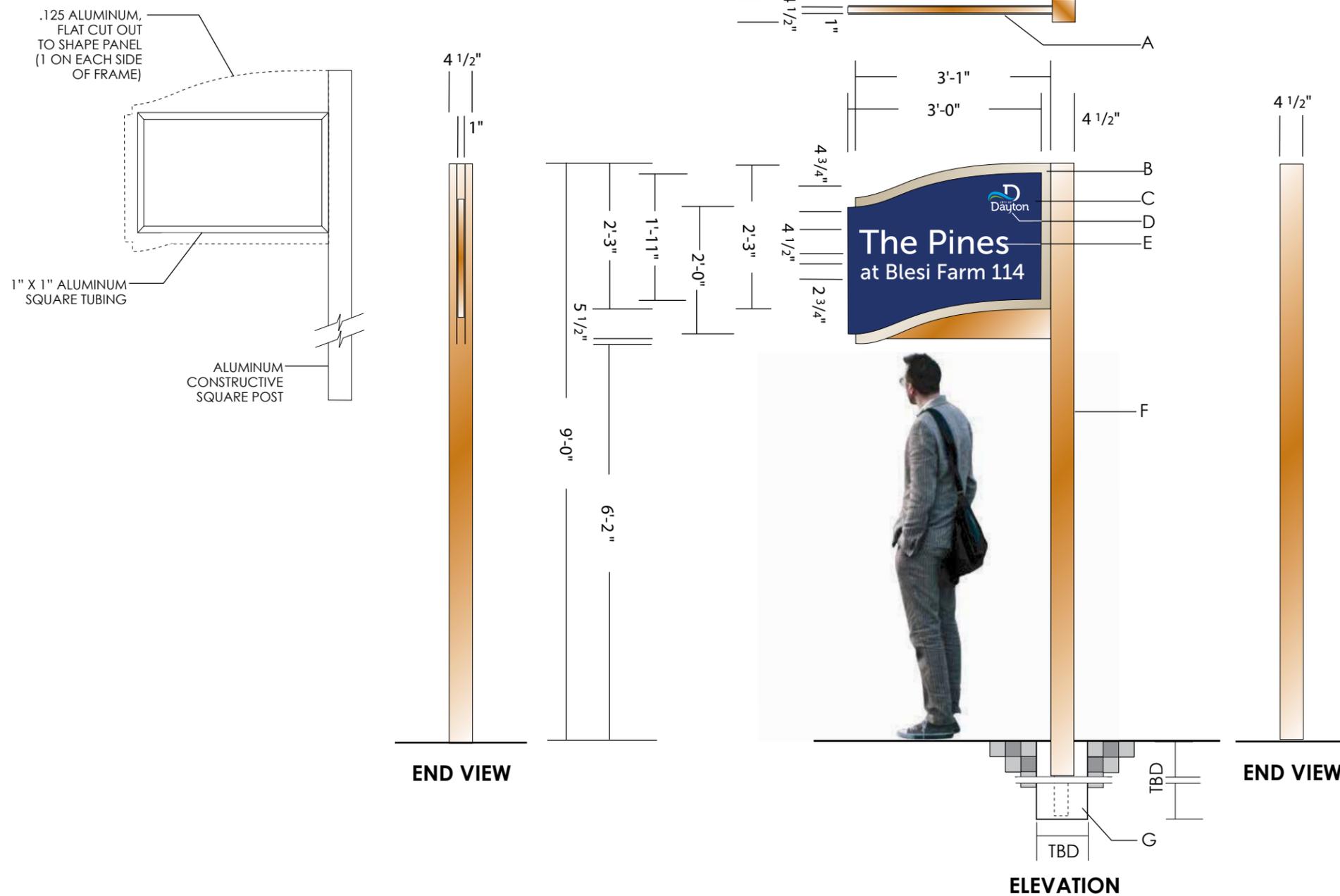
- D 3M REFLECTIVE WHITE VINYL LETTERS, MEDIUM BLUE 'SWISH' APPLY FIRST SURFACE TO FACE 3M MATTE VINYL TO MATCH PMS 299C, MEDIUM GREEN 'SWISH' TO MATCH PMS 369C, 'CITY OF DAYTON STANDARD COLORS' W/ 3M REFLECTIVE WHITE VINYL LETTERS, REFER TO PAGE C
- E 3M REFLECTIVE WHITE VINYL LETTERS, REFER TO PAGE C

- F ALL ALUMINUM CONSTRUCTED SQUARE POST, EXTERIOR ALL EDGES, PAINTED FINISH MATTHEWS ACRYLIC POLYURETHANE WARM COPPER METALLIC MP52234 LRV 23.1, 'CITY OF DAYTON STANDARD COLORS', REFER TO PAGE C
- G ADEQUATE TO WITHSTAND ALL STATE AND LOCAL WINDLOAD CODES ALL FOOTINGS & POLE DIMENSIONS ARE SUBJECT TO FIELD SURVEY & SOIL CONTENT. RESULTS TO BE PROVIDED BY THE INSTALLING SIGN COMPANY. ALL FINAL POLE & FOOTING SPECIFICATIONS ARE THE RESPONSIBILITY OF THE INSTALLING SIGN COMPANY

- H LANDSCAPE BY OTHERS

NOTE:  
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6 5 1 - 6 4 4 - 4 2 8 9  
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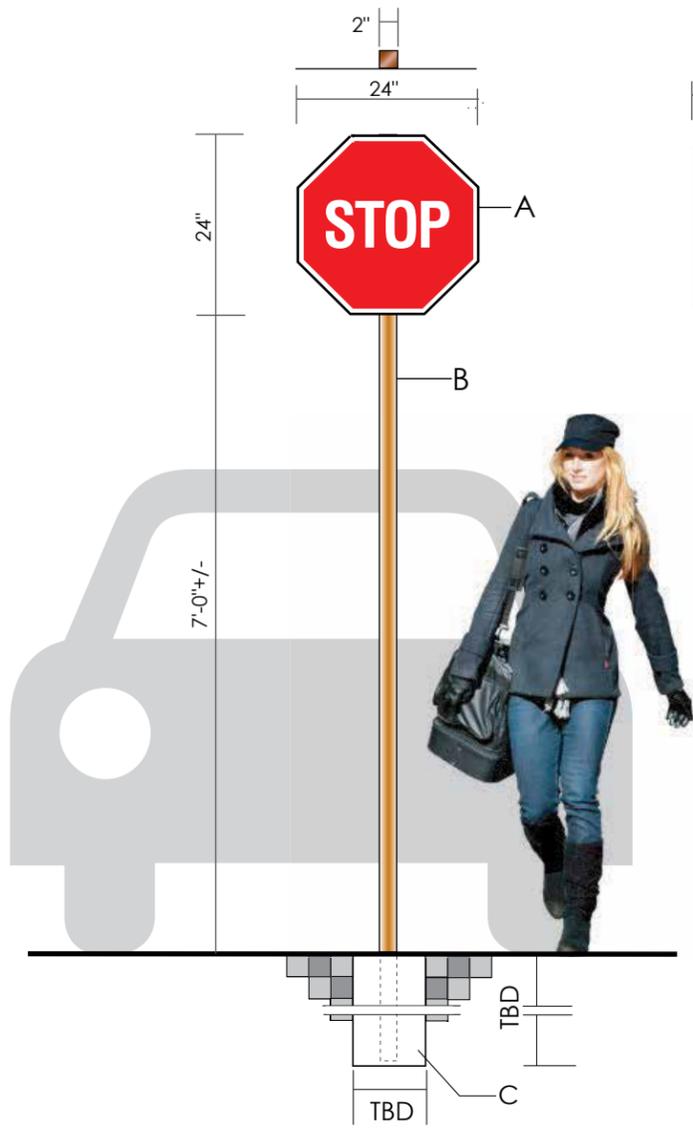
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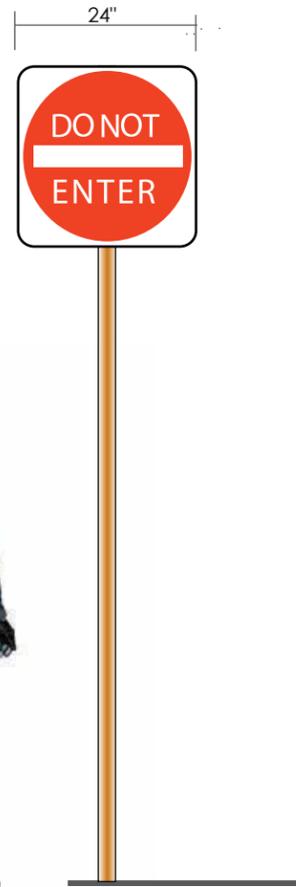
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NON-ILLUMINATED  
SIGN TYPE F2 - SECONDARY NEIGHBORHOOD IDENTIFICATION

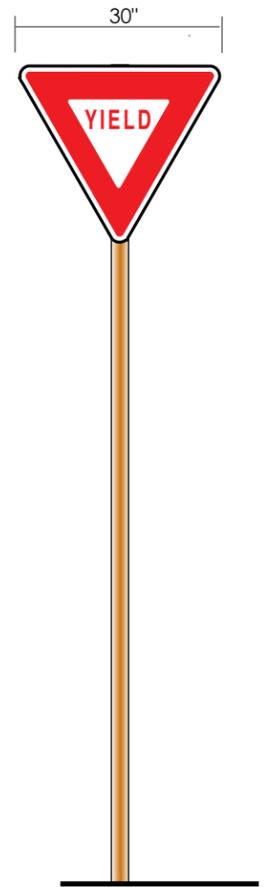
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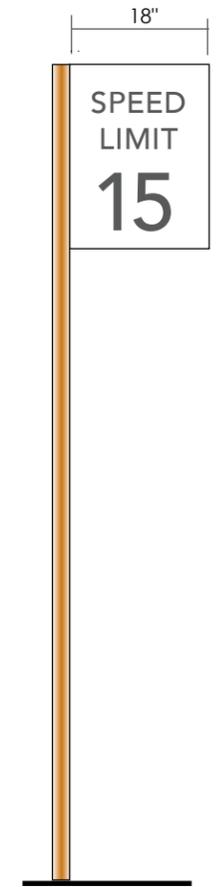
**SIGN TYPE G1**  
REGULATORY SIGNAGE



**SIGN TYPE G2**  
STOP



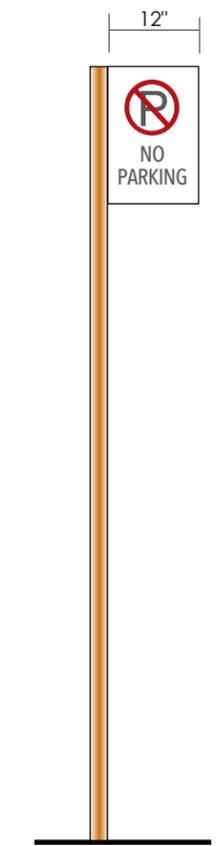
**SIGN TYPE G3**  
YIELD



**SIGN TYPE G4**  
SPEED LIMIT



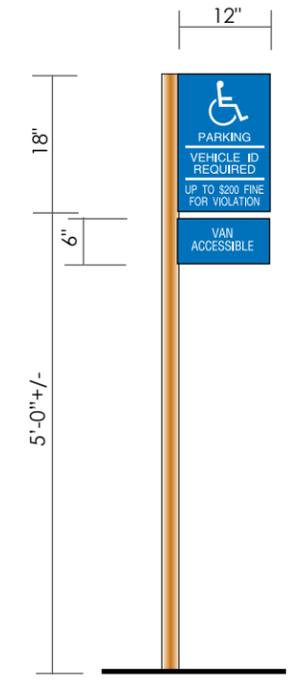
**SIGN TYPE G7**  
VISITOR PARKING



**SIGN TYPE G8**  
NO PARKING



**SIGN TYPE G5**  
ACCESIBLE PARKING



**SIGN TYPE G6**  
ACCESIBLE VAN PARKING

- A MNDOT STANDARD SIGN WITH 3M REFLECTIVE VINYL GRAPHICS, BACK OF SIGN PAINTED MATTHEWS ACRYLIC POLYURETHANE WARM COPPER METALLIC MP52234 LRV 23.1
- B ALL ALUMINUM 2" DIAMETER SQUARE SUPPORT POLE ( NOT TYPICAL STREET SIGN STEEL CHANNEL W/ HOLES) EXTERIOR PAINTED FINISH MATTHEWS ACRYLIC POLYURETHANE WARM COPPER METALLIC MP52234 LRV 23.1, REFER TO PAGE C
- C ADEQUATE TO WITHSTAND ALL STATE AND LOCAL WINDLOAD CODES ALL FOOTINGS & POLE DIMENSIONS ARE SUBJECT TO FIELD SURVEY & SOIL CONTENT. RESULTS TO BE PROVIDED BY THE INSTALLING SIGN COMPANY. ALL FINAL POLE & FOOTING SPECIFICATIONS ARE THE RESPONSIBILITY OF THE INSTALLING SIGN COMPANY



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CMYK: 100C 94M 24Y 21K  
 RGB: R36 G45 B105  
 Pantone 662C

CMYK: 80C 18M  
 RGB: R0 G160 B221  
 Pantone 299C

CMYK: 67C 12M 100Y  
 RGB: R99 G169 B69  
 Pantone 369C

Matthews Acylic Polyurethane  
 Pale Bronze Metallic  
 MP41279 LRV 30.9

Matthews Acylic Polyurethane  
 Warm Copper Metallic  
 MP52234 LRV 23.1

COLOR PALETTE

PRIMARY: Museo 500

ABCDEFGHIJKLMNOPQRSTUVWXYZ  
 abcdefghijklmnopqrstuvwxyz

SECONDARY: Museo Sans Family 500

ABCDEFGHIJKLMNOPQRSTUVWXYZ  
 abcdefghijklmnopqrstuvwxyz

There is one primary typeface that has been used in the logo and another secondary typeface that is to be used for the tagline and collateral. There has been significant modification for the logo so whenever possible the digital logo files should be used.

TYPOGRAPHY



LIONS LOGO FINAL ARTWORK TO BE PROVIDED PRIOR TO FABRICATION PLACE HOLDER ONLY



LOGOS



PICTOGRAMS



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**Payments to be approved at City Council Meeting February 10, 2026**

	<u>Totals</u>
<b>Claims Roster 02-10-2026</b>	<b>\$ 553,992.71</b>
<b>Prepaid 01-28-2026 EB</b>	<b>\$ 87,334.78</b>
<b>Prepaid 02-05-2026 FB</b>	<b>\$ 2,612.10</b>

**Total Payments: \$ 643,939.59**

<b>Payroll 01-28-2026 Bi-Weekly 03</b>	<b>\$ 122,374.44</b>
<b>Payroll 02-05-2026 FD 01.2025</b>	<b>\$ 12,999.54</b>

Check # sequence to be approved by City Council from meeting date of 2/10/2026:

**Checks # 080317-080392**

02/04/2026 INVOICE REGISTER REPORT FOR CITY OF DAYTON MN  
 EXP CHECK RUN DATES 02/10/2026 - 02/10/2026  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
	567 WORKSHOPS	01/26/2026	02/10/2026	1,000.00	1,000.00	Open	N
	DAC RENTAL DEPOSIT REFUND: 1/22/26 EVENT C CHOYT						01/22/2026
	101-00000-21716 DAC RENTAL DEPOSIT REFUND: 1/22/26 EVENT			1,000.00			
	ACME TOOLS-PLYMOUTH	02/02/2026	02/10/2026	493.95	493.95	Open	N
	PW; SUPPLIES SHOP TOOLS	CHOYT					02/02/2026
	101-43100-50580 PW; SUPPLIES SHOP TOOLS			458.00			
	101-43100-50210 PW; SUPPLIES SHOP TOOLS			35.95			
	ADAMS PEST CONTROL INC	02/02/2026	02/10/2026	149.45	149.45	Open	N
	CH; PEST CONTROL	CHOYT					01/27/2026
	101-41810-50223 CH; PEST CONTROL			149.45			
	AIRGAS USA LLC	01/27/2026	02/10/2026	171.84	171.84	Open	N
	FD: SUPPLIES	CHOYT					01/27/2026
	101-42260-50200 FD: SUPPLIES			171.84			
	AMERICAN ENGINEERING TESTING	02/02/2026	02/10/2026	222.50	222.50	Open	N
	S DIAMOND LAKE RD MILL & OVERLAY	CHOYT					01/16/2026
	101-43100-50220 S DIAMOND LAKE RD MILL & OVERLAY			222.50			
	AMERICAN LEGAL PUBLISHING CORP	02/02/2026	02/10/2026	200.85	200.85	Open	N
	2026 S-19 ONLINE CODE SUPPLEMENT ZONING	CHOYT					01/28/2026
	101-41710-50205 2026 S-19 ONLINE CODE SUPPLEMENT ZONING			200.85			
	ARCHITECT MECHANICAL INC	02/02/2026	02/10/2026	1,155.00	1,155.00	Open	N
	PW; BUILDINGS AND STRUCTURES-GAS VALVE	CHOYT					01/30/2026
	101-43100-50520 PW; BUILDINGS AND STRUCTURES-GAS VALVE			1,155.00			

BANK FEE-ADJ		12/31/2025	12/31/2025	50.00	0.00	Paid	Y
DEC 2025 SCANNER/CASH MGT PROCESSING FE							12/31/2025
101-41500-50309	DEC 2025 SCANNER/CASH MGT PROCESSING FEE			50.00			
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BANK FEE-ADJ		12/19/2025	12/19/2025	20.00	0.00	Paid	Y
WIRE FEE FOR INVESTMENT WIRE							12/19/2025
101-41500-50309	WIRE FEE FOR INVESTMENT WIRE			20.00			
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BEAUDRY		02/02/2026	02/10/2026	2,121.92	2,121.92	Open	N
PW; UNLEADED 87 -974.70							01/27/2026
101-43100-50212	PW; UNLEADED 87 -974.70			2,121.92			
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BEAUDRY		02/04/2026	02/10/2026	1,230.34	1,230.34	Open	N
EAGLE GOLD UNIV TRACTOR HYD							01/28/2026
101-43100-50210	PW; EAGLE GOLD UNIV TRACTOR HYD			1,230.34			
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BLACK & VEATCH		02/02/2026	02/10/2026	6,346.00	6,346.00	Open	N
WELL 4 & 5 FILTERATION DET DES; JAN 2026							02/02/2026
601-00000-16500	WELL 4 & 5 FILTERATION DET DES; JAN 2026			6,346.00			
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C. VISION PRODUCTION		02/02/2026	02/10/2026	2,925.00	2,925.00	Open	N
VIDEO TECH; JAN 2026							01/31/2026
226-41900-50430	VIDEO TECH; JAN 2026			2,925.00			
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C. VISION PRODUCTION		02/04/2026	02/10/2026	700.00	700.00	Open	N
VIDEO TECH; WINTER 2026							02/04/2026
226-41900-50430	VIDEO TECH; WINTER 2026			700.00			
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CARSON, CLELLAND & SCHREDER		02/03/2026	02/10/2026	2,400.00	2,400.00	Open	N
CRIMINAL PROSECUTION; JAN 2026							01/31/2026
101-41640-50305	CRIMINAL PROSECUTION; JAN 2026			2,400.00			
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CENTERPOINT ENERGY		02/04/2026	02/10/2026	2,273.75	2,273.75	Open	N
8000014132-7 GAS SVCS; DEC 2025							12/31/2025
101-43100-50383	PW; 5888628-4			405.36			
101-41810-50383	CH; 5895786-1			1,046.49			
101-41910-50383	AC; 5895789-5			703.66			
101-42260-50383	FD; 5895789			118.24			
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CENTURYLINK	01/26/2026	02/10/2026	49.76	49.76	Open	N
PW; 763 428-7345 JAN-FEB 2026	CHOYT					01/21/2026
101-43100-50321	PW; 763 428-7345 JAN-FEB 2026		49.76			
CINTAS	01/26/2026	02/10/2026	193.10	193.10	Open	N
PW; UNIFORMS	CHOYT					01/22/2026
101-43100-50217	PW; UNIFORMS		193.10			
CINTAS	02/02/2026	02/10/2026	198.36	198.36	Open	N
PW; EYEWASH SERVICE AGREEMENT	CHOYT					01/31/2026
101-43100-50580	PW; EYEWASH SERVICE AGREEMENT		198.36			
CINTAS	02/02/2026	02/10/2026	153.10	153.10	Open	N
PW; UNIFORMS	CHOYT					01/29/2026
101-43100-50217	PW; UNIFORMS		153.10			
CINTAS	02/04/2026	02/10/2026	130.98	130.98	Open	N
PW; EYEWASH SERVICE AGREEMENT	CHOYT					02/03/2026
101-43100-50580	PW; EYEWASH SERVICE AGREEMENT		130.98			
CITY OF MAPLE GROVE	02/04/2026	02/10/2026	164,707.84	164,707.84	Open	N
WAC FEES; 3RD & 4TH QTR 2025	CHOYT					12/31/2025
601-00000-20805	WAC-MAPLE GROVE; 3RD QTR 2025		88,669.84			
601-00000-20805	WAC- MAPLE GROVE; 4TH QTR 2025		76,038.00			
CITY OF MONTICELLO	02/02/2026	02/10/2026	208.00	208.00	Open	N
PD; ANIMAL CONTROL NOV/DEC 2025	CHOYT					12/31/2025
101-42140-50308	PD; ANIMAL CONTROL NOV/DEC 2025		208.00			
COLLINS BROTHERS TOWING OF ST.CLOUD	02/03/2026	02/10/2026	225.00	225.00	Open	N
PD; TOW MISC STOLEN ITEMS	CHOYT					02/03/2026
101-42120-50220	PD; TOW MISC STOLEN ITEMS		225.00			
COLLINS ELECTRICAL CONSTRUCTION CO	02/02/2026	02/10/2026	1,107.18	1,107.18	Open	N
DAYTON PKWY-HWY 94 TRAFFIC LIGHT	CHOYT					01/13/2026
101-43100-50230	DAYTON PKWY-HWY 94 TRAFFIC LIGHT		1,107.18			

COMPASS MINERALS AMERICA INC.	02/02/2026	02/10/2026	13,020.06	13,020.06	Open	N
PW; STREET MAINT-REPAIR	CHOYT					01/20/2026
101-43100-50224	STREET MAINT-REPAIR		13,020.06			
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CONNEXUS ENERGY	01/26/2026	02/10/2026	5,656.78	5,656.78	Open	N
ELECTRIC SERVICES; DEC-JAN 2026	CHOYT					01/21/2026
101-43100-50230	172514- ST LIGHTS		41.69			
101-43100-50230	172516- ST LIGHTS		2,546.16			
101-43100-50230	172802- ST LIGHTS		68.07			
101-43100-50230	172803- ST LIGHTS		267.16			
101-42130-50381	173098- SIREN		21.40			
602-49400-50381	178838- 141ST OUTBUILDING		36.39			
601-49400-50381	299049- WELL#2		1,663.07			
602-49400-50381	299195- ROSEWOOD LIFT STATION		71.85			
601-49400-50381	299380- WATER TOWER		191.13			
602-49400-50381	303882- PINEVIEW LIFT STATION		61.98			
602-49400-50381	307062- HACKBERRY LIFT STATION		115.77			
101-42130-50381	309045- 11671 E FRENCH SIREN		17.40			
101-43100-50230	317271- 12600 129TH ST LIGHTS		97.63			
101-43100-50230	324905-14503 KINGSVIEW ST LIGHTS		368.24			
101-43100-50230	325071- 13699 PINEVIEW LANE ST LIGHTS		28.50			
101-43100-50230	331681-14462 ANNAPOLIS LN ST LIGHTS		30.04			
101-43100-50230	331682-11510 PINERIDGE WAY ST LIGHTS		30.30			
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COORDINATED BUSINESS SYSTEMS	02/02/2026	02/10/2026	133.68	133.68	Open	N
ENGINEER PRINTER-KYOCERA COPIER DEC/JAN ;	CHOYT					01/22/2026
101-41810-50308	ENGINEER PRINTER-KYOCERA COPIER		133.68			
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CORE & MAIN	02/02/2026	02/10/2026	42,768.00	42,768.00	Open	N
PW; METERS	CHOYT					01/15/2026
601-49400-50259	PW; METERS		42,768.00			
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CROW RIVER FARM EQUIPMENT	02/02/2026	02/10/2026	22.14	22.14	Open	N
PW; SUPPLIES	CHOYT					01/15/2026
101-43100-50220	PW; SUPPLIES		22.14			
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CRYSTAL WELDING INC	02/02/2026	02/10/2026	510.00	510.00	Open	N
PW; BACKUP CAMERA FOR TREE TRUCK	CHOYT					01/20/2026

101-43100-50220	PW; BACKUP CAMERA FOR TREE TRUCK			510.00				
DIAMOND MOWERS		02/02/2026	02/10/2026	418.42	418.42	Open	N	
PARKS; BLADE KIT		CHOYT						01/28/2026
101-45200-50220	PARKS; BLADE KIT			418.42				
ECM PUBLISHERS, INC		01/27/2026	02/10/2026	70.00	70.00	Open	N	
LEGAL NOTICES/FILING FEE PROJ #6224		CHOYT						01/22/2026
411-43100-50351-6224	LEGAL NOTICES/FILING FEE PROJ #6224			70.00				
ECM PUBLISHERS, INC		02/02/2026	02/10/2026	897.50	897.50	Open	N	
PHN; ELSIE STEPHENS CANOE/KAYAK		CHOYT						01/15/2026
408-45300-50300-2006	PHN; ELSIE STEPHENS CANOE/KAYAK			897.50				
EHLERS & ASSOCIATES, INC		02/04/2026	02/10/2026	762.50	762.50	Open	N	
PAYGO TIF CALCULATIONS; DEC 2025		CHOYT						12/31/2025
438-41900-50300	PAYGO TIF CALCULATIONS; DEC 2025			762.50				
FORCE AMERICA DISTRIBUTING LLC		01/26/2026	02/10/2026	340.00	340.00	Open	N	
PW; 5MB FLAT DATA PLAN- DEC 2025		CHOYT						12/31/2025
101-43100-50210	PW; 5MB FLAT DATA PLAN- DEC 2025			340.00				
FULLY PROMOTED-MAPLE GROVE		02/02/2026	02/10/2026	140.70	140.70	Open	N	
CH; UNIFORM ALLOWANCE 2025-K THELEN		CHOYT						12/31/2025
101-41420-50300	CH; UNIFORM ALLOWANCE 2025-K THELEN			140.70				
GOPHER STATE ONE-CALL		02/04/2026	02/10/2026	128.30	128.30	Open	N	
59 BILLABLE TICKETS; JAN 2026		CHOYT						01/31/2026
601-49400-50220	59 BILLABLE TICKETS; JAN 2026			64.15				
602-49400-50220	59 BILLABLE TICKETS; JAN 2026			64.15				
GUIDANCEPOINT TECHNOLOGIES		01/26/2026	02/10/2026	305.00	305.00	Open	N	
IT; OFFSITE BACKUP		CHOYT						01/16/2026
101-41820-50300	IT; OFFSITE BACKUP			305.00				
H&L MESABI		02/02/2026	02/10/2026	996.00	996.00	Open	N	
PW; UNDERBODY CUTTING EDGE PART		CHOYT						01/20/2026
101-43100-50210	PW; UNDERBODY CUTTING EDGE PART			996.00				

HENNEPIN COUNTY-RECORDER	02/03/2026	02/10/2026	2.50	2.50	Open	N
VIEW RECORDED PLAT- H STENSGARD	CHOYT					02/03/2026
101-41720-50308	VIEW RECORDED PLAT- H STENSGARD		2.50			
HP GROUP HEALTH NON-PATIENT A/R	02/03/2026	02/10/2026	105.25	105.25	Open	N
EAP (CUST#12750101); JAN 2026	CHOYT					01/11/2026
101-41810-50205	EAP NON MEMBER(CUST# 12750101); JAN 2026		66.30			
101-41810-50205	EAP MEMBER (CUST# 12750101); JAN 2026		38.95			
JEFFERSON FIRE & SAFETY, INC	01/27/2026	02/10/2026	7,491.52	7,491.52	Open	N
FD; HOLMATRO EQUIPMENT-PAID FOR BY BLAINE CHOYT						12/31/2025
101-49999-50429	FD; HOLMATRO EQUIPMENT		7,491.52			
JEFFERSON FIRE & SAFETY, INC	01/27/2026	02/10/2026	5,212.62	5,212.62	Open	N
FD; EQUIPMENT HOLMATRO CORE HOSE	CHOYT					12/31/2025
101-42260-50220	FD; EQUIPMENT HOLMATRO CORE HOSE		5,212.62			
JEFFERSON FIRE & SAFETY, INC	02/02/2026	02/10/2026	2,375.22	2,375.22	Open	N
FD; HOLMATRO V-STRUT VEH STABILIZATION 202 CHOYT						12/31/2025
101-49999-50429	HOLMATRO V-STRUT VEH STABILIZATION		2,375.22			
LEAGUE OF MINNESOTA CITIES	01/27/2026	02/10/2026	1,620.00	1,620.00	Open	N
PEACE OFFICER PATROL ONLINE TRAINING	CHOYT					01/02/2026
101-42120-50300	PEACE OFFICER PATROL ONLINE TRAINING		1,620.00			
LEAGUE OF MN CITIES-INSURANCE	02/02/2026	02/10/2026	70,129.00	70,129.00	Open	N
1ST HALF 2026 WORK COMP PREMIUMS	CHOYT					01/22/2026
101-41110-50361	GENERAL & WKR COMP INS		27.80			
101-41310-50361	GENERAL & WKR COMP INS		368.75			
101-41420-50361	GENERAL & WKR COMP INS		737.50			
101-41500-50361	GENERAL & WKR COMP INS		368.75			
101-41710-50361	GENERAL & WKR COMP INS		4,474.64			
101-41910-50361	GENERAL & WKR COMP INS		185.66			
101-42120-50361	GENERAL & WKR COMP INS		40,221.73			
101-42130-50361	GENERAL & WKR COMP INS		50.00			
101-42260-50361	GENERAL & WKR COMP INS		10,497.79			
101-43100-50361	GENERAL & WKR COMP INS		6,014.13			

101-45200-50361	GENERAL & WKR COMP INS			5,198.65			
601-49400-50361	GENERAL & WKR COMP INS			991.80			
602-49400-50361	GENERAL & WKR COMP INS			991.80			
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LEXIPOL, LLC		02/02/2026	02/10/2026	7,699.33	7,699.33	Open	N
ANNUAL LAW ENFORCEMENT POLICY/MANUALS CHOYT							02/01/2026
101-42120-50308	ANNUAL LAW ENFORCEMENT POLICY/MANUALS			7,699.33			
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LITTLE FALLS MACHINE, INC		02/02/2026	02/10/2026	146.30	146.30	Open	N
PW; REPAIR CHOYT							01/21/2026
101-43100-50220	PW; REPAIR			146.30			
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LYNN REICHSTADT		02/02/2026	02/10/2026	32.97	32.97	Open	N
PD; SUPPLIES REIMBURSEMENT CHOYT							02/02/2026
101-42120-50200	PD; SUPPLIES			32.97			
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MACQUEEN EMERGENCY GROUP		02/03/2026	02/10/2026	204.66	204.66	Open	N
MSA G1 SPEC KIT SPECACLE KIT CHOYT							01/29/2026
101-42260-50217	MSA G1 SPEC KIT SPECACLE KIT			204.66			
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MENARDS - MAPLE GROVE		02/02/2026	02/10/2026	467.82	467.82	Open	N
PW; SUPPLIES CHOYT							01/28/2026
101-43100-50210	PW; SUPPLIES			467.82			
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MENARDS - MAPLE GROVE		02/02/2026	02/10/2026	632.57	632.57	Open	N
PW; SUPPLIES CHOYT							01/13/2026
101-43100-50210	PW; SUPPLIES			632.57			
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MENARDS - MAPLE GROVE		02/04/2026	02/10/2026	440.92	440.92	Open	N
PW; SUPPLIES CHOYT							01/20/2026
101-43100-50210	PW; SUPPLIES			41.75			
101-41810-50223	BUILDING REPAIR SUPPLIES-RENTAL			399.17			
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METRO WEST INSPECTION		02/04/2026	02/10/2026	13,564.00	13,564.00	Open	N
169.55 BLDG INSPECTIONS-DEC 2025 CHOYT							01/28/2026
101-41660-50300	169.55 BLDG INSPECTIONS-DEC 2025			13,564.00			
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METROPOLITAN COUNCIL		02/04/2026	02/10/2026	59,228.54	59,228.54	Open	N

204.87 MILLION GALLONS WASTE WATER SERVIC CHOYT								02/03/2026
602-49400-50313	WASTE WATER SERVICE; MAR 2026			59,228.54				
MINNESOTA EQUIPMENT		02/02/2026	02/10/2026	103.98	103.98	Open	N	
PW; FILTERS FOR DITCH MOWER TRACTOR	CHOYT							01/27/2026
101-43100-50220	PW; FILTERS FOR DITCH MOWER TRACTOR			103.98				
MINNESOTA EQUIPMENT		02/02/2026	02/10/2026	96.26	96.26	Open	N	
PW; FILTER ELEMENTS	CHOYT							01/29/2026
101-45200-50220	PW; FILTER ELEMENTS			96.26				
MINNESOTA EQUIPMENT		02/02/2026	02/10/2026	6.12	6.12	Open	N	
PW; PARKS SUPPLIES	CHOYT							01/29/2026
101-45200-50220	PW; PARKS SUPPLIES			6.12				
MN DEPT OF LABOR & INDUSTRY		02/04/2026	02/10/2026	7,952.06	7,952.06	Open	N	
BLDG PERMIT SURCHARGE OCT-DEC 2025	CHOYT							12/31/2025
101-00000-22020	BLDG PERMIT SURCHARGE OCT-DEC 2025			7,952.06				
MN DEPT OF REVENUE		02/04/2026	02/04/2026	3,101.00	3,101.00	Open	N	
SALES/USE TAX JAN 2026	DBRUNETTE							02/04/2026
101-00000-20300	Sales Tax Payable			96.37				
601-00000-20300	Sales Tax Payable			3,004.63				
MN FIRE SERVICE CERT BOARD		02/02/2026	02/10/2026	158.50	158.50	Open	N	
FD; PROFESSIONAL DEVELOPMENT/M HOPPE	CHOYT							12/31/2025
101-42260-50208	FD; PROFESSIONAL DEVELOPMENT			158.50				
MN UNEMPLOYMENT INSURANCE		12/31/2025	12/31/2025	2,318.33	2,318.33	Open	N	
Q4 UI BENEFITS PAID	DBRUNETTE							12/31/2025
101-45200-50361	Q4 UI BENEFITS PAID			2,219.00				
101-41500-50361	Q4 UI BENEFITS PAID			99.33				
MSA PROFESSIONAL SERVICES, INC.		01/26/2026	02/10/2026	395.25	395.25	Open	N	
ELSIE STEPHENS CANOE/KAYAK LAUNCH DEVELO	CHOYT							01/22/2026
408-45300-50300-2006	ELSIE STEPHENS CANOE/KAYAK LAUNCH DEVELO			395.25				
MSA PROFESSIONAL SERVICES, INC.		01/26/2026	02/10/2026	4,580.00	4,580.00	Open	N	

DAYTON CROW/MISSISSIPPI BOAT ACCESS DNR	CHOYT							01/22/2026
408-45300-50303	DNR BOAT LANDING			4,580.00				
MUTUAL OF OMAHA		02/03/2026	02/10/2026	1,142.19	1,142.19	Open	N	
G000CL6X: STD/LTD PREMIUM FEB 2026	CHOYT							02/01/2026
101-00000-21705	G000CL6X: STD/LTD PREMIUM FEB 2026			1,142.19				
NAPA AUTO PARTS		02/02/2026	02/10/2026	181.84	181.84	Open	N	
PW; REPAIR TREE TRUCK MASTER SWITCH WIRIN	CHOYT							01/23/2026
101-43100-50220	PW; REPAIR TREE TRUCK MASTER SWITCH			181.84				
NAPA AUTO PARTS		02/02/2026	02/10/2026	80.20	80.20	Open	N	
PW; REPAIR TREE TRUCK	CHOYT							01/26/2026
101-43100-50220	PW; REPAIR TREE TRUCK			80.20				
NAPA AUTO PARTS		02/02/2026	02/10/2026	68.58	68.58	Open	N	
PW; FILTERS/BULBS/GREASE	CHOYT							01/27/2026
101-43100-50220	PW; FILTERS/BULBS/GREASE			68.58				
NAPA AUTO PARTS		02/02/2026	02/10/2026	23.00	23.00	Open	N	
PW; OPERATING SUPPLIES FILTERS	CHOYT							01/27/2026
101-43100-50210	PW; OPERATING SUPPLIES FILTERS			23.00				
NAPA AUTO PARTS		02/02/2026	02/10/2026	21.74	21.74	Open	N	
PW; FILTERS	CHOYT							01/27/2026
101-43100-50220	PW; FILTERS			21.74				
NAPA AUTO PARTS		02/02/2026	02/10/2026	12.55	12.55	Open	N	
PW; FILTERS	CHOYT							01/28/2026
101-43100-50220	PW; FILTERS			12.55				
NAPA AUTO PARTS		02/02/2026	02/10/2026	16.80	16.80	Open	N	
PW; OIL FILTER	CHOYT							01/29/2026
101-43100-50220	PW; OIL FILTER			16.80				
NAPA AUTO PARTS		02/04/2026	02/10/2026	377.10	377.10	Open	N	
PW; SUPPLIES	CHOYT							01/14/2026
101-42120-50220	PD; REPAIR/MAINT #2308 BRAKES			221.82				

101-43100-50220	PW; REPAIR/MAINT			155.28			
NAPA AUTO PARTS		02/04/2026	02/10/2026	40.44	40.44	Open	N
PW; REPAIR/MAINT		CHOYT					01/14/2026
101-43100-50220	PW; REPAIR/MAINT			40.44			
REPUBLIC SERVICES, INC.		02/04/2026	02/10/2026	20,986.70	20,986.70	Open	N
CITY RECYCLING- JAN 2026		CHOYT					01/31/2026
101-41650-50386	CITY RECYCLING- JAN 2026			20,986.70			
ROGERS TRUE VALUE		02/02/2026	02/10/2026	32.90	32.90	Open	N
PARKS; PARTS FOR GATOR STROBE		CHOYT					01/28/2026
101-45200-50220	PARKS; PARTS FOR GATOR STROBE			32.90			
ROGERS TRUE VALUE		02/02/2026	02/10/2026	7.58	7.58	Open	N
PW; SUPPLIES		CHOYT					01/22/2026
101-43100-50220	PW; SUPPLIES			7.58			
SAMANTHA MILLER		02/02/2026	02/10/2026	450.00	450.00	Open	N
DAC RENTAL DEPOSIT REFUND: EVENT 1/31/26		CHOYT					01/31/2026
101-00000-21716	DAC RENTAL DEPOSIT REFUND: EVENT 1/31/26			450.00			
SECURITY 101 HOLDINGS, LLC		01/26/2026	02/10/2026	175.00	175.00	Open	N
PW; LEVEL 2 SERVICE ON 1/20		CHOYT					01/21/2026
101-41820-50300	PW; LEVEL 2 SERVICE ON 1/20			175.00			
SHERWIN WILLIAMS		02/02/2026	02/10/2026	686.25	686.25	Open	N
PW; OPERATING SUPPLIES-PAINT		CHOYT					01/28/2026
101-45200-50210	PW; OPERATING SUPPLIES			343.13			
101-43100-50210	PW; OPERATING SUPPLIES			343.12			
STANTEC CONSULTING SERVICES INC.		02/03/2026	02/10/2026	81,870.40	81,870.40	Open	N
ENGINEERING SVCS; DEC 2025		CHOYT					12/31/2025
101-41630-50303	GEN. ENGINEERING RETAINER			4,500.00			
101-41630-50303	GEN. ENGINEERING			8,548.00			
101-41660-50308	BUILDING PERMIT ACTIVITIES			3,887.20			
601-49400-50303	WATER SUPPLY & DISTRIBUTION			2,076.00			
602-49400-50303	SANITARY SEWER SYSTEM			3,432.40			

415-41900-50300	STORMWATER	2,617.60
414-41900-50303	TRANSPORTATION	4,560.00
601-49400-50303	GIS/MAPPING	1,046.60
602-49400-50303	GIS/MAPPING	1,046.60
411-43100-50303-1006	RIVER HILLS-M/I HOMES	576.00
411-43100-50303-6065	BRAYBURN TRAILS	5,821.00
411-43100-50303-6098	SUNDANCE GREENS	837.20
411-43100-50303-6075	CLOQUET ISLAND ESTATES(CYPRESS)	434.50
411-43100-50303-6120	SUNDANCE GREENS-LENNAR	2,557.00
411-43100-50303-6143	RIVERWALK	3,456.59
411-43100-50303-6147	BRAYBURN TRLS /LEE PROPERTY	2,709.59
411-43100-50303-6167	CAPITAL PARTNERS	214.00
411-43100-50303-6165	OPUS; DATYON INTERCHANGE	963.00
411-43100-50303-6198	TERRITORIAL GROVE	1,069.20
411-43100-50303-6203	DCM FARMS;	1,337.70
408-45300-50303	ELSIE STEPHENS CANOE/KAYAK	1,673.40
414-41900-50303	2025 S DIAMOND LK IMPROV.	467.20
414-41900-50303	DAYTON PKWY TRAFFIC SIGNALS	1,718.40
411-43100-50303-6142	DAYTON STORAGE	186.00
411-43100-50303-6182	BERNENS	389.00
411-43100-50303-6223	GRACO HEADQUARTERS	345.00
411-43100-50303-6224	SUITE LIVING	440.00
411-43100-50303-6227	ADESA/CARVANA	1,980.00
601-49400-50303	WATER PLAN	86.40
602-49400-50303	113TH AVE TRUNK SEWER EXTENTION	3,523.20
414-41900-50300	DAYTON 2025 MILL & OVERLAY	257.60
601-49400-50303	HISTORIC VILLAGE UTILITY PLAN	2,177.80
602-49400-50303	HISTORIC VILLAGE UTILITY PLAN	2,177.80
414-41900-50303-2007	FERNBROOK CORRIDOR STUDY	3,302.80
601-00000-16500	NORTHWEST WATER TOWER	824.00
414-41900-50303	DAYTON 2026 MILL AND OVERLAY	10,357.22
415-41900-50300	CULVERT IMPROVEMENTS	111.20
601-00000-16500	DAYTON WELLHOUSE #5	81.60
415-41900-50300	BMP-U1 FEASIBILITY STUDY	40.80
415-41900-50300	BMP-U4 IMPLEMENTATION SERVICES	40.80

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T MOBILE	02/03/2026	02/10/2026	1,338.65	1,338.65	Open	N
PD; 990673330 CELL SVC DEC-JAN 2026	CHOYT					01/21/2026

101-42120-50320	PD; 990673330 CELL SVC DEC-JAN 2026			1,338.65			
THE STANDARD		02/04/2026	02/10/2026	315.03	315.03	Open	N
#00 173153 LIFE INS-DAYTON MN		CHOYT					01/20/2026
101-00000-21711	INSURANCE-STANDARD			315.03			
TOSHIBA BUSINESS SYSTEMS		02/04/2026	02/10/2026	20.07	20.07	Open	N
CH; ESTUDIO 2515 FRONT PRINTER NOV-JAN		CHOYT					01/31/2026
101-41820-50308	CH; ESTUDIO 2515 FRONT PRINTER NOV-JAN			20.07			
TOSHIBA BUSINESS SYSTEMS		02/04/2026	02/10/2026	46.33	46.33	Open	N
FD; ESTUDIO 1000 BW FEB,1115 CLR JAN		CHOYT					02/02/2026
101-42260-50200	FD; ESTUDIO 1000 BW FEB,1115 CLR JAN			46.33			
TOSHIBA BUSINESS SYSTEMS		02/04/2026	02/10/2026	86.35	86.35	Open	N
CH; ESTUDIO 4525 BACK PRINTER 1809 BW, 205		CHOYT					02/02/2026
101-41820-50308	CH; ESTUDIO 4525 BACK PRINTER			86.35			
TRANSWEST TRUCK ST MICHAEL		02/04/2026	02/10/2026	16.94	16.94	Open	N
PW; REPAIR/MAINT		CHOYT					02/02/2026
101-43100-50220	PW; REPAIR/MAINT			16.94			
WATER LABORATORIES, INC		02/02/2026	02/10/2026	583.20	583.20	Open	N
WATER TESTING; JAN 2026		CHOYT					02/02/2026
601-49400-50300	WATER TESTING; JAN 2026			583.20			
WESTSIDE WHOLESALE, INC		02/02/2026	02/10/2026	156.83	156.83	Open	N
PW; REPAIR/MAINT. TIRE		CHOYT					01/29/2026
101-43100-50220	PW; REPAIR/MAINT. TIRE			156.83			
XCEL ENERGY		01/26/2026	02/10/2026	180.11	180.11	Open	N
51-4585810-2 LAWNDALE/ S DIA LK; DEC 2025		CHOYT					12/31/2025
101-43100-50381	51-4585810-2 S DIA LK;			55.40			
602-49400-50381	51-4585810-2 LAWNDALE			113.50			
602-49400-50381	51-4585810-2 PRO LGT			11.21			
XCEL ENERGY		01/26/2026	02/10/2026	23.51	23.51	Open	N
51-0012400696-3;RUSH CR DEC-JAN 2026		CHOYT					01/21/2026

101-45200-50381	51-0012400696-3;RUSH CR			23.51			
XCEL ENERGY		02/03/2026	02/10/2026	89.16	89.16	Open	N
51-9348440-7 TROY ST LGT; JAN 2026	CHOYT						01/31/2026
101-43100-50230	51-9348440-7 TROY ST LGT; JAN			89.16			
XCEL ENERGY		02/03/2026	02/10/2026	84.92	84.92	Open	N
51-8932050-3 CR81; JAN 2026	CHOYT						01/31/2026
101-43100-50230	51-8932050-3 CR81; JAN			84.92			
XCEL ENERGY		02/03/2026	02/10/2026	122.32	122.32	Open	N
51-0013433058-1; BROCKTON SIGNAL; JAN 2026	CHOYT						01/31/2026
101-43100-50230	51-0013433058-1; BROCKTON SIGNAL; JAN			122.32			
XCEL ENERGY		02/03/2026	02/10/2026	562.72	562.72	Open	N
51-8556975-3;17780 TERRITORIAL/S.L. JAN 2025	CHOYT						01/31/2026
101-43100-50230	51-8556975-3;17780 TERRITORIAL/S.L. JAN			562.72			
XCEL ENERGY		02/04/2026	02/10/2026	31.73	31.73	Open	N
51-5420841-2 ST LGT;JAN 2026	CHOYT						01/31/2026
101-43100-50230	51-5420841-2 ST LGT;JAN 2026			31.73			
XCEL ENERGY		02/04/2026	02/10/2026	836.46	836.46	Open	N
51-6111142-2;16471 S. DIAMOND/S.L. JAN 2026	CHOYT						01/31/2026
101-43100-50230	51-6111142-2;16471 S. DIAMOND/S.L. JAN			836.46			
ZIEGLER INC		02/02/2026	02/10/2026	657.39	657.39	Open	N
PW; REPAIR/MAINT MODEL 938H	CHOYT						01/16/2026
101-43100-50220	PW; REPAIR/MAINT			657.39			
# of Invoices:	99 # Due: 97	Totals:		553,992.71	553,922.71		
# of Credit Memos:	0 # Due: 0	Totals:		0.00	0.00		
Net of Invoices and Credit Memos:				553,992.71	553,922.71		
--- TOTALS BY FUND ---							
101 - GENERAL FUND				197,712.25	197,642.25		
226 - CABLE				3,625.00	3,625.00		

408 - PARK TRAIL DEVELOPMENT	7,546.15	7,546.15
411 - DEVELOPER ESCROWS	23,385.78	23,385.78
414 - PAVEMENT MANAGEMENT AND IMPROVEMENTS	20,663.22	20,663.22
415 - STORMWATER	2,810.40	2,810.40
438 - TIF 14 LIBERTY	762.50	762.50
601 - WATER FUND	226,612.22	226,612.22
602 - SEWER FUND	70,875.19	70,875.19

--- TOTALS BY DEPT/ACTIVITY ---

00000 -	185,919.72	185,919.72
41110 - Council	27.80	27.80
41310 - Administration	368.75	368.75
41420 - City Clerk	878.20	878.20
41500 - Finance	538.08	468.08
41630 - Engineering Services	13,048.00	13,048.00
41640 - Legal Services	2,400.00	2,400.00
41650 - Recycling Services	20,986.70	20,986.70
41660 - Inspection Service	17,451.20	17,451.20
41710 - Plannning & Economic Dev	4,675.49	4,675.49
41720 - Building Services	2.50	2.50
41810 - Central Services	1,834.04	1,834.04
41820 - Information Technology	586.42	586.42
41900 - General Govt	27,861.12	27,861.12
41910 - Activity Center	889.32	889.32
42120 - Patrol and Investigate	51,359.50	51,359.50
42130 - Emergency Mgmt	88.80	88.80
42140 - Animal Control	208.00	208.00
42260 - Fire Suppression	16,409.98	16,409.98
43100 - Public Works	60,184.87	60,184.87
45200 - Parks	8,337.99	8,337.99
45300 - Trail Development	7,546.15	7,546.15
49400 - Utilities	122,523.34	122,523.34
49999 - Contingency	9,866.74	9,866.74

**ITEM:**

2026 Mill and Overlay Improvements

**PREPARED BY:**

Jason Quisberg, Engineering

**POLICY DECISION / ACTION TO BE CONSIDERED:**

Approving the plans and specifications and authorizing the advertisement for contractor construction bids.

**BACKGROUND:**

Using Dayton's Pavement Management Plan (PMP) as a guide, Holly Lane, between Dayton Parkway and the Maple Grove border, and select streets in northeast Dayton, were selected to receive a mill and overlay treatment under a 2026 road improvement project.

Council authorized the preparation of plans and specifications back in November. Plans have been completed and are ready for Council consideration for approval.

**Scope:**

Streets to be completed with the project were reviewed and after minor adjustments, confirmed with Public Works staff.

**Cost Estimate:**

Total Construction:	\$1,838,000
Engineering (~5%):	\$98,500
Other Indirect Costs (~3%):	\$55,500
<b>Total Project:</b>	<b>\$1,992,000</b>

The CIP identifies \$1,925,000 for the project.

**Schedule:**

Approve Plans/Authorize Bids	February 10 <sup>th</sup>
Open Contractor Bids	March 3 <sup>rd</sup>
Review Bids/Award Contract	March 10 <sup>th</sup>
Start Construction (Early)	June
Substantial Completion	September

**RECOMMENDATION:**

Staff recommends approving the plans and specifications and authorizing the advertisement for contractor construction bids. It is expected the bidding process will require roughly \$4,500 worth of effort.

**ATTACHMENT(S):**

2026 Mill and Overlay Improvement Plans (cover sheet only – full plans available upon request)  
Advertisement for Bids



## SECTION 00 11 13

### ADVERTISEMENT FOR BIDS

Electronic Bids will be received by the City of Dayton Minnesota, on the QuestCDN.com website via the VirtuBid electronic bidding application. Only electronic bids will be accepted for this project. Bids will be received on the QuestCDN.com website, until 11:00 A.M., CDT,(or CST) on Tuesday, March 3, 2026, at which time they will be opened electronically and reviewed for the furnishing of all labor, materials, and all else necessary for the following:

#### **Dayton 2026 Mill and Overlay Improvements Project**

In general, the work consists of the construction of pavement rehabilitation with the following major work items and approximate quantities:

- 69,000 SY of Bituminous Milling
- 200 TN of Aggregate Base
- 8,700 TN of Bituminous Course Mixtures
- 6,500 LF of Concrete Curb and Gutter
- 400 SY of Concrete Driveways

Together with selective demolition, traffic control, erosion controls, seeding, and other related appurtenances.

Complete digital Bidding Documents are available at [www.questcdn.com](http://www.questcdn.com) by inputting **QuestCDN eBidDoc #XXXXXXXX** on the website's Project Search page.

A mandatory pre-bid conference for the Project will be held on **Monday, February 23<sup>rd</sup>, 2026 at 2 PM** at **Dayton Public Works 13700 Zanzibar Ln N, Dayton, MN 55327**. Bids will not be accepted from Bidders that do not attend the mandatory pre-bid conference.

Direct inquiries to Mark Schroeher at (651) 395-5216 or [mark.schroeher@stantec.com](mailto:mark.schroeher@stantec.com) or Nick Findley, at (952) 334-0653 or [nick.findley@stantec.com](mailto:nick.findley@stantec.com).

Each bid proposal shall be accompanied by a "Bid Security" in the form of a certified check made payable to the "City of Dayton" (OWNER) in the amount not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the OWNER, with the surety company thereon duly authorized to do business in the State of Minnesota.

For this project, the City will only accept online electronic bids through QuestCDN. To access the electronic bid, download the project documents and click on the online bidding button at the top of the advertisement. Prospective bidders must be on the plan holders list through QuestCDN for bids to be accepted.

The Owner reserves the right to retain the deposits of the 3 lowest Bidders for a period not to exceed 60 days after the date and time set for the Opening of Bids. No Bids may be withdrawn for a period of 60 days after the date and time set for the Opening of Bids.

The Owner reserves the right to reject any and all Bids, to waive irregularities and informalities therein, and further reserves the right to award the Contract to the best interests of the Owner.

Jason Quisberg, City Engineer  
City of Dayton/Stantec Consulting Services, Inc.

PUBLISHED: QuestCDN.com: February 19<sup>th</sup>, 2026  
Dayton Champlin Press: February 19<sup>th</sup>, 2026